

DRAFT MINUTES ARE SUBJECT TO APPROVAL OF THE GOVERNING BODY

REGULAR MEETING MINUTES - TABERNACLE TOWNSHIP COMMITTEE

FEBRUARY 25, 2013

The meeting was called to order by Mayor Stephen V. Lee, IV followed by the flag salute.

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. This meeting of **February 25, 2013** was included in a list of notices sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

Roll Call:

Joseph Barton, Township Committee
Kimberly A. Brown, Township Committee
Richard Franzen, Township Committee
Joseph Yates, IV, Deputy Mayor
Stephen V. Lee, IV, Mayor

Also In attendance:

Douglas A. Cramer, Township Administrator
La Shawn R. Barber, RMC, Township Clerk
JoAnne L. O'Connor, Esq. Township Solicitor (*Office of Peter C. Lange, Jr., Esq.*)

- Public comment on agenda items. None



Proclamation

Read Across America March 1, 2013

WHEREAS, the citizens of **Tabernacle Township** stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

WHEREAS, the **Tabernacle Township** has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is the key to the community's well-being and long-term quality of life; and

WHEREAS, NEA's Read Across America, a national celebration of reading, will be conducted on March 1, 2013, which would have been the 109th birthday of Theodor Seuss Geisel, **better known as Dr. Seuss**; and

WHEREAS, Read Across America-NJ is being conducted statewide by the New Jersey Education Association, in partnership with the New Jersey State League of Municipalities, the New Jersey Library Association, Saturn-AUW, and their local affiliates across the state to promote reading and adult involvement in the education of our community's students:

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee calls on the Citizens of **Tabernacle Township** to assure that every child is in a safe place reading together with a caring adult on March 1, 2013.

BE IT FURTHER RESOLVED, that this governing body enthusiastically endorses NEA'S Read Across America and Read Across America-NJ, and recommitts our community to engage in programs and activities to make

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America's children the best readers in the world.

Kimberly A. Brown, Committeewoman

Col. William Lowe reported on FEMA payments received for reimbursements for the Hurricane Sandy Storm and spoke that the County will be recognizing CERT members and 55 volunteer organizations. Mr. Lowe was thanked for all his safety efforts.

Approval of Bills

- On a motion made by Ms. Brown, seconded by Mr. Yates, to approve the bills as presented. Upon a roll call, the vote was unanimous and the motion carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0

Approval of Minutes

- On a motion made by Mr. Barton, seconded by Mr. Yates, January 1, 2013(workshop) was offered for adoption. Carried.

Roll Call: Ayes: Barton, Franzen, Yates, Lee Abstain: Brown Nays: 0

- On a motion made by Mr. Barton, seconded by Mr. Yates, January 28, 2013(regular & executive) was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0

Resolutions

RESOLUTION 2013-37

RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township:

48 Richter Road: 89' S C/L Hill Road BL # 328, Lot 1; **and**

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course
 - c. 20:1 sand/cement subbase
 - d. Provide tack coat on all surfaces before paving

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3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc. along with landscaped areas).
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of method, but open cutting of trench during construction project will occur, but contractor will make effort to keep at a minimum.
10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approve said application of a street opening permit for installation of gas services.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein are specifically conditioned upon the applicant installing all pipeline under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.”

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-37 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0

**RESOLUTION 2013-38
APPROVING PROFESSIONAL SERVICE AGREEMENT
FOR THE ENVIRONMENTAL CONSULTANT**

WHEREAS, approval of this agreement is made by virtue of **Resolution 2013-12**, Awarding Contract for Professional Services, adopted by Tabernacle Township Committee on January 1, 2013, with **Stuart Environmental Associates, 703 Stokes Road, Suite 3, Medford, New Jersey 08055; and**

WHEREAS, this professional shall provide environmental technical review and administrative services representing the Township of Tabernacle.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey has caused said Agreement be approved and executed by **Douglas Stuart**, hereinafter referred to as “Environmental Consultant.”

BE IT FURTHER RESOLVED that a certified copy of this resolution be forward to the Environmental Consultant.

- On a motion made by Ms. Brown, seconded by Mr. Franzen, Resolution 2013-38 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0

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**RESOLUTION NO. 2013-39
GRANTING RAFFLE LICENSES TO THE CHURCH OF THE HOLY EUCHARIST**

WHEREAS, the **Church of the Holy Eucharist** has filed an application with the Township Committee for raffle licenses to conduct raffles and the applicant has paid the proper fees for said licenses; and

WHEREAS, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the raffles are bona fide active members of said organization and that the raffle will be conducted in accordance with the New Jersey administrative Code 13:47; and

WHEREAS, the following **raffle licenses** are requested on the dates listed:

RA: 2013-04	Off Premise Draw Quilt Raffle	Ticket Sale May 15, 2013 – July 27, 2013	Drawing: July 27, 2013 – 10:30 P.M.
RA: 2013-05	Off Premise Draw Super 50/50	Ticket Sale May 15, 2013 – July 27, 2013	Drawing: July 27, 2013 – 11:00 P.M.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey, as follow:

1. That the Township Committee hereby approves the issuance of the aforementioned raffle license.
 2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.
- Doctrine of necessity was invoked; majority members are affiliates of the church.
 - On a motion made by Mr. Franzen, seconded by Mr. Yates, Resolution 2013-39 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0

**RESOLUTION 2013-40
RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.**

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township:

76 Richter Road: 84' S C/L Cramer Road - BL #329, Lot 1; **and**

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:

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- a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course
 - c. 20:1 sand/cement subbase
 - d. Provide tack coat on all surfaces before paving
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
 4. Inspection escrow must be posted with the Township before start of construction.
 5. The applicant must provide all outside agency approvals, as required.
 6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc. along with landscaped areas).
 7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
 8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
 9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of method, but open cutting of trench during construction project will occur, but contractor will make effort to keep at a minimum.
 10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
 11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approve said application of a street opening permit for installation of gas services.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein are specifically conditioned upon the applicant installing all pipeline under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.”

- On a motion made by Mr. Barton, seconded by Mr. Yates, Resolution 2013-40 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee

Ayes: 5

Nays: 0

RESOLUTION 2013-41

RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township:

31 Richter Road: BL # 323, Lot 12.02; **and**

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

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1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course
 - c. 20:1 sand/cement subbase
 - d. Provide tack coat on all surfaces before paving
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc. along with landscaped areas).
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of method, but open cutting of trench during construction project will occur, but contractor will make effort to keep at a minimum.
10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approve said application of a street opening permit for installation of gas services.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein are specifically conditioned upon the applicant installing all pipeline under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.”

- On a motion made by Mr. Barton, seconded by Mr. Yates, Resolution 2013-41 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee

Ayes: 5

Nays: 0

**RESOLUTION 2013-42
APPROVING PROFESSIONAL SERVICE AGREEMENT
FOR TOWNSHIP AUDITOR**

WHEREAS, approval of this agreement is made by virtue of Resolution 2013-10, Awarding Contract for Professional Services passed on January 1, 2013, with **Kevin P. Frenia – Holman & Frenia PC; and**

WHEREAS, this audit firm shall serve as the Township Auditor and Accountant for the Township of Tabernacle.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey has caused said Agreement be approved and executed by **Kevin P. Frenia**, hereinafter referred to as “Township Auditor.”

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BE IT FURTHER RESOLVED, that a certified copy of this resolution be forward to the Township Auditor.

- On a motion made by Ms. Brown, seconded by Mr. Franzen, Resolution 2013-42 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0

**RESOLUTION NO. 2013-43
GRANTING RAFFLE LICENSES TO SENECA EAGLES BAND PARENT ASSOCIATION**

WHEREAS, the **Seneca Eagles Band Parent Association** has filed an application with the Township Committee for raffle licenses to conduct raffles and the applicant has paid the proper fees for said licenses; and

WHEREAS, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the raffles are bona fide active members of said organization and that the raffle will be conducted in accordance with the New Jersey administrative Code 13:47; and

WHEREAS, the following **raffle licenses** are requested on the dates listed:

RA: 2013-06	Off-Premise Draw 50/50	Date: Friday, May 10, 2013
RA: 2013-07	On-Premise Draw 50/50	Date: Friday, May 10, 2013

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey, as follow:

1. That the Township Committee hereby approves the issuance of the aforementioned raffle license.
2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.

- On a motion made by Mr. Franzen, seconded by Mr. Yates, Resolution 2013-43 was offered for adoption. Carried.

Roll Call: Ayes: Barton, Franzen, Yates, Lee Abstain: Brown Nays: 0

**RESOLUTION NO. 2013-44
GRANTING BINGO LICENSES TO TABERNACLE TOWNSHIP PTA, INC.**

WHEREAS, the **Tabernacle Township PTA, Inc.** has filed an application with the Township Committee for bingo license to conduct bingos and the applicant has paid the proper fees for said licenses; and

WHEREAS, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the bingos are bona fide active members of said organization and that the bingo will be conducted in accordance with the Bingo Licensing Law, N.J.S.A. 5:8-24 et seq.; and

WHEREAS, the following **Bingo Licenses** are requested on the dates listed:

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BA: 2013-08

April 20, 2013

Time: 6-8 PM

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey, as follow:

1. That the Township Committee hereby approves the issuance of the aforementioned Bingo License.
 2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.
- On a motion made by Mr. Yates, seconded by Mr. Franzen, Resolution 2013-44 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee

Ayes: 5

Nays: 0

RESOLUTION NO. 2013-45

A RESOLUTION AUTHORIZING TABERNACLE TOWNSHIP TO ENTER INTO A SHARED SERVICES AGREEMENT WITH WOODLAND TOWNSHIP

WHEREAS, the Tabernacle Township Committee recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and

WHEREAS, Woodland Township has requested that Tabernacle Township provide Construction, Building Subcode, Plumbing Subcode, Fire Subcode, Electrical Subcode Official and Building, Electrical, Fire and Plumbing Inspector, as well as, Code Enforcement Officer and Technical Assistant / Zoning Official services to the Township and its residents; and

WHEREAS, Tabernacle Township and Woodland Township have negotiated the terms and conditions of an agreement for the provision of such services to Woodland Township by Tabernacle Township as detailed in the attached Shared Services Agreement; and

WHEREAS, the Township of Tabernacle evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the Townships are authorized by the "Shared Services Act", N.J.S.A. 40A:65-4, et seq. to enter into any contract for the joint provision of any service which any party to the agreement is authorized to render within its own jurisdiction; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Townships and enter into the agreement establishing the respective rights and obligations of the parties regarding this Shared Services Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township of Tabernacle that:

1. The attached Shared Services Agreement between Tabernacle Township and Woodland Township shall be effective according to its terms.
2. The Mayor of Tabernacle Township is hereby authorized to sign, seal, execute and witness/attest the Agreement.
3. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.

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- On a motion made by Ms. Brown, seconded by Mr. Franzen, Resolution 2013-45 was offered for adoption. Carried.

Roll Call: Barton, Brown, Franzen, Yates, Lee

Ayes: 5

Nays: 0

Motion

Meteor Motorcycle Club, Inc. – 76th Annual Sandy Lane Enduro: March 17, 2013

- Motion made by Mr. Franzen, seconded by Mr. Yates.

Roll Call: Barton, Brown, Franzen, Yates, Lee

Ayes: 5

Nays: 0

New Business Discussion: 2013 Municipal Budget Work Papers

Mr. Cramer met with the Township Committee to discuss the 2013 municipal budget. The Township Committee received and reviewed their draft budget work papers. The overall budget is at \$3,202,000. The overall budget meets our 2.5% budget cap (actually 6%) decrease in the budget. There is 2% rate (levy) cap, which will limit us around a penny. Additional surplus or deferred school tax will have to be used to meet the tax rate restrictions.

Mr. Cramer would like to introduce the budget at the next meeting and have second reading projected to be at the April 8th workshop meeting.

Report of the Township Engineer

Mr. Morris spoke of meeting held last week with Mr. Cramer to discuss the road program. 2013 local road program is underway. New Road, Section 5 must be rebid. Hill Road was finalized and we will be addressing the drainage on Worrell and Wynn Road.

Report of the Township Solicitor

Ms. JoAnne O'Connor reported that she is filling in for Mr. Lange. Ms. O'Connor reported that she is waiting for NJDOT approval on the traffic ordinance.

Report of the Township Administrator

Mr. Cramer reported on December and January Activity Report from the New Jersey State Police. Majority of incidents dealt with motor vehicle stops, followed by property checks.

Mr. Cramer reported on the Township receiving a plaque for notable shared service award for the Emergency Services Building. The award credited Regan, Young, England & Butera as Architect.

Report of the Township Committee

200 Club of Burlington County - Mr. Barton reported attending the February 23rd Honor Valor Awards Dinner of the Burlington 200 Club. As a Trustee of this charitable, nonprofit organization with the mission of providing financial assistance to the families of fallen or injured members of the State Police, County and Municipal Police, Fire or Emergency Medical Services serving the citizens of Burlington County, the club supports public safety professionals through awarding scholarships. Three of the four \$2500 scholarship awards went to three former Seneca students: Samantha Bewley of Southampton Township, now attending Villanova University. Kayla Simpkins of Tabernacle Township, now attending The College of New Jersey and member of Tabernacle EMS and Cyuler Vena of Tabernacle Township now attends Stockton State College and member of Medford Farms Volunteer Fire Department.

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Mr. Lee reported on sitting in a meeting for the first discussion with Col. Lowe, Forest Fire Service, and Township Administrator for forest fire prevention measurements, which would make us eligible for grant money. Education is the first steps in putting program together; it makes everyone aware of what a forest fire can do.

Public Comment

Ms. Brooks questioned if the Township Committee has a liaison for TAA and the Recreation Department. Ms. Brooks further spoke about the filings of TAA reports as required by the Township Ordinance.

The Township Administrator advises that he is working as the liaison and working with the Recreation Committee to provide the reports.

Jamie Wood, 7 Kenmare Drive, made comments that the Chairperson of the Recreation Committee, Betsy Piner steps up to the plate and appreciates the Tabernacle Volunteers.

Adjourn. The motion was made by Mr. Yates and seconded by Mr. Barton to adjourn the meeting at 9:16 p.m.

Roll Call: Barton, Brown, Franzen, Yates, Lee

Ayes: 5 Nays: 0

Respectfully submitted,

La Shawn R. Barber, RMC/CMR
Township Clerk

Draft submitted: 03/08/2013

Approved: