

# Township of Tabernacle

Town Hall  
163 Carranza Road  
Tabernacle, NJ 08088



## TOWNSHIP COMMITTEE MEETING AGENDA

JANUARY 22, 2018 - 7:30 PM

### Governing Body

Kimberly A. Brown, Township Committee  
Richard J. Franzen, Township Committee  
Stephen V. Lee, IV, Deputy Mayor  
Joseph Yates, IV, Township Committee  
Joseph W. Barton, Mayor

### TOWN HALL ADMINISTRATIVE TEAM

Douglas Cramer, CPWM, Administrator	Terry W. Henry, Chief Finance Officer
Dante Guzzi, Township Engineer	Col. William C. Lowe, Emergency Management
Kimberly L. Smith, Tax Collector	Thomas Boyd, Construction Official
Peter C. Lange, Jr., Esq. Solicitor	La Shawn R. Barber, Municipal Clerk

[www.townshipoftabernacle-nj.gov](http://www.townshipoftabernacle-nj.gov)

**Tabernacle Township Committee  
January 22, 2018**

**Town Hall Meeting**

- 
1. **Call to Order**      **Flag Salute**      **Open Public Meetings Act Statement**
  2.    **Roll Call**
  3.    **Public comment on agenda items only.**
  4.    **Approval of Bills**
  5.    **Approval of Minutes**  
 December 27, 2018 (Closeout)
  6.    **Resolutions**
    - a) **2018-32:** Authorize release of Tabernacle Township Committee executive session minutes
    - b) **2018-33:** Approving recycling tonnage grant application Resolution
    - c) **2018-34:** Appointment of Public Defender for Municipal Court
    - d) **2018-35:** Approve cancellation of small balances for Taxes
  7.    **Motion**
    - a) Authorization for Aerial Mosquito Control (Administrator Cramer)
    - b) Authorization for Gypsy Moth Control (Administrator Cramer)
  8.    **New Business**
    - Retirement - Municipal Judge (April)
    - Retirement - Chief Finance Officer (July)
  9.    **Old Business**
    - Discussion: Job Description Working Draft / Public Notice - Public Safety Director Coordinator
    - Discussion: RFP Working Draft / Emergency Medical & Rescue Service
  10.   **Reports**
    - Township Engineer
    - Township Administrator
    - Township Solicitor
    - Township Committee
  11.   **Public Comment** (Please state your name & address for the record, answers to questions will be addressed in reports.)
  12.   **Executive Session Resolution**  
Whereas, the Governing Body wishes to discuss the following executive session matters pursuant to N.J.S.A. 10:4-12(B) (7) and (8) in a closed session from which the public shall be excluded:
    - Potential Litigation regarding GRC Complaint request for mediation: R. Shrom
    - Litigation matter related to Fran Brooks vs. Township of Tabernacle, Docket No. L-1198-17
    - Litigation matter related to State of NJ vs. W. Persson (14 Moore Road), Municipal Appeal #26-17**Be It Resolved**, the public shall be excluded. **Closed to the public.**
  13.   **Adjournment**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

Draft

**RESOLUTION 2018-32**

**A RESOLUTION AUTHORIZING THE RELEASE OF TABERNACLE TOWNSHIP COMMITTEE  
EXECUTIVE SESSION MINUTES**

**WHEREAS**, the Township of Tabernacle has a history of commitment to the public participation in its local government and to the corresponding need for an informed citizenry; and

**WHEREAS**, the Township Committee finds that it is permissible to release the executive Session Meeting Minutes for the following dates:

- 6/22/2015 – Full Release
- 2/22/2016 – Partial Release – Release Brooks v. Tabernacle and 9 Worrell Road
- 5/23/2016 – Full Release
- 6/13/2016 – Full Release
- 7/18/2016 – Partial Release – Release Brooks v. Tabernacle
- 3/27/2017 – Full Release

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tabernacle, County of Burlington and State of New Jersey that the Township Clerk is hereby authorized and directed to release the following approved Executive Session Meeting Minutes for the following dates:

- 6/22/2015 – Full Release
- 2/22/2016 – Partial Release – Release Brooks v. Tabernacle and 9 Worrell Road
- 5/23/2016 – Full Release
- 6/13/2016 – Full Release
- 7/18/2016 – Partial Release – Release Brooks v. Tabernacle
- 3/27/2017 – Full Release

I hereby certify the foregoing to be a true copy of a resolution adopted by the Tabernacle Township Committee at a meeting held on January 22, 2018.

**Township of Tabernacle**

\_\_\_\_\_  
**La Shawn R. Barber, RMC/CMR**  
Township Clerk

\_\_\_\_\_  
**Joseph W. Barton, Mayor**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2018-33**

**RE: RECYCLING TONNAGE GRANT APPLICATION RESOLUTION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, C.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling program; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing **Tabernacle** to apply for such tonnage grants for calendar year **2017** will memorialize the commitment of Tabernacle to recycling and to indicate the assent of the Township Committee to the efforts undertaken by Tabernacle and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Tabernacle Township hereby endorses the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and Energy and designates **Douglas Cramer** to ensure that the application is properly filed.

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**Date: January 22, 2018**

\_\_\_\_\_  
**La Shawn R. Barber, RMC**  
Township Clerk

\_\_\_\_\_  
**Joseph W. Barton Mayor**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 22 day of January 2015

\_\_\_\_\_  
**La Shawn R. Barber, RMC**  
Municipal Clerk

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

Draft

**RESOLUTION 2018-34  
APPOINT MUNICIPAL PUBLIC DEFENDER AND AWARD OF CONTRACT  
FOR 2018 PROFESSIONAL SERVICES**

**WHEREAS**, the Township Committee recognizes the need for the position of Municipal Public Defender who shall be appointed in Tabernacle Township; and

**WHEREAS**, in accordance with the provisions of P.L. 1997, Chapter 256, the Municipal Public Defender shall be qualified as an attorney-at-law of the State of New Jersey. In good standing and shall represent those defendants appearing in the Municipal Court who are determined by the Court to be indigent and whose representation is assigned to the Municipal Public Defender; and

**WHEREAS**, the Township Committee has selected \_\_\_\_\_, Attorney-At-Law as the Municipal Public Defender, appointed for a term of one year, for Tabernacle Township on the basis of his qualifications and experience.

**WHEREAS**, funds are available for payment of his salary in the 2018 Tabernacle Township budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, hereby **appoints** \_\_\_\_\_ **as Municipal Public Defender** and said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2019.

**DATE: JANUARY 22, 2018**

\_\_\_\_\_  
**LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK**

\_\_\_\_\_  
**JOSEPH W. BARTON, MAYOR**

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 22<sup>ND</sup> day of January 2018.

\_\_\_\_\_  
**La Shawn R. Barber, RMC  
Municipal Clerk**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

Draft

**Resolution 2018-35  
Re: Canceling Small Balances**

Whereas, NJSA 40A: 5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten (\$10.00) Dollars and the cancellation of tax delinquencies of less than Ten Dollars (\$10.00); and

Now, Therefore, **Be It Resolved**, by the Governing Body of the Township of Tabernacle that the Tax collector is hereby authorized to process, without any further action on the part of the Governing Body, any property tax refund of less than (\$10.00) Ten Dollars.

**Be It Further Resolved**, that the Tax Collector is hereby authorized to process, without further action on the part of the Governing Body, the cancellation of any property tax delinquency of less than (\$10.00) Ten Dollars.

**Be It Further Resolved**, that a certified copy of the Resolution be provided by the Municipal Clerk to the Tax Collector and the Chief Financial Officer.

**DATE: JANUARY 22, 2018**

\_\_\_\_\_  
**LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK**

\_\_\_\_\_  
**JOSEPH W. BARTON, MAYOR**

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 22<sup>ND</sup> day of January 2018.

\_\_\_\_\_  
**La Shawn R. Barber, RMC  
Municipal Clerk**