

TOWNSHIP OF TABERNACLE

Town Hall
163 Carranza Road
Tabernacle, NJ 08088



TOWNSHIP COMMITTEE MEETING AGENDA

APRIL 10, 2017 - 7:30 PM

Governing Body

Kimberly A. Brown, Township Committee
Joseph W. Barton, Township Committee
Richard J. Franzen, Township Committee
Joseph Yates, IV, Deputy Mayor
Stephen V. Lee, IV, Mayor

TOWN HALL ADMINISTRATIVE TEAM

Douglas Cramer, CPWM, Administrator	Terry W. Henry, Chief Finance Officer
Dante Guzzi, Township Engineer	Col. William C. Lowe, Emergency Management
Kimberly L. Smith, Tax Collector	Thomas Boyd, Construction Official
Peter C. Lange, Jr., Esq. Solicitor	La Shawn R. Barber, Municipal Clerk

www.townshipoftabernacle-nj.gov

DRAFT AGENDAS ARE SUBJECT TO CHANGE

1. Call to Order Flag Salute Open Public Meetings Act Statement

2. ROLL CALL

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. APPROVAL OF BILLS

5. RESOLUTIONS

2017-47: Authorize approval of Change Order No. 1: 2016 Road Program

2017-48: Authorize Tabernacle Township to execute an agreement with Burlington County for Cooperative Participation in the Community Development Act of 1974.

6. REPORTS

- Township Engineer
- Township Administrator
- Township Solicitor
- Township Committee

7. NEW BUSINESS

Discussion – Flags at half staffed on Township owned property

(Ordinances – Introduction & First Reading)

ORDINANCE 2017-5: AN ORDINANCE AMENDING AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE ENTITLED “AN ORDINANCE FIXING SALARIES FOR CERTAIN OFFICIALS AND CREATING A PAYROLL ACCOUNT.”

- Public Hearing Date: 04/24/2017 * 7:30 p.m.**

ORDINANCE 2017-6: AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF TABERNACLE TOWNSHIP CHAPTER 11, SECTION 2 ENTITLED “ENFORCEMENT OF LOCAL FIRE SAFETY ACT”

- Public Hearing Date: 04/24/2017 * 7:30 p.m.**

8. PUBLIC COMMENT

(Please state your name & address for the record, answers to questions will be addressed in reports.)

9. ADJOURNMENT

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

Draft

RESOLUTION #2017-47

A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE ADOPTING CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND ARAWAK PAVING COMPANY INC. FOR THE 2016 ROAD PROGRAM.

WHEREAS, on August 22, 2016 the Township Committee awarded the contract for the 2016 Road project in the amount of \$467,900.00 to Arawak Paving Company, Inc.; and

WHEREAS, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

WHEREAS, approval by the Mayor and Committee is required for all Change Orders; and

WHEREAS, The Township Administrator and Dante Guzzi Engineering Associates, LLC, Township Engineer, have recommended that the Mayor and Committee approve Change Order No.1 as described below and attached herein:

Change Order #1

Description of change in scope of work:

- Amount of Original Contract: \$467,900.00
- Total Change Order No. 1 Amount: (\$ 4,519.14)
- Revised Contract Total: \$463,380.86

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 1 to the contract between the Township of Tabernacle and **Arawak Paving Company, Inc.** is hereby authorized by the Township; and
2. The Mayor is hereby authorized and directed to execute Change Order No. 1.

DATE: April 10, 2017

La Shawn R. Barber, RMC
Municipal Clerk

Stephen V. Lee, IV, Mayor

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 10th day of April 2017

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

Draft

**RESOLUTION 2017-48
A RESOLUTION AUTHORIZING THE TOWNSHIP OF TABERNACLE TO EXECUTE
AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE
PARTICIPATION IN THE COMMUNITY DEVELOPMENT ACT OF 1974**

BE IT RESOLVED AND ENACTED, by the **Committee of Tabernacle Township**, County of Burlington and State of New Jersey to authorize an Agreement with Burlington County for cooperative participation in the Community Development Act of 1974.

- SECTION I. Certain federal funds are available to Burlington County under Title I of the Housing and Community Development Act of 1987: Public Law 93-383, as amended; and
- SECTION II. It is necessary to establish a legal basis for the County and its people to benefit from this Program; and
- SECTION III. An Agreement has been proposed under which the **Township of Tabernacle** and the County of Burlington in cooperation with the other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8A-1 et seq., and
- SECTION IV. It is in the best interest of the **Township of Tabernacle** that the Agreement entitled "Agreement between the County of Burlington and certain municipalities located therein for the establishment of a cooperative means of conducting certain community development activities", a copy of which is on file at the Municipal Clerk's Office.
- SECTION V. The **Township of Tabernacle** shall enter into the Agreement with the County of Burlington mentioned with all supplements and agreements thereto. The Mayor and Clerk are hereby authorized and directed to execute the Agreement on behalf of the **Township of Tabernacle** and affix thereunto the Official Seal.
- SECTION VI. All resolutions or parts of resolutions which are inconsistent herewith are hereby repealed in the extent of their inconsistency.
- SECTION VII. This Resolution shall take effect immediately after passage and publication as provided by law.

DATE: APRIL 10, 2017

**LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK**

STEPHEN V. LEE, IV, MAYOR

TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

Draft

ORDINANCE 2017-5

AN ORDINANCE AMENDING AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE ENTITLED "AN ORDINANCE FIXING SALARIES FOR CERTAIN OFFICIALS AND CREATING A PAYROLL ACCOUNT"

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF TABERNACLE, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AS FOLLOWS:

Section 1. The following annual salary ranges are set for the respective offices and positions listed below:

TITLE	Salary Range Minimum	Salary Range Maximum
Mayor	3,600.00	7,000.00
Township Committee	3,500.00	7,000.00
Township Administrator	15,000.00	100,000.00
Municipal Clerk	19,000.00	80,000.00
Deputy Municipal Clerk	4,000.00	11,000.00
Director of Public Works	50,000.00	95,000.00
Chief Finance Officer	10,000.00	50,000.00
Deputy Treasurer	3,000.00	9,000.00
Tax Collector	15,000.00	60,000.00
Deputy Tax Collector	3,000.00	41,000.00
Tax Search Officer	800.00	3,000.00
Municipal Improvement Search Officer	800.00	3,000.00
Registrar of Vital Statistics	1,500.00	13,000.00
Deputy Registrar	500.00	6,000.00
Tax Assessor	17,300.00	50,000.00
Tax Assessor Secretary	5,700.00	12,000.00
Land Development Board Secretary	5,700.00	14,000.00
Construction Official	10,000.00	52,000.00
Zoning Officer	5,000.00	26,000.00
Technical Assistant to Construction	8,000.00	45,000.00
Code Enforcement Officer	4,000.00	25,000.00
Plumbing Sub Code Official	4,000.00	14,000.00
Electrical Sub Code Official	4,000.00	14,000.00
Fire Sub Code Official	3,000.00	6,500.00
Fire Protection Inspector	1,500.00	3,500.00
Fire Marshal/Fire Subcode Officer	3,000.00	15,000.00
Office Clerk	17,000.00	45,000.00
Clerk Typist	7,500.00	35,000.00
Municipal Court Judge	7,900.00	24,000.00
Municipal Court Administrator	10,000.00	65,000.00
Deputy Court Administrator	2,000.00	30,000.00
Municipal Court Sound Recorder	1,000.00	3,500.00

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

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Municipal Court Public Defender	1,000.00	9,000.00
Municipal Court Prosecutor	6,000.00	16,000.00
Municipal Court Attendant	1,000.00	4,500.00
Emergency Management/Safety Coordinator	4,000.00	14,000.00
Dog Census Warden	100.00	3000.00
Public Safety Director/Coordinator	4,000.00	12,000.00

Section 2. Eight steps will be determined by resolution each year.

PUBLIC WORKS EMPLOYEES		
CLASSIFICATION	MINIMUM	MAXIMUM
Utility I Supervisor	\$21.00 hour	\$36.00 hour
Utility I	\$19.00 hour	\$33.00 hour
Utility II Parks & Recreation Forman	\$19.00 hour	\$29.00 hour
Utility II	\$15.00 hour	\$27.00 hour
Laborer	\$14.00 hour	\$24.00 hour
Probationary Laborer	\$13.00 hour	\$17.00 hour

Section 3. On Call Sub Code Official employees shall be compensated in accordance with the following rate:

ON CALL SUB CODE OFFICIAL EMPLOYEES	MINIMUM	MAXIMUM
Building	\$20.00 hour	\$28.00 hour
Electrical	\$20.00 hour	\$28.00 hour
Fire	\$20.00 hour	\$28.00 hour
Plumbing	\$20.00 hour	\$28.00 hour

Section 4. Part-Time / Temporary employees shall be compensated in accordance with the following rate:

TEMPORARY / PART TIME EMPLOYEES	MINIMUM	MAXIMUM
Office Clerk	13.00	21.00
Seasonal Snowplow Driver	19.00	29.00
DPW Laborer	13.00	22.00
Equipment Operator	17.00	32.00
Violations Clerk	13.00	17.00

TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

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Section 5. Compensation:

All officers, positions and employees will be paid biweekly. All increases shall be retroactive and/or effective to January 1st, 2017 for those employed as of January 1st, 2017. All others will be retroactively compensated to date of hire.

Section 6. All ordinances and parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

La Shawn R. Barber, RMC/CMR
Township Clerk

Stephen V. Lee, IV, Mayor

1st Reading: _____(Date)

2nd Reading: _____(Date)

**THE FOLLOWING WILL BE PROVIDED ON
Monday, April 10, 2017**

INTRODUCTION: TITLE ONLY

*I'm
Sorry!*

**ORDINANCE 2017-6: AN ORDINANCE AMENDING THE
REVISED GENERAL ORDINANCES OF TABERNACLE
TOWNSHIP CHAPTER 11, SECTION 2 ENTITLED
“ENFORCEMENT OF LOCAL FIRE SAFETY ACT”**