

**REORGANIZATION MEETING MINUTES
TABERNACLE TOWNSHIP COMMITTEE REORGANIZATION
MEETING - JANUARY 1, 2013**

The meeting was called to order by La Shawn R. Barber, RMC/CMR followed by the flag salute at 1:04 P.M.

Roll Call:

Joseph Barton, Township Committeeman
Kimberly A. Brown, Township Committeewoman (Absent)
 Richard J. Franzen, Township Committeeman
 Stephen V. Lee, IV, Township Committeeman
 Joseph Yates, IV, Township Committeeman

Present

Also In attendance:

Douglas A. Cramer, Township Administrator
 La Shawn R. Barber, RMC, Township Clerk

SUNSHINE NOTICE STATEMENT: THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF JANUARY 1, 2013 WAS SENT TO THE CENTRAL RECORD, BURLINGTON COUNTY TIMES AND COURIER POST. POSTED ON THE BULLETIN BOARD IN TOWN HALL AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE.



- Oath of Office was given to Joseph Barton by Retired New Jersey State Police Col. And Chairman of the New Jersey State Police Museum Board, Col. Carl A. William.
- Oath of Office was given to Richard J. Franzen by Peter C. Lange, Jr., Esq.

Nomination for Mayor: **Stephen V. Lee** was nominated by Committeeman Yates, seconded by Committeeman Barton. Nominations Closed.

Roll Call: Barton, Franzen, Lee, Yates Ayes: 4 Nays: 0

Nomination for Deputy Mayor: **Joseph Yates, IV** was nominated by Committeeman Lee, seconded by Committeeman Barton. Nominations Closed.

Roll Call: Barton, Franzen, Lee, Yates Ayes: 4 Nays: 0

- Oath of Office was given to Mayor Stephen V. Lee, IV by Peter C. Lange, Jr., Esq.
- Oath of Office was given to Deputy Mayor Joseph Yates, IV by Peter C. Lange, Jr., Esq.

**RESOLUTION 2013-0: ADOPTING COMMITTEE BY-LAWS
ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF TABERNACLE.**

BE IT RESOLVED, by the Township Committee of the Township of Tabernacle in the County of Burlington, that the business of the Township Committee be transacted at regular and special meetings in accordance with the following procedure called upon in any order as required by the Township Committee:

1. Call the meeting to order and Pledge of Allegiance to the flag
2. Open Public Meetings Statement
3. Roll Call of the Township Committee:
4. Minutes – which all minutes shall not be released to the public, until approval of the governing body in paper form only.
5. Bills
6. New Business – Ordinances – First Reading
7. Old Business – Ordinances – Second Reading and Public Hearing
8. Resolutions
9. Motions
10. Polling of Committee
11. Public Participation - which shall not be limited to agenda items, but shall be open to any subject the public, may choose to address to the Township Committee.
12. Adjournment.

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Tabernacle reserves the right to change the order of business when necessary to accommodate and for special circumstances. There shall be no public participation at Special Meetings.

- On a motion made by Mr. Franzen, seconded by Mr. Yates, Resolution authorizing Committee By-Laws was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-1
TEMPORARY APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-19 requires the Governing Body to make appropriations to provide for the period between January 1 and the adoption of the budget; and

WHEREAS, the total appropriations shall not exceed 26.25% of the total of the appropriations for the preceding fiscal year, less the appropriations for interest and debt redemption charges, capital improvement fund and public assistance. Amount allowable is \$707,958.59

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the following appropriations constitute the 2013 Temporary Budget for the Township of Tabernacle:

#	Description	2013 Proposed Budget	2013 Temporary
100-100	Administrative & Executive S&W	52,000.00	13,650.00
100-200	Administrative & Executive O.E.	22,850.00	5,998.13
110-100	Mayor & Committee S&W	25,001.00	6,562.76
110-200	Mayor & Committee O.E.	500.00	131.25
120-100	Municipal Clerk S&W	53,960.00	14,164.50
120-200	Municipal Clerk O.E.	12,450.00	3,268.13
121-100	Municipal Improvement Search Officer S&W	1,352.00	354.90
122-100	Registrar S&W	10,715.00	2,812.69
130-100	Financial Administration S&W	26,800.00	7,035.00
130-200	Financial Administration O.E.	9,825.00	5,579.06
135-200	ANNUAL AUDIT O.E.	23,000.00	6,037.50
145-100	Collection of Taxes S&W	42,450.00	11,143.13
145-200	Collection of Taxes O.E.	11,615.00	5,048.94
146-200	Bond Registrar Fees O.E.	1,750.00	459.38
147-100	Tax Search Officer S&W	1,352.00	354.90
150-100	Assessment of Taxes S&W	8,725.00	2,290.31
150-200	Assessment of Taxes O.E.	32,800.00	8,610.00
155-100	Legal Services S&W.	9,178.00	2,409.23
155-200	Legal Services O.E.	65,000.00	17,062.50
165-200	Engineering Services O.E.	87,000.00	22,837.50
180-100	Planning Board S&W	10,000.00	2,625.00
180-200	Planning Board O.E.	17,700.00	4,646.25
195-100	Construction Official S&W	124,325.00	32,635.31
195-200	Construction Official O.E.	15,600.00	4,095.00
210-20B	Liability Insurance O.E.	65,600.00	47,220.00
215-20A	Workers Compensation O.E.	60,000.00	30,750.00
220-200	Group Insurance Plan O.E.	234,644.00	61,594.05
225-20J	Unemployment Insurance	4,000.00	1,050.00
252-100	Emergency Mgmt S&W	5,630.00	1,477.88
252-200	Emergency Mgmt O.E.	10,500.00	2,756.25
260-29A	Contribution to First Aid Squad	70,000.00	18,375.00
300-100	Public Works - S&W	376,000.00	98,700.00
300-200	Public Works - O.E.	176,400.00	46,305.00
305-200	Solid Waste Collection	411,000.00	107,887.50
310-200	Buildings & Grounds - O.E.	42,700.00	11,208.75
330-281	Board of Health O.E.	200.00	52.50
360-200	Contributions to Agencies O.E.	400.00	105.00
370-200	Recreation O.E.	4,400.00	1,155.00
	Utilities/Bulk Purchases	107,000.00	28,087.50
465-204	Landfill Monitoring O.E.	18,000.00	4,725.00
470-202	Contingent	16,000.00	600.00
472-295	Social Security System	66,000.00	17,325.00
471-295	Public Employees Retirement System	98,230.00	25,785.38
490-100	Public Defender S&W	2,050.00	538.13
490-100	Municipal Court - S&W	60,000.00	15,750.00
490-200	Municipal Court - O.E.	20,485.00	5,377.31
	Deferred Chg Overexp Grant	7,258.00	5.23
	Total Appropriations Inside Caps	2,522,445.00	706,641.81
Unclassified Appropriations Outside Caps			
701-301	Recycling Tonnage Grant Recycling Tonnage Tax NJDOT GRANT - New Rd Section 5	12,711.00	336.64
	GROUP INSURANCE O/CAP	13,356.00	5.95

	Township Match - State & Federal Grants	3,210.00	842.63
427	Clean Communities Grant	19,187.00	36.59
471-295	Public Employees Retirement System		
901-291	Capital Improvement Fund	30,000.00	7,875.00
	Building Improvements		
	Public Works Equipment		
920-291	Payment of Bonds	420,000.00	420,000.00
925-295	Payment of Notes	50,000.00	50,000.00
930-292	Bond Interest	72,715.00	72,715.00
935-292	Note Interest	105,300.00	105,300.00
940-294	Green Acres Loan Payments	9,328.00	4,664.00
875-295	Def Chg - Special Emergency		
	Total Appropriations Outside Caps	735,807.00	661,775.80
433	Reserve For Uncollected Taxes	126,076.12	94.98
	TOTAL GENERAL FUND	3,384,328.12	1,368,512.59
	Less Capital & Debt Service	687,343.00	660,554.00
	Total Net Appropriations	2,696,985.12	707,958.59
	Total Allowable	707,958.59	0.00

- On a motion made by Mr. Yates, seconded by Mr. Franzen, Resolution 2013-1, Adopting Temporary Appropriations was offered for adoption.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Nomination Peter C. Lange, Jr., Esq.

- On a motion made by Mr. Franzen, seconded by Mr. Yates, Resolution 2013-2, awarding contract for professional services for Township Solicitor, Peter Lange was offered for adoption.

**RESOLUTION NO. 2013-2
APPOINTING TOWNSHIP ATTORNEY AND AUTHORIZING AWARD OF 2013 CONTRACT FOR
PROFESSIONAL SERVICES**

WHEREAS, there exists a need for a Township Attorney in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Peter C. Lange, Jr.** as Township Attorney subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. **Peter C. Lange, Jr., Esq., whose business address is The Law Office of Peter C. Lange Jr., 150 Himmelein Road, Medford, NJ 08055 is hereby appointed Township Attorney for the year 2013.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2014.
2. A contractual agreement summarizing the services to be performed by Peter C. Lange, Jr., Esquire as Township Attorney, and the fee of \$_See Contract_ hour to be charged for same, is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Township Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Township Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Mr. Lange thanked the Township Committee for the opportunity to continue to serve.

**RESOLUTION NO. 2013-3
APPOINTMENT OF OFFICIAL NEWSPAPER**

WHEREAS, N.J.S.A. 40:23-23 provides that by resolution may designate an official newspaper or newspaper in which shall be published all advertisements and notices required by law to be published; and

WHEREAS, there is a need for the appointment of an official newspaper for the Township of Tabernacle; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the following newspapers are hereby designated the official newspaper for all legal advertisements and announcements:

1. *THE CENTRAL RECORD*
2. *THE BURLINGTON COUNTY TIMES*
3. *COURIER POST*

- On a motion made by Mr. Barton, seconded by Mr. Franzen, Resolution 2013-3, Appointment of official newspaper was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-04
RE: SUNSHINE NOTICE**

Whereas, the "Open Public Meetings Act" requires the advance written notice of all meetings of Tabernacle Township Committee, be posted in one designated public place and mailed, telephoned or hand delivered to two newspapers designated by Resolution; and

Whereas, all written notice of meetings of the Township Committee be mailed to all persons requesting a copy of same, upon payment of any established fee.

Now Therefore, Be It Resolved, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

1. All advanced written notices of Township Committee Meetings are posted on the bulletin board, located in Town Hall.
2. All advanced written notices of the Township Committee Meetings throughout the year shall be mailed to all persons for a fee of \$5.00. News media shall be exempt from such fee.
3. All advanced written notices of Township Committee Meetings shall be given to the Central Record and Burlington County Times.

The schedule of **regular meetings** and **regular work sessions** for the Township Committee for the period from January 1, 2013 to December 31, 2013 be in accordance with the list annexed hereto, designating the dates, time and place of such meetings

**REORGANIZATION MEETING: JANUARY 1, 2013
ANNUAL TOWNSHIP COMMITTEE MEETING DATES
2013 WORK SESSION**

Notice is hereby given by the Tabernacle Township Committee that the following is a list of the work sessions of the Township Committee until December 31, 2013.

FEBRUARY 11, 2013	AUGUST 12, 2013
MARCH 11, 2013	SEPTEMBER 9, 2013
APRIL 8, 2013	OCTOBER 15, 2013
MAY 13, 2013	DECEMBER 9, 2013
JUNE 10, 2013	

All such meetings will begin at 7:30 P.M. in Town Hall, 163 Carranza Road, Tabernacle, New Jersey. The purpose of the work session is discussion and review of any and all business involving Tabernacle Township. **Formal action may be taken.** The meeting will be held the second Monday of each month, except in October, the meetings will be held the second Tuesday.

2013 REGULAR MEETINGS

The Tabernacle Township Committee hereby gives notice that the following is a list of the regular meetings of the Township Committee until December 31, 2013.

JANUARY 28, 2013	JULY 22, 2013
FEBRUARY 25, 2013	AUGUST 26, 2013
MARCH 25, 2013	SEPTEMBER 23, 2013
APRIL 22, 2013	OCTOBER 28, 2013
MAY 28, 2013	NOVEMBER 25, 2013
JUNE 24, 2013	DECEMBER 30, 2013

The regular meeting will begin at 8:00 P.M., at Town Hall, 163 Carranza Road, Tabernacle Township, New Jersey. **Formal action will be taken** at such meeting on any and all business involving the Township of Tabernacle. The meeting will be held the fourth Monday of each month, except in May, the meeting will be held the fourth Tuesday. The meeting in December will be held the fourth Thursday at 10:00 A.M.

- On a motion made by Mr. Yates, seconded by Mr. Barton, Resolution 2013-4, Sunshine Notice was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION NO. 2013-5
RE: ESTABLISH RATE OF INTEREST FOR DELIQUENT TAX PAYMENTS**

WHEREAS, the Township Committee is authorized by law to set the interest rate charged on the late payment of taxes; and

WHEREAS, that rate of interest is hereby set at 8% up to \$1,500.00 and 18% from \$1,500.00 upward; and

WHEREAS, the governing body is authorizing the following amendment of the above resolution to include the penalty to be charged to taxpayer with a delinquency; and

WHEREAS, any delinquency in excess of \$10,000.00 not paid prior to the end of the calendar year, the penalty shall be an additional 6% on \$10,000.00 and over.

NOW, THEREFORE, BE IT RESOLVED, the Township Clerk, Tax Collector and the Township Auditor as adopted, file that certified copy of this Resolution.

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-5, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION NO. 2013-6:
RE: INVESTMENT OF FUNDS**

WHEREAS, the Treasurer is required to invest Township monies in order to earn interest on idle funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the following institutions be and are hereby designated for investment purposes only for the Township of Tabernacle:

1. ALL BANKS AUTHORIZED BY THE STATE OF NEW JERSEY

BE IT FURTHER RESOVLED, the Treasurer is authorized to wire monies to any of the above, in the name of Tabernacle Township in order to obtain the best interest.

- On a motion made by Mr. Yates, seconded by Mr. Barton, Resolution 2013-6, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION NO. 2013-7
DEPOSITORY OF FUNDS FOR BENEFICIAL BANK**

WHEREAS, N.J.S.A. 40A: 5-14 provides that the Governing Body, by Resolution passed by a majority vote of the full membership thereof, may designate a Bank or Trust Company having its place of business in this State and organized under the laws of the United States or of this State or the State of New Jersey Cash Management Fund established pursuant to NJSA 40A: 5-1, or any combination thereof, as a depository for its monies; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

1. That the Township Committee hereby designates **BENEFICIAL BANK** for legal depositories of Tabernacle Township.

BE IT FURTHER RESOLVED the Township Treasurer shall be the custodian of the Payroll Account with disbursements made by check, signed by the Treasurer, or by the telephone transfers. The Treasurer shall be the custodian of the General Fund Current Account and the General Capital Account with disbursements made by check, signed by the Treasurer and a member of the Township Committee.

The Treasurer shall be the custodian of the General Fund Investors Account and may make transfers to any other Tabernacle Township Account. The Treasurer is authorized to wire monies for investment from the Current or Investors account to any institution approved by the Township Committee by the adoption of Resolution 2013-6.

BE IT FURTHER RESOLVED, That the Township Committee hereby directs the Township Clerk to forward certified copies of this Resolution to the appropriate Township Officials and to the financial institutions named above for their information, attention and compliance.

- On a motion made by Mr. Barton, seconded by Mr. Franzen, Resolution 2013-7, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**Resolution 2013-8
Authorization to Adopt a Cash Management Plan**

Whereas, NJSA 40A: 5-14 of Local Fiscal Affairs Law requires that every local unit shall adopt a “Cash Management Plan” and shall deposit in interest bearing accounts all available public funds pursuant to the plan.

Now, Therefore, Be It Resolved, that the Tabernacle Township Committee, County of Burlington, State of New Jersey, hereby adopts the “Cash Management Plan” to be utilized by the Township of Tabernacle.

Be It Further Resolved, that certified copies of this resolution shall be filed with the Director of the Division of Local Government Services, Township Auditor, and Chief Financial Officer.

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-8 was offered for adoption.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Nomination Richard Alaimo Associates

- On a motion made by Mr. Barton, seconded by Mr. Yates, Resolution 2013-9, was offered for adoption.

**RESOLUTION 2013-9
APPOINTING TOWNSHIP ENGINEER AND AUTHORIZING AWARD OF 2013 CONTRACT FOR
PROFESSIONAL SERVICES**

WHEREAS, there exists a need for a Township Engineer in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Alaimo Group** as Township Engineer subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. **Alaimo Group whose business address is 200 High Street, Mt. Holly, NJ 08060 is hereby appointed Township Engineer for the year 2013.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2014.
2. A contractual agreement summarizing the services to be performed by Alaimo Group as Township Engineer, and the fee of \$ **See Contract** per hour to be charged for same, is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Township Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Township Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Nomination Kevin P. Frenia, Holman & Frenia & Company

- On a motion made by Mr. Yates, seconded by Mr. Barton, Resolution 2013-10, was offered for adoption. *Carried.*

**RESOLUTION NO. 2013-10
APPOINTING TOWNSHIP AUDITOR AND AUTHORIZING AWARD OF 2013 CONTRACT FOR
PROFESSIONAL SERVICES**

WHEREAS, there exists a need for a Township Auditor in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Kevin P. Frenia** as Township Auditor subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. **Kevin P. Frenia, whose business address is Holman & Frenia, P.C., 618 Stokes Road, Medford, NJ 08055 is hereby appointed Township Auditor for the year 2013.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2014.
2. A contractual agreement summarizing the services to be performed by Kevin P. Frenia as Township Auditor, and the fee of \$ **See Contract** per hour to be charged for same, is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Township Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Township Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-11
ASSESSOR APPEALS**

WHEREAS, Statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times, necessitates adjustments in the veterans and senior citizen deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rest with the Local Assessor - subject to laws and regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the Assessor fulfilling the duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of Tabernacle Township.

BE IT FURTHER RESOLVED, that the Assessor is hereby authorized to execute stipulations on behalf of the Township; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution accompanies any appeal filed by the Assessor with the Burlington County Board of Taxation.

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-11, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee **Ayes: 4 Nays: 0 Absent: 1**

**RESOLUTION 2013-12
APPROVING APPOINTMENT FOR ENVIRONMENTAL CONSULTANT**

WHEREAS, the Township of Tabernacle is in need of consulting services for Environmental and Brownfield projects within the Township; and

WHEREAS, **Stuart Environmental Associates** is uniquely positioned to provide said consulting services to complete environmental and Brownfield projects within the Township; and

WHEREAS, by proposal from **Stuart Environmental Associates**, which proposal is annexed hereto and shall serve as the basis for the contract between the parties; and

WHEREAS, the contract is awarded for professional service until December 31, 2013; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2013 budget.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Township Clerk are hereby authorized to execute the necessary documents with **Stuart Environmental Associates /Douglas Stuart** to provide consulting services for Environmental and Brownfield projects within the Township.

BE IT FURTHER RESOLVED that notice of this contract be published in the official Newspaper of the Township.

- On a motion made by Mr. Yates, seconded by Mr. Franzen, Resolution 2013-12 was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee **Ayes: 4 Nays: 0 Absent: 1**

**RESOLUTION 2013-13
APPOINTMENT OF MUNICIPAL COURT PROSECUTOR**

WHEREAS, the Township Committee recognized the statutory need to fill this position in order to conduct the day-to-day operations of Tabernacle Municipal Court; and

WHEREAS, funds are available for this purpose and a contract shall be awarded through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

WHEREAS, the Township Committee wishes to appoint **Mark Tarantino** as Municipal Court Prosecutor on the basis of his qualifications and experiences; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee appoints **Mark Tarantino** as Municipal Court Prosecutor effective **immediately through December 31, 2013**.

- On a motion made by Mr. Barton, seconded by Mr. Franzen, Resolution 2013-13, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee **Ayes: 4 Nays: 0 Absent: 1**

**RESOLUTION 2013-13A
APPOINTMENT OF FIRST ALTERNATE MUNICIPAL
COURT PROSECUTOR**

WHEREAS, the Township Committee passed Municipal Resolution 2013-13, appointing a Municipal Prosecutor to satisfy the statutory need to fill this position in order to conduct the day to day operations of the Tabernacle Municipal Court; and

WHEREAS, the Township Committee recognizes the need to appoint a first alternate Prosecutor in order to discharge the duties of the Municipal Prosecutor in the absence of the Municipal Prosecutor; and

WHEREAS, the Township Committee wishes to appoint any other Municipal Court Prosecutor in Burlington County as first alternate Municipal Prosecutor on the basis of his qualifications and experiences; and

WHEREAS, the funds available for the payment of the Municipal Prosecutor and first alternate Municipal Prosecutor in the 2013 Tabernacle Township budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee appoints any other Municipal Court Prosecutor in Burlington County as First Alternate Municipal Court Prosecutor effective **immediately through December 31, 2013**.

- On a motion made by Mr. Barton, seconded by Mr. Franzen, Resolution 2013-13A, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-14
APPOINTMENT OF TABERNACLE TOWNSHIP PUBLIC DEFENDER**

WHEREAS, the Township Committee recognizes the need for the position of Municipal Public Defender who shall be appointed in Tabernacle Township; and

WHEREAS, in accordance with the provisions of P.L. 1997, Chapter 256, the Municipal Public Defender shall be qualified as an attorney-at-law of the State of New Jersey. In good standing and shall represent those defendants appearing in the Municipal Court who are determined by the Court to be indigent and whose representation is assigned to the Township Public Defender; and

WHEREAS, the Township Committee has selected **Robert Prisco**, Attorney-At-Law as the Municipal Public Defender, appointed for a term of one year, for Tabernacle Township on the basis of his qualifications and experience.

WHEREAS, funds are available for payment of his salary in the 2013 Tabernacle Township budget; and

NOW, THEREFORE BE IT RESOLVED, by the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, hereby **appoints Robert Prisco as Municipal Public Defender**.

- On a motion made by Mr. Franzen, seconded by Mr. Yates, Resolution 2013-14, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-15
APPOINTMENT OF MUNICIPAL COURT JUDGE**

WHEREAS, the Township Committee recognized the statutory need to fill this position in order to conduct the day-to-day operations of Tabernacle Municipal Court; and

WHEREAS, the Township Committee wishes to reappoint **Richard Andronici** as Municipal Court Judge on the basis of his qualifications and experiences; and

WHEREAS, funds are available for payment of his salary in the 2013 Tabernacle Township budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee appoints **Honorable Richard Andronici as Municipal Court Judge** effective **January 1, 2013 for a three-year term**.

- **Comment:** Mr. Franzen expressed that Richard Andronici is a fantastic guy, and if any of you had the opportunity to sit through his court room one day, it is quite a learning experience. He is a pleasure to have in our Township.
- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-15, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-16
APPOINTMENT OF ANIMAL CONTROL SERVICES**

WHEREAS, Tabernacle Township has entered into an agreement between the **Independent Animal Control Services**, hereinafter referred to as "Animal Control Officer"; and

WHEREAS, the Township is empowered under the laws of the State of New Jersey to retain and engage in Animal Control Officer for such animals as outlined in agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, approve 2013 contract with **Independent Animal Control Services, 224 Chestnut Avenue, Lindenwold, NJ 08021**.

BE IT FURTHER RESOLVED, that services to be provided, period of performance, and terms of agreement shall be outlined from date of execution hereof.

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-16, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-17
RISK MANAGEMENT CONSULTANT
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of Tabernacle Township Committee has resolved to join Burlington County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis; and

WHEREAS, the Bylaws of said Fund permit each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE, be it resolved that the governing body of Tabernacle Township does hereby appoint **Brian Monaghan, Haines & Haines T.C. Irons** as its Risk Management Consultant through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

BE IT FURTHER RESOLVED, that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed here to and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (I).

- On a motion made by Mr. Yates, seconded by Mr. Barton, Resolution 2013-17, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**Resolution 2013-18
Appointing Fund Commissioner and Alternate Fund Commissioner**

Whereas, Tabernacle Township is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

Whereas, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

Whereas, the Township of Tabernacle recommends the following appointments to serve as Fund Commission in accordance with the Fund Bylaws:

- a. **Douglas A. Cramer, Township Administrator, Fund Commissioner**
- b. **La Shawn R. Barber, Township Clerk, Alternate Fund Commissioner**

Now, Therefore, Be It Resolved by the Township of Tabernacle that it does hereby appoint **Douglas A. Cramer as Fund Commissioner and La Shawn R. Barber as Alternate Fund Commissioner to Burlington County Municipal Joint Insurance Fund.**

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-18, was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**Resolution No. 2013-19
Approving Municipal Solid Waste Contracts with Burlington County**

Whereas, it is Tabernacle Township's active participation in the County-wide recycling program which has saved landfill space while, at the same time, enabled the municipalities to save thousands of dollars in disposal fees; and

Whereas, the Burlington County's plan for stabilizing solid waste tipping fees shall continue to provide for curbside recycling and the processing of household hazardous waste was formally outlined in Proposed Amendment 97-1; and

Whereas, the Burlington County plan will control taxpayer cost and maintain services in the new era of "deregulation" in solid waste industry; and

Whereas, the Burlington County Freeholders' have offered Burlington County Municipalities with a one year Interlocal Services Agreement for the disposal of solid Waste at the County Resource Recovery Complex in Florence and Mansfield Townships, and for the continuation of recycling and the other services at the lowest landfill tipping fee in the State.

Now, Therefore Be It Resolved, that the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey approves the attached municipal solid waste contract with Burlington County.

- On a motion made by Mr. Yates, seconded by Mr. Franzen, Resolution 2013-19 was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION 2013-20
RE: RECYCLING TONNAGE GRANT APPLICATION RESOLUTION**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, C.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling program; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing **Tabernacle** to apply for such tonnage grants for **calendar year 2012** will memorialize the commitment of Tabernacle to recycling and to indicate the assent of the Township Committee to the efforts undertaken by Tabernacle and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Tabernacle Township hereby endorses the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and Energy and designates **Douglas Cramer** to ensure that the application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

- On a motion made by Mr. Barton, seconded by Mr. Franzen, Resolution 2013-20 was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

RESOLUTION 2013-21

RESOLUTION OF THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY APPOINTING ALFRED GRUBERT AS THE MUNICIPAL ALLIANCE COORDINATOR OF THE TOWNSHIP OF TABERNACLE

WHEREAS, the Mayor and Committee of the Township of Tabernacle desires to continue Municipal Alliance Program because its benefits for the young residents of Tabernacle; and

WHEREAS, Alfred Grubert has served well in this capacity in the past.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle that Alfred Grubert be and is hereby appointed to the position of Municipal Alliance Coordinator for the year of 2013.

- On a motion made by Mr. Franzen, seconded by Mr. Yates, Resolution 2013-21 was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

RESOLUTION NO. 2013-22

APPOINTING SITE PLAN ENGINEER FOR THE EMERGENCY MEDICAL SERVICES BUILDING AND AUTHORIZING AWARD OF 2013 CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, there exists a need for a Site Plan Engineer for the emergency medical services building in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be awarded through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Dante Guzzi Engineering Associates, LLC** as Site Plan Engineer subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. **Dante Guzzi Engineering Associates, LLC, whose business address is 418 Stokes Road, Medford, NJ 08055 is hereby appointed Site Plan Engineer for the year 2013.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2014.
2. A contractual agreement summarizing the services to be performed by **Dante Guzzi Engineering Associates, LLC**, as Site Plan Engineer, and the fee of \$ See Contract per hour to be charged for same, is hereby approved and execution of the contract is authorized
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Township Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Township Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

- On a motion made by Mr. Yates, seconded by Mr. Franzen, Resolution 2013-22 was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

RESOLUTION 2013-23

RESOLUTION OF THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY DESIGNATING THE TOWNSHIP'S PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Township of Tabernacle, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency’s contracting procedures.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, that the Township Administrator, Douglas A. Cramer, is hereby appointed as the P.A.C.O. for the Township of Tabernacle for a term expiring December 31, 2013.

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2013-23 was offered for adoption. *Carried.*

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

**RESOLUTION NO. 2013-24
APPOINTING TOWNSHIP ARCHITECT AND AUTHORIZING AWARD OF 2013 CONTRACT FOR PROFESSIONAL SERVICES**

WHEREAS, there exists a need for a Township Architect in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Regan, Young, England & Butera** as Township Architect subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. Regan, Young, England & Butera, whose business address is 456 High Street, Mt. Holly, NJ 08060 is hereby appointed Township Architect for the year 2013. Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2014.
2. A contractual agreement summarizing the services to be performed by Regan, Young, England & Butera as Township Architect, and the fee of \$See **Contract** per hour to be charged for same, is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Township Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Township Clerk is hereby authorized to publish a “Notice of Award” of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

- On a motion made by Mr. Yates, seconded by Mr. Franzen Resolution 2013-24 was offered for adoption. *Carried.*

Roll Call: Ayes: Barton, Franzen, Yates Nays: 0 Abstain: Lee Absent: Brown

Motion: Appointment of Municipal Improvement Search Officer, La Shawn R. Barber, Certified Municipal Registrar for a term ending 12/31/13, made by Mr. Franzen, seconded by Mr. Barton.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Motion: Appointment of Municipal Tax Search Officer, Susan Costales for a term ending 12/31/13, made by Mr. Yates seconded by Mr. Barton.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Motion: Appointment of Zoning Officer, F. Robert Perri for a term ending 12/31/13, made by Mr. Barton, seconded by Mr. Yates.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Motion: Appointment of Board of Health Secretary, La Shawn R. Barber for a term ending 12/31/13, made by Mr. Franzen, seconded by Mr. Yates.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Appointments to the Recreation Committee. Motion was made by Mr. Yates, seconded by Mr. Franzen.

- Lynn Hedden, TAA President to Recreation Committee 1-year appointment
- Betsy Piner Term ending 12/31/2015
- Jennifer Knorr Term Ending 12/31/15

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

The following Mayor’s appointments were made to the Land Development Board

Stephen V. Lee, IV	Class 1. Term Ending 12/31/13
Douglas A. Cramer	Class 2. Term Ending 12/31/13
Joseph Barton	Class 3. Term Ending 12/31/13

David Oiler
Edward Kagan

Class 4. Term Ending 12/31/16
Alt 2. Term Ending 12/31/14

The motion was made by Mr. Yates, seconded by Barton.
Those in favor Ayes: 4 Nays: 0 Absent: 1

A **Adjournment:** Seeing no further business before this Township Committee a motion to adjourn the meeting was made by Mr. Barton, seconded by Mr. Franzen.

All in favor: Ayes: 4 Nays: 0 Absent: 1

Respectfully submitted,

**La Shawn R. Barber, RMC/CMR
Township Clerk**

- **Draft submitted: 01/18/2013**
- **Approved: 1/28/2013**