

TABERNACLE TOWNSHIP COMMITTEE MINUTES OF APRIL 10, 2017

Deputy Mayor Joseph Yates, IV called the regular meeting to order at 7:30 p.m. followed by the Flag Salute.

Sunshine Notice: This meeting was called pursuant to the Open Public Meetings Act. This meeting of April 10, 2017 was included in a list sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

A roll call taken of governing body members in attendance:

Joseph W. Barton, Township Committee
Kimberly A. Brown, Township Committee
Richard J. Franzen, Township Committee
Joseph Yates, IV, Deputy Mayor
Stephen V. Lee, IV, Mayor - Absent

Administrative Team in attendance:

Douglas A. Cramer, CPWM, Administrator
Terry W. Henry, Chief Finance Officer
Dante Guzzi, Township Engineer
La Shawn R. Barber, RMC, Municipal Clerk

Public comment regarding agenda items

Stuart Brooks, Moores Meadow Road, questioned the reporting of the Tabernacle Rescue Squad. Deputy Mayor indicated that it will be held in two weeks; Mr. Brooks spoke about Ordinance 2017-5 salary range for three positions related to fire and fire inspection; questioned how the broad salary ranges for positions are established. Mr. Cramer spoke of the establishing the ranges to allow the Township Committee to have the ability to hire an Administrator within the current market. Spoke about the new business item regarding established protocols for flags at half-staff.

Cheryl Smith, TFC #1 Trustee, questioned the bill list item for Insurance Agency Management for the TFC #1 insurance.

Fran Brooks, 78 Moores Meadow Road, questioned the balance of payment for Medford Lakes NJDOT project and completion date for Alaimo Group; spoke about the Insurance Agency Management billing for accident health Insurance designated for TFC#1; questioned billing for RFP Solution, Inc. which was for the annual telephone service maintenance contract for emergency management; questioned the membership payment for Technical Assistant Association of S. Jersey which is for the professional association in the Construction Office covering Lisa Love; questioned the preapproved expenditure payment to Waller's Deli for a breakfast retreat for the Municipal Alliance.

Rudy Saldan, TFC#1 Vice-President, questioned the insurance coverage for the Insurance Agency management as listed in the bill list for approval.

Approval of Bills

- On a motion made by Ms. Brown, seconded by Mr. Franzen, the bills were ordered paid.

Roll Call: Barton, Brown, Franzen, Yates

Ayes: 4

Nays: 0

Absent: 1

Resolutions

RESOLUTION 2017-47

A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE ADOPTING CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND ARAWAK PAVING COMPANY INC. FOR THE 2016 ROAD PROGRAM

WHEREAS, on August 22, 2016 the Township Committee awarded the contract for the 2016 Road project in the amount of \$467,900.00 to Arawak Paving Company, Inc.; and

WHEREAS, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

WHEREAS, approval by the Mayor and Committee is required for all Change Orders; and

WHEREAS, The Township Administrator and Dante Guzzi Engineering Associates, LLC, Township Engineer, have recommended that the Mayor and Committee approve Change Order No.1 as described below and attached herein:

Change Order #1

Description of change in scope of work:

- Amount of Original Contract: \$467,900.00
- Total Change Order No. 1 Amount: (\$ 4,519.14)
- **Revised Contract Total: \$ 463,380.86**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 1 to the contract between the Township of Tabernacle and **Arawak Paving Company, Inc.** is hereby authorized by the Township; and
 2. The Mayor is hereby authorized and directed to execute Change Order No. 1.
- On a motion made by Ms. Brown, seconded by Mr. Barton, Resolution 2017-47 was offered for adoption.

Roll Call: Barton, Brown, Franzen, Yates Ayes: 4 Nays: 0 Absent: 1

RESOLUTION 2017-48

AUTHORIZING THE TOWNSHIP OF TABERNACLE TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT ACT OF 1974

BE IT RESOLVED AND ENACTED, by the **Committee of Tabernacle Township**, County of Burlington and State of New Jersey to authorize an Agreement with Burlington County for cooperative participation in the Community Development Act of 1974.

SECTION I. Certain federal funds are available to Burlington County under Title I of the Housing and Community Development Act of 1987. Public Law 93-383, as amended; and

SECTION II. It is necessary to establish a legal basis for the County and its people to benefit from this Program; and

SECTION III. An Agreement has been proposed under which the **Township of Tabernacle** and the County of Burlington in cooperation with the other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8A-1 et seq., and

SECTION IV. It is in the best interest of the **Township of Tabernacle** that the Agreement entitled "Agreement between the County of Burlington and certain municipalities located therein for the establishment of a cooperative means of conducting certain community development activities", a copy of which is on file at the Municipal Clerk's Office.

SECTION V. The **Township of Tabernacle** shall enter into the Agreement with the County of Burlington mentioned with all supplements and agreements thereto. The Mayor and Clerk are hereby authorized and directed to execute the Agreement on behalf of the **Township of Tabernacle** and affix thereunto the Official Seal.

SECTION VI. All resolutions or parts of resolutions which are inconsistent herewith are hereby repealed in the extent of their inconsistency.

SECTION VII. This Resolution shall take effect immediately after passage and publication as provided by law.

- On a motion made by Mr. Franzen, seconded by Ms. Brown, Resolution 2017-48 was offered for adoption.

Roll Call: Barton, Brown, Franzen, Yates Ayes: 4 Nays: 0 Absent: 1

Report of the Township Engineer

Road Program - Mr. Guzzi provided a few updates on the Road Program indicating that the project is winding down with a couple punch list items remaining in a small section of Sleepy Hollow which will be repaved since we were not happy with the final product.

Park Project - The tennis courts are finished, so we are done with punch list items on that project.

Public Works - Continuing to work with Mr. Cramer on some options for public works and working with The Pinelands Commission with respect to options.

Road Projects - A reminder was given to the Township Committee to think about which roads they would like to pursue this year and start the road program because it is getting late in the year. Recommendation was made to discuss and move forward within the next month or so.

Report of the Township Administrator

Capital Projects - Mr. Cramer reported the road program will be the largest section in the 2017 Capital Projects in which he would like to introduce an Ordinance at the next meeting or at least discuss it. There were no objections from the Township Committee to list it on the agenda for next meeting.

Brush Pick up - The public works department finished the first two weeks of brush pick up on schedule.

Eagle Scout Project – we are getting tree removal ready for the Eagle Scout Project at Pricketts Mill Park.

Report of the Township Solicitor

JIF Insurance - Mr. Lange reported there were some issues regarding the certificate of insurance provided by the Church of Holy Eucharist for their Pine Barrens Festival Social Affair Permit. Township's Risk Manager, Mr. Monaghan, held discussion in the course of interaction with the JIF and indicated the JIF has requested that Township propose for additional insured status. There were no objections by the members of the Township Committee for Mr. Lange to prepare a Resolution and Agreement as required by the JIF for the next meeting.

Report of the Township Committee

Table Discussion - Ms. Brown indicated that she wants to table the new business discussion regarding flags at half staffed on Township property until the whole Committee is present. There were no objections.

JIF Meeting - Mr. Barton spoke of attending the JIF meeting along with Deputy Mayor Yates and Committeeman Franzen.

TRS Annual Awards Dinner - Deputy Mayor Yates announced that Tabernacle Rescue Squad is having their annual awards dinner this Friday and spoke that he is unsure who on the Township Committee is able to attend. Mayor Lee, Deputy Mayor and Committeeman Barton will not be able to attend.

(Ordinances – Introduction & First Reading)

ORDINANCE 2017-5: AN ORDINANCE AMENDING AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE ENTITLED “AN ORDINANCE FIXING SALARIES FOR CERTAIN OFFICIALS AND CREATING A PAYROLL ACCOUNT.”

- The public hearing date is scheduled for April 24, 2017 at 7:30 p.m.
- On a motion made by Ms. Brown, seconded by Mr. Franzen, on first reading, Ordinance 2017-5 was offered for adoption.

Roll Call: Barton, Brown, Franzen, Yates Ayes: 4 Nays: 0 Absent: 1

ORDINANCE 2017-6: AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF TABERNACLE TOWNSHIP CHAPTER 11, SECTION 2 ENTITLED “ENFORCEMENT OF LOCAL FIRE SAFETY ACT”

- The public hearing date is scheduled for April 24, 2017 at 7:30 p.m.
- Solicitor Lange indicated that one of the articles in Chapter 11 referenced the State for enforcement.
- On a motion made by Mr. Franzen, seconded by Ms. Brown, on first reading, Ordinance 2017-6 was offered for adoption.

Roll Call: Barton, Brown, Franzen, Yates Ayes: 4 Nays: 0 Absent: 1

Public Comment

Col. William Lowe, 24 Hidden Acres Drive, reported that Township of Tabernacle passed all the safety incentives and received awards through Burlington County JIF; provided Township Committee with information on the past winter storm Stella, FEMA Overview for Executives / Seniors and spoke of Township’s receipt of reimbursements since year 2013 totaled \$303,717.55. Col. Lowe also spoke of his desire to do another table top exercise in Tabernacle.

Stuart Brooks, Moores Meadow Road, questioned budget amounts regarding land acquisition for the public works facility which was under consideration; spoke of prior budget discussions regarding moving public works to other locations, building a park at this location, building an elevator and building an addition to this building. Mr. Brooks addressed his concern of the Township not knowing the needs for each project and spoke about the need for prioritizing the projects.

Mr. Cramer responds about the present thought process is to leave it as the availability to purchase ground but also tie it into improvements to buildings to be used for either.

Mr. Franzen disagreed with Mr. Brooks’ characterization of having a park at the location on a municipal facility; the description was to have a park like atmosphere on a grassy area. Mr. Franzen remarked that Town Hall property would be a functioning atmosphere with all offices continuing to be intact and not just an idea of a “park”.

Andy Cunard, 14 Pine Court, spoke of appreciating the tennis courts at the park; spoke of the emergency coverage being handled by Marlton Fire Company during the TRS Banquet this weekend, even though Township purchased a rescue engine for TFC#1.

Fran Brooks, Moores Meadow Road, spoke of salary increase being proposed for the employees and Deputy Clerk’s attendance at the public meetings.

There being no further comments from the public.

Deputy Mayor spoke to Mr. Lange regarding the designation of the rescue provider for the Township and spoke of being confused why TFC#1 was not considered. Chief George Jackson spoke of TRS’ responsibility for coverage indicating that it falls under what they are responsible to cover.

Adjournment

- Seeing no further business the meeting was adjourned at 8:21 p.m. Motion to adjourn April 10, 2017 meeting was made by Ms. Brown, seconded by Mr. Franzen

Roll Call: Barton, Brown, Franzen, Yates Ayes: 4 Nays: 0 Absent: 1

Respectfully submitted,

La Shawn R. Barber, RMC/CMR
Municipal Clerk

Approved: 01/24/2017