

Tabernacle Township Committee Minutes Town Hall Meeting of January 22, 2018

Mayor Joseph Barton called the regular meeting to order at 7:30 p.m. followed by the Flag Salute.

Sunshine Notice: This meeting was called pursuant to the Open Public Meetings Act. This meeting of January 22, 2018 was sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

Roll Call - Governing Body

Kimberly A. Brown, Township Committee
Richard J. Franzen, Township Committee
Stephen V. Lee, IV, Deputy Mayor (Absent)
Joseph Yates, IV, Township Committee
Joseph W. Barton, Mayor

Administrative Team

Douglas A. Cramer, CPWM, Administrator
Terry W. Henry, Chief Finance Officer
Dante Guzzi, Township Engineer
Peter C. Lange, Jr., Township Solicitor
La Shawn R. Barber, RMC, Municipal Clerk

Public Comment - Agenda Items

Fran Brooks, Moores Meadow Road, questioned items on the bill list for Pinelands Regional CERT members who are Shamong residents and members of the Pinelands Regional CERT. The reimbursement was for food at the tree lighting; the other reimbursement was for registration of the OEM Pinelands Regional CERT website.

Stuart Brooks, Moores Meadow Road, questioned an item on bill list for Liberty Digital Recording Systems. Payment was for hardware and software support for the Municipal Court, Land Development Board and Township Committee meetings for the recording system; one year contract.

Mayor Barton addressed a question brought up at the last Township meeting about JIF Insurance. CERT members that do not live in Tabernacle Township are not covered under our Township insurance program; they are covered under their insurance program in their own municipalities. Insurance Agent Mr. Monaghan was asked to provide a breakdown. Township cost to the fire company is \$9,219.00 a year; the cost for the rescue squad is \$11,071.00 that includes workers comp which comes out to approximately \$48.27 per volunteer.



Approval of Bills: Motion to approve the bills as submitted was made by Ms. Brown, seconded by Mr. Franzen. The bills were ordered paid.

Roll Call: Brown, Franzen, Yates, Barton Ayes: 4 Nays: 0 Absent: 1 Carried

Approval of Minutes of December 27, 2017 (Close-Out): Motion made by Mr. Franzen, seconded by Ms. Brown. The minutes of December 27, 2018 were offered for approval.

Roll Call: Ayes: Brown, Franzen, Barton Nays: 0 Abstain: Yates Absent: 1 Carried

Resolutions

RESOLUTION 2018-32

AUTHORIZING THE RELEASE OF TABERNACLE TOWNSHIP COMMITTEE EXECUTIVE SESSION MINUTES

WHEREAS, the Township of Tabernacle has a history of commitment to the public participation in its local government and to the corresponding need for an informed citizenry; and

WHEREAS, the Township Committee finds that it is permissible to release the executive Session Meeting Minutes for the following dates:

Retirement - Chief Finance Officer (July)

Advertise in April, interview in May, have someone in place for overlap with Terry in June. Ms. Brown will sit in on the selection process. Mayor Barton will ask deputy Mayor Lee if he is interested as well, if not Mr. Barton spoke that he will be happy to sit with him along with Terry.

Old Business

Job Description Working Draft / Public Notice - Public Safety Director

Mr. Barton spoke about a draft document that Mr. Cramer prepared. Mr. Barton also prepared a draft document for a public safety director. The document was distributed for review and future conversation.

RFP Working Draft / Emergency Medical & Rescue Service

Mr. Barton spoke about the draft document that Mr. Cramer prepared. Mr. Barton did not prepare a draft at this time. There are other documents distributed from other municipalities for review and future conversation.

Mr. Barton advised the governing body that he and Mr. Cramer are scheduled to meet every Wednesday at 9 a.m. barring vacations and invites interested parties to join.

Report of the Township Engineer

Road Study - Mr. Guzzi provided an update on the road study. This project should be approximately finished in February 2018. This evaluation consists of every paved road in town and its condition so there basis for considering further road programs.

Tabernacle / Shamong Townships – Guzzi evaluated Carranza Road to tie down the cart-way with respect to the rights-of-way. Every indication is that the road is fairly centered. We are looking into funding sources for state to assist in paving that portion of the road.

Report of the Township Administrator

Elected Officials Liability Seminar – Mr. Cramer reminded the Township Committee of the seminar is coming up on March 28th at O'Connor's it is an opportunity for Township to qualify for \$250 credit per elected official, our manager towards our 2018 Mel Assessment, we have a maximum \$1000 that we can remove based on our assessment. Mayor indicated that he is available; two more committee members are needed to get the maximum deduction. Mayor indicated that he would follow up with the Deputy Mayor.

Grader – Mr. Cramer spoke about previous discussions about a grader from Lakewood Township; was asked by Deputy Mayor at a previous meeting to approach other Townships for shared service. Woodland Township not interested in shared service as their main reason most of the roads. Southampton Township is currently are using a hired private contractor. Two of Southampton roads are relatively closes, Friendship Road and West Patty Bowker, Brace Road and Emmons Lane (general vicinity of Budd Town). They were interested in shared service providing grading for them, as they had problems getting someone consistently to grade.

Mr. Cramer requested a motion to enter into an agreement with Lakewood Township for the purchase of their 2004 Case Grader; approximate price is \$40k, which is the whole sale value of the trade in value. We would have it serviced by the Case Dealer before we brought it here so we would not have any maintenance expense with it up front.

Mr. Cramer spoke that he would like to move forward to negotiate with Lakewood and get an agreement that maybe we can pass at our next meeting.

Mr. Yates questions what would the Township estimate get for our current grader? Mr. Cramer added somewhere between \$12k- \$18k, a little more if listed on GovDeals. They are low as \$8k and high as \$25k depending on hours and condition as seen on the market.

- Motion to enter into an agreement with Lakewood Township for the purchase of the grader, and start to prepare a shared service agreement with Southampton Township. The motion was made by Mr. Yates, seconded by Mr. Franzen.

Roll Call: Brown, Franzen, Yates, Barton

Ayes: 4

Nays: 0

Absent: 1

Fire Company Light /Air Truck 4318 - The fire company no longer has a use for the 4218 light and air truck. Previous discussed were held regarding the need for it for emergency management and ability to share with public works department as a sign and barrier truck; it is presently sitting at the ESB and Tabernacle Rescue Squad 4398 will be out of service for the better part of the month waiting for a replacement generator that runs most of the operation on that truck, they asked if they could borrow the truck for a month to put the firefighter rehab equipment on that to transport fire scenes when there is a major fire and supplement the bronco for moving people there additionally, as a temporary measure. This will give the Township Committee time to decide to keep the truck or sale it on market.

- Motion to temporary allow TRS to use the light /air truck 4318 until truck 4398 is back in service; since the fire company has no use for the truck. The motion was made by Ms. Brown, seconded by Mr. Franzen.

Roll Call: Brown, Franzen, Yates, Barton

Ayes: 4

Nays: 0

Absent: 1

Report of the Township Solicitor

Hawin Road/Speed Limit - Fielded some inquiry concerning the status of Hawkin Road and speed limit. There were assertions made that it was done improperly. Research revealed the original certification received from the traffic engineer; compared to the ordinance was adopted. The Township has acted in good faith.

Mayor Barton spoke that he has been in contact with a Southampton Councilman who advised him that the same resident is pursuing Southampton Township for an engineering report for Hawkin Road.

Report of the Township Committee

Fire Company #1 - Mayor Barton spoke of having the pleasure of attending the appreciation dinner. Township Committee was presented with new a cap with their name on it. Thank you for the dinner and all award recipients.

Donation - Mayor Barton spoke about the Fire Company hosted the Penwill Family through their fire tragedy; Mayor Barton being a board member of the Burlington County 200 Club requested an award for the Penwill Family. The Burlington County 200 Club will be giving a \$1500 check. This club does more than help with death benefits for firefighters, EMS and police.

Roundabout - Mayor Barton spoke that Administrator Cramer received communication from our County Engineer, Joe Brickly about County's interest in putting a roundabout in town. A roundabout would deal with the driveway situation and possibly located at Seneca or possibly in town. They are looking to self-fund the one in town, but looking for the Delaware Valley Regional Planning Commission and TFF funding for the other one. A meeting will be set up with Mr. Brick, Mr. Cramer, Mr. Franzen and himself during business hours. At the same time, a dialog will be held with the County for snow plowing roads. The County has 19 municipalities that do the roads for them and clearing it cannot be a lost proposition, of course we will not do anything without talking to this Committee. Mr. Franzen was thanked for being part of attending the meeting.

206 Oak Lane - Mayor Barton spoke about the owners expressed no interest in the property and wanted to give it to the Township, they felt it has no value. The options are to advertise the property for sell or walk away. If the property goes up for tax sale someone would purchase the lien and take over the property. Mr. Franzen spoke of suggesting owners to advertise for sale.

