

FIELD #6

1)	Bleacher concrete pad for 5 row ADA accessible bleacher. Moving pathway and additional pathway for bleacher.	\$9,360.00
2)	Bleacher concrete pad for 5 row ADA accessible Bleacher addition pathway.	\$7,470.00
	SUBTOTAL	\$37,350.00

PRICKETTS MILL PARK

FIELD #1

Bleacher pad for 8 row ADA accessible bleacher. Additional pathway to service bleacher.	\$10,980.00
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FIELD #2

8 row ADA accessible bleacher. Additional pathway to service bleacher.	\$10,980.00
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FIELD #3

8 row ADA accessible bleacher. Additional pathway to service bleacher.	\$ 9,900.00
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SUBTOTAL	\$31,860.00
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TOTAL FOR BOTH PATTY BOWKER AND PRICKETTS MILL

TOTAL	\$69,210.00
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Open up to the public. There were no comments from the public. Closed

REPORT

Buildings and grounds Committee:

Committeeman Franzen spoke of the members of the Mayor appointed subcommittee to look at space needs of the Township consisting of Rick Franzen, Eileen Baitzel, Doug Cramer, Bob Perri, Joe Barton and Col. Lowe. Meeting several times over the last couple of months, one meeting was held with members of The Pinelands Staff to talk about difficulties that were facing us. A report was put together to be used as guidance over the next one, three, five and maybe ten years to determine the space needs for the Township Complex.

Purpose of the subcommittee:

Prepare short and long term plans for the space need of Tabernacle Township facilities in order to:

1. Improve services to the public in the areas of access, convenience and safety.
2. Improve working conditions for township staff in the areas of health and safety.
3. Provide adequate safe and secure storage for township records.
4. Improve the aesthetics of our municipal complex.

This plan is seen as a working document to be discussed with Township Committee and perhaps later, members of the general public.

Relocation of the Municipal Court

1. Provide better service to court users via easier access to the court
2. Reduce wear and tear on historic Township building.
3. Share service with another township(s) and possibly save funds.

4. Free up office space to collocate all Township services.
5. Provide easier handicapped access for court.
6. Reduce over use of building and parking lot on court days.
7. Eliminate or postpone the need for an expensive elevator.

The Township is exploring relocating the municipal court with nearby townships.

Relocation of Public Works Department

1. Provide adequate space for the public works department so all equipment can be properly maintained and protected.
2. Promote Safety in the municipal complex area via relocation of heavy equipment and trucks.
3. Protection and preservation of expensive machinery. Equipment should be under cover.
4. Cleanup municipal complex and create a more aesthetically pleasing downtown.
5. Eliminate problem with bird infestation and bird excrement.
6. Provide for space to consolidate Township buildings and space.

Where:

1. Richter Road Township owned property (residential and lot size).
2. Moore Road Township owned property (residential, lot size and water table).
3. Forked Neck sand pit site (lot size).
4. Route 206 Greenberg lot (lot size and busy highway).
5. Route 206 87 acre site (too big, busy highway and may be sold).
6. Tabernacle Co-op site (busy highway and may be sold).
7. Landfill site (semi residential)

Use of the Community Center Building

The Community Center building on Hawkins Road should become a “home” for any local volunteer organization wishing to locate there.

It is felt that certain activities now held at the Township Building can be moved to the Community Center Building. This would reduce wear and tear on the Township Building and provide a regular meeting location for most Township organizations.

Currently the Township Building is used by the Athletic Association, Historical Society and the Women’s Association. They could join with the Senior Citizen’s organization and the scouting organizations in their new location.

The Community Center building would need to be rehabbed for this purpose. Some of the improvements needed are: a new heating system, new front doors, signage, partition wall, lighting, and floor.

The Township Committee, Land Development Board and Junior Mechanics would continue to meet in the Township Building.

Future use of the Township Building Complex

The Township Building complex should continue to be the focal point of township government. Other than Public Works, all township services should be under one roof for “one stop” shopping. This can be accomplished by either adding on (preferred) to the Town Hall, or using the former public works garage as a “carriage house.”

The former public works garage could also be used as a storage facility for all of those files, documents and other items which are now stored in the basement of Town Hall or in the mini storage unit behind the annex building.

The salt dome and covered shed would be moved to the former landfill.

The current annex building would be removed.

The land cleared by these activities would be reconfigured as a small park.

The Town Hall would be restored to its former appearance from pre 1900. (see photo).

The second floor would continue to be a meeting room, but would also contain many exhibits which highlight the town’s past history. (Shamong Township’s township building has a great display of artifacts).

Pinelands Commission staff has suggested that the Town Hall be connected to the Schools waste water treatment plant. This will allow for any expansions of office space.

Funding

The plan finally developed will need to be staged in over a certain time period. Those parameters yet need to be discussed and finalized.

However, there are a few things to keep in mind about funding:

In 2018 a major road bond will be paid off. While there will be some major equipment needs at the time, there is also an opportunity to minimize impact on the tax rate. Bond funds can become available sooner and repayment can begin in this timeframe.

The county continues to make annual grants available to townships. These could be applied for and used to develop a township park- like area around Town Hall. These funds may soon be available for “historic” renovation programs and possibly applied to rehab of the Town Hall.

While it has not yet been explored, state grants for historic preservation may also be available.



Eileen Baitzel, Deputy Clerk, added that some of the ideas we have been examining have been in an effort to make the work process, especially for the Township employees for the community more accessible, easier to locate records. We have reached the limit for space in this building and with restrictions in so many areas of the building that is why we are looking at many options. The report that Rick gave was a really good compellation of all the ideas and thought processes that we are going through. There was also mention of the possibility of using current court space for possibly for the Tax Assessor.

Committeeman Barton thanked Rick for leading this effort, as we had many meetings discussing this topic as we looked at a short term, mid-term and long term goal for the Township.

Mayor Lee spoke of the importance of the Committee to absorb this information and then schedule the opportunity to talk about this at our next workshop or regular meeting in January and Mr. Lee spoke of appreciating the efforts of the sub-committee.

Resolutions

RESOLUTION 2013-157 AUTHORIZING SUBMISSION OF APPLICATION FOR 2014 CDBG FUNDING FOR CONSTRUCTION OF HANDICAP ACCESSIBLE IMPROVEMENTS TO PATTY BOWKER AND PRICKETTS MILL PARKS.

WHEREAS, Tabernacle Township has applied for Community Development Block Grant Funding for ADA Compliance for construction of handicap accessible improvement to Patty Bowker and Pricketts Mill Parks; and

WHEREAS, the Township Administrator has completed said application on the approved grant for proposed use of funds on behalf of the Township and desires to submit said application.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, **hereby authorize the Township Administrator to submit the application on behalf of Tabernacle Township for 2014 CDBG funding for construction of handicap accessible improvements to Patty Bowker and Pricketts Mill Parks.**

BE IT FURTHER RESOLVED, that the Township Clerk be directed to forward a copy of this Resolution to Burlington County Community Development, Township Administrator and Township Engineer.

- On a Motion made by Mr. Franzen, seconded by Ms. Brown, Resolution 2013-157 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Lee Ayes: 4 Nays: 0 Absent: 1

RESOLUTION 2013-158

**AUTHORIZING EXTENSION OF SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF SHAMONG FOR TAX ASSESSOR SERVICES**

WHEREAS, pursuant to the Uniform Shared Services Act, *N.J.S.A. 40A:65-1 et seq.*, any municipality of the State may enter into a contract with any other municipality for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, by prior Resolution 2011-44, Tabernacle Township and Shamong Township entered into a Shared Services Agreement dated May 3, 2011 for Tax Assessor services, in an effort to achieve cost savings and benefits for both municipalities; and

WHEREAS, the term of that Agreement will expire on December 31, 2013, unless extended by the Parties; and

WHEREAS, the Parties have found the Agreement to be successful and mutually beneficial in carrying out the municipalities' obligations under the requirements of *N.J.S.A. 40A:9-146, 26 et seq.*; and

WHEREAS, the Parties desire to extend the Agreement for another three year term.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey that Tabernacle Township, by passing this Resolution, hereby extends the existing Shared Services Agreement with Shamong Township for Tax Assessor Services (which Agreement is incorporated herein by reference) to December 31, 2016.

- On a Motion made by Ms. Brown, seconded by Mr. Barton, Resolution 2013-158 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-159
RESOLUTION AUTHORIZING CHANGE ORDER NO 1 – NEW ROAD BREAD & CHEESE RUN
CULVERT REPLACEMENT.**

WHEREAS, by Resolution No. 2013-86, the Township Committee awarded the New Run Bread & Cheese Run Culvert Replacement Project to Underground Utilities Corp., based on bid specifications prepared by Alaimo Group, in the amount of \$248,000.00; and

WHEREAS, there have been no other Change Orders authorized for this Contract; and

WHEREAS, a Change Order #1 has been submitted **which increases the Contract price by \$1,227.18, bringing the new Contract price to \$249,227.18;** and

WHEREAS, the Township Engineer has certified as to the need for this Change Order, and has further certified that it complies with the spirit and intent of the regulations governing Change Orders promulgated pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.*; and

WHEREAS, the Township Committee deems it appropriate to authorize said Change Order and the Chief Financial Officer has certified that funds are available in that amount and will be made available through the following account:

Capital Account #C-04-55-914-000 - 2013 Road Program

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington and State of New Jersey that this Resolution be made a part hereof, and are hereby authorized and the specifications are hereby amended to reflect same.

- On a Motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-159 was offered for adoption. Carried.
- Mr. Barton spoke of the minor change order.
Roll Call: Barton, Brown, Franzen, Lee Ayes: 4 Nays: 0 Absent: 1

RESOLUTION 2013-160

RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township: **27 Woodside Drive; and**

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2" thick, Hot Mixed Asphalt (HMA 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6" thick, HMA 19M64, stabilized base course
 - c. 20:1 sand/cement subbase
 - d. Provide tack coat on all surfaces before paving
3. All non-asphalt pavement restorations (i.e. lawns, etc. shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc. along with landscaped areas.
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of method, but open cutting of trench during construction project will occur, but contractor will make effort to keep at a minimum.
10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas services.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline

by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.”

- On a Motion made by Mr. Barton, seconded by Ms. Brown, Resolution 2013-160 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-161
RE: BUDGET TRANSFERS**

WHEREAS, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation; and

WHEREAS, the approval of this resolution to be adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to the appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle that the following transfers be made:

FROM (inside cap)

3-01-26-300	Public Works O.E.	12,000.00
Total		\$12,000.00

TO (inside cap)

3-01-31-440-277	Telephone Charges	4,000.00
3-01-22-195-101	Construction Official S&W	8,000.00
Total		\$12,000.00

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Chief Financial Officer.

- On a Motion made by Ms. Brown, seconded by Mr. Franzen, Resolution 2013-161 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Lee Ayes: 4 Nays: 0 Absent: 1

Report of the Solicitor

Mr. Lange indicated that he spoke to Doug on Friday, who had spoken to the County about the 911 address issues and 911 maps. In the discussions, the County had a preference for numbers in the order of 31, 32, 33, 34 etc., and that using the alpha was acceptable but not preferred. It may be a good idea to look at how many other address issues we have throughout the Township before making a recommendation to the Committee.

Public Comment

Betsy Piner, 75 Bozarthtown Road, thanked members of the Volunteer Fire Company who presented the wonderful senior dinner. The Recreation Committee really appreciates their efforts.

Fran Brooks, 78 Moores Meadow Road, spoke about the report Mr. Franzen presented. Ms. Brooks raised questions regarding the need for clarification on her Opra request. Ms. Brooks questioned an item on the Administrator’s last meetings report regarding professional services fees for a bid submitted for electric at the snack stand, and spoke of those fees not being included in the grant the Township received for the TAA snack stand. Ms. Brooks questions who is picking up the cost for those professional fees.

Mr. Lange spoke of the Administrator’s report on the grant. They are not professional fees, they are contractor cost and advised that there seems to be a little confusion but there are no professional fees contemplated. Mr. Lange spoke of providing advice as to when a contract would have to be publically bid on a prevailing rate job, and this would be at rate, but it is below what would require a bid.

Ms. Brooks question the special meeting date for the filed petition.

Seeing no further comment, closed to the public.

Mr. Lange spoke of a letter written to the new attorney for the fire company asking for comments on the facility use agreement and ordinance. Request was asked to delay consideration for the new attorney to advance his comments or concerns in advance at this meeting. Mr. Lange has not received anything to date, and will follow up.

Seeing there was no new business before the Township Committee, members of the Township Committee pursued adjournment.

ADJOURNMENT.

- On a motion made by Ms. Brown, seconded by Mr. Barton, the meeting was adjourned at 8:17 p.m. Carried.

Roll Call: Barton, Brown, Franzen, Lee Ayes: 4 Nays: 0 Absent: 1

Respectfully,

**La Shawn R. Barber, RMC/CMR
Township Clerk**

Draft submitted: 12/13/2013 and 01/10/2014
Approved: 01/27/2014