

TOWNSHIP OF TABERNACLE

Town Hall
163 Carranza Road
Tabernacle, NJ 08088



TOWNSHIP COMMITTEE MEETING AGENDA

FEBRUARY 27, 2017 - 7:30 PM

Governing Body

Kimberly A. Brown, Township Committee
Joseph W. Barton, Township Committee
Richard J. Franzen, Township Committee
Joseph Yates, IV, Deputy Mayor
Stephen V. Lee, IV, Mayor

TOWN HALL ADMINISTRATIVE TEAM

Douglas Cramer, CPWM, Administrator	Terry W. Henry, Chief Finance Officer
Dante Guzzi, Township Engineer	Col. William C. Lowe, Emergency Management
Kimberly L. Smith, Tax Collector	Thomas Boyd, Construction Official
Peter C. Lange, Jr., Esq. Solicitor	La Shawn R. Barber, Municipal Clerk

www.townshipoftabernacle-nj.gov

DRAFT AGENDAS ARE SUBJECT TO CHANGE

1. CALL TO ORDER FLAG SALUTE OPEN PUBLIC MEETINGS ACT STATEMENT

2. ROLL CALL

3. PUBLIC COMMENT ON AGENDA ITEMS ONLY

4. APPROVAL OF BILLS

5. APPROVAL OF MINUTES (January 23, 2017 – Regular)

6. ORDINANCES FOR FIRST READING

2017-3: AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Public Hearing Date & Time: 03/27/2017 * 7:30 P.M.

2017-4: AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE, AMENDING THE MUNICIPAL FEE SCHEDULE.

Public Hearing Date & Time: 03/27/2017 * 7:30 P.M.

7. RESOLUTIONS

2017-38: Authorize construction office to refund permit fees to Sunrun Inc.

2017-39: Authorize Tax Collector to refund homestead benefit.

2017-40: Authorize refund of vacant/abandoned property registration.

2017-41: Approve cancellation of aged outstanding checks from Municipal Court.

2017-42: Approve resolution commemorating and congratulating the Burlington County Municipal JIF on 25 years of successful operations.

8. MOTIONS

a) Municipal authorization to conduct aerial larval/adult mosquito control activities.

b) Parade Permit: Curly Furn Enduro Riders – 03/19/2017

c) Parade Permit: Pine Barrens Jeep Jamboree – 03/23-25/2017

d) Parade Permit: Pine Barons Enduro Riders – 4/9/2017

9. OLD BUSINESS

a) Discussion: 2017 Budget and Capital Expenditures (2)

10. NEW BUSINESS

11. REPORTS

Emergency Management

Township Engineer

Township Administrator

Township Solicitor

Township Committee

12. PUBLIC COMMENT

(Please state your name & address for the record, answers to questions will be addressed in reports.

13. EXECUTIVE SESSION RESOLUTION

Whereas, the Governing Body wishes to discuss potential litigation matters related to the Person property located at 14 Moore Road and Longstreet property located at 9 Worrell Road. Pursuant to N.J.S.A. 10:4-12(B) (7) these matters will be discussed in a closed session from which the public shall be excluded. Closed to the public.

14. REOPEN

15. ADJOURNMENT

DRAFT

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**ORDINANCE 2017-3
CALENDAR YEAR 2017**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the (Township Committee) of the Township of Tabernacle in the County of Burlington finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 93,623.10 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of Tabernacle shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$109,226.95, and that the CY 2017 municipal budget for the Township of Tabernacle be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: February 27, 2017

Adopted:

**La Shawn R. Barber, RMC
Municipal Clerk**

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

ORDINANCE 2017-4

**AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY, AMENDING THE MUNICIPAL
FEE SCHEDULE**

Whereas, there is a need to establish fees for certain information, licenses, applications, uses, and permits administered by the Township; and

Whereas the cost of reproducing such material and administering said applications should be reflected in the charges paid by the public;

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, that:

Appendix A "FEE SCHEDULE" as a supplement to the Revised Ordinances of the Township of Tabernacle is hereby amended by adding "Schedule J Fire Permit/Inspection Fees" to read as follows:

The fees, charges, and costs for various licenses, uses, applications and regulations set forth in the following Schedules are hereby adopted and incorporated herein:

- Schedule A:** Record/Copy Fees -- Administrative Fees (Chapter II, Rev. Gen. Ord.1998)
- Schedule B:** General Licensing Fees (Chapter IV, Rev. Gen. Ord.1998)
- Schedule C:** Animal Control Fees (Chapter V, Rev. Gen. Ord.1998)
- Schedule D:** Alcoholic Beverage Fees (Chapter VI, Rev. Gen. Ord.1998)
- Schedule E:** Building and Housing Fees (Chapter IX, Rev. Gen. Ord.1998)
- Schedule F:** Fees for Mobile Home Parks and Trailer Parks (Chapter X, Rev. Gen. Ord.1998)
- Schedule G:** Fees for Streets and Sanitation (Chapter XII, Rev. Gen. Ord.1998)
- Schedule H:** Development Application: Fees and Escrow Fees (Chapter XV, Rev. Gen. Ord.1998)
- Schedule I:** Land Subdivision Fees (Chapter XVI, Rev. Gen. Ord.1998)
- Schedule J:** Fire Permit/Inspection Fees

Be It Further Resolved, by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, that “Schedule J Fire Permit/Inspection Fees” shall read as follows:

SCHEDULE J

Fire Permit/Inspection Fees

In addition to the registrations designated as “Life Hazard” by the New Jersey Uniform Fire Code, the following non-life hazard commercial uses shall register with the Fire Official of the Township of Tabernacle annually. Inspections for non-life hazard commercial uses shall occur at least a minimum of once every other year.

All non-life-hazard facilities, structures, occupancies, and uses are subject to registration fees as follows:

A) Assembly

A-1	Occupancy less than 50	\$50.00
A-2	Occupancy 51-100	\$75.00
A-3	Occupancy > 100	\$125.00
A-4	Churches/Houses of Worship	??????

B) Business – Mercantile

B-1	Less than 300 sq. ft.	\$35.00
B-2	301 – 500 sq. ft.	\$55.00
B-3	501 – 2,500 sq. ft.	\$75.00
B-4	2,501 – 10,000 sq. ft.	\$100.00
B-5	10,001 – 20,000 sq. ft.	\$150.00
B-6	20,001 – 50,000 sq. ft.	\$250.00
B-7	> 50,000 sq. ft.	\$400.00

C) Factory – Manufacturing

F-1	< 5,000 sq. ft.	\$100.00
F-2	5,001 – 20,000 sq. ft.	\$200.00
F-3	20,001 – 30,000 sq. ft.	\$300.00
F-4	30,001 – 50,000 sq. ft.	\$450.00
F-5	> 50,000 sq. ft.	\$600.00

D) Residential

R-1	Per Unit	\$10.00
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E) Storage

S-1	< 2,500 sq. ft.	\$50.00
S-2	2,500 – 11,999 sq. ft.	\$125.00

Site Plan Review Fee

\$75.00

- The application fees for required fire permits shall be as determined by N.J.A.C. 5:70 – 2.9 as modified from time to time.
- In the case where a business does not fit into a particular category, it shall be classified as to the closest use type as determined by the Fire Official.
- Vacant buildings shall be charged and inspected according to their previous use.
- The following buildings or structures, if classified as a non-life hazard shall be exempt from paying an annual registration fee:

Municipal owned buildings

This Ordinance shall take effect upon final passage and publication in accordance with Law.

Introduced: February 27, 2017

Adopted:

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK

STEPHEN V. LEE, IV, MAYOR

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed by the Township Committee on first reading at a meeting of the Township Committee of the Township of Tabernacle held on the 27th day of February, 2017, and will be considered for second and final passage at a meeting of the Township Committee to be held on the 27th day of March, 2017, at 7:30 p.m. at the Municipal Building located at 163 Carranza Road, New Jersey, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2017-38
AUTHORIZE CONSTRUCTION OFFICE TO REFUND PERMIT FEES TO
SUNRUN, INC.**

WHEREAS, Sunrun Installation Services has applied for construction permits to install a roof mounted solar panel systems at the following locations and the homeowners has decided not to move forward with the project; and

WHEREAS, the Construction Office requests approval of the following refunds to be made for Sunrun Inc., not including the Township's nonrefundable 20% plan review and State Training Fee pursuant to NJAC 5:23, 4.23:

BLOCK, LOT	PERMIT #	CHECK #	AMOUNT OF REFUND
311, 19	20160040	2020516	\$433.00
1301.01, 10.03	20160019	2020592	\$598.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves the request for refunds be made payable to Sunrun Inc., 20 West Stow Road, Suite 2, Marlton, NJ 08053:

BE IT FURTHER RESOLVED that a certified copy of this resolution be forward to the Construction Official.

February 27, 2017

La Shawn R. Barber, RMC
Municipal Clerk

STEPHEN V. LEE, IV, MAYOR

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27 day of February 2017

La Shawn R. Barber, RMC
Municipal Clerk

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2017-39
AUTHORIZE TAX COLLECTOR TO REFUND HOMESTEAD BENEFIT**

WHEREAS, the following Homeowner sold his home after filing for the Homestead Benefit;
and

WHEREAS, the State of New Jersey sent Tabernacle Township the Homestead Benefit for the
following Homeowner:

Block/Lot	Homeowner	Homestead Benefit Refund
1101, 51	Peter Connet	\$939.80

and;

WHEREAS, the Tax Collector deems that the homeowners should receive a refund for their
Homestead Benefit as they are totally exempt and have no billing:

THEREFORE BE IT RESOLVED, by the Township Committee of the County of Burlington,
State of New Jersey that the Treasurer is hereby directed to refund Peter Connect \$939.80 and
the Tax Collector to adjust her records.

February 27, 2017

La Shawn R. Barber, RMC
Municipal Clerk

STEPHEN V. LEE, IV, MAYOR

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27 day of February 2017

La Shawn R. Barber, RMC
Municipal Clerk

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2017-40
AUTHORIZING FINANCE DEPARTMENT TO
REFUND VACANT / ABANDONED PROPERTY REGISTRATION**

WHEREAS, the Township of Tabernacle accepted initial registration fee for Vacant / Abandoned Property for Block 509, Lot 5 (23 Waltham Drive); and

WHEREAS, this registration was paid twice in year 2016 in the amount of \$500.00 on Block 509, Lot 5.

THEREFORE BE IT RESOLVED, that the Finance Dept. be directed to refund the initial registration fee paid to:

Specialized Loan Servicing, LLC
8742 Lucent Blvd, 3rd Floor
Highlands Ranch, CO 80129

BE IT FURTHER RESOLVED, by the Township Committee, Burlington County, State of New Jersey that the Treasurer be directed to draft a check totaling the amount of **\$500.00** to the person named above.

Date: February 27, 2017

**La Shawn R. Barber, RMC
Municipal Clerk**

Stephen V. Lee, IV, Mayor

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27 day of February 2017.

**La Shawn R. Barber, RMC
Municipal Clerk**

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTIONI 2017-41
APPROVE CANCELLATION OF AGED OUTSTANDING CHECKS**

WHEREAS, the following outstanding checks listed below for the designated accounts have been outstanding for a period of over six months; and

WHEREAS, the Municipal Court request it to be necessary to formally cancel said checks by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, that the checks as reflected herein shall be cancelled.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby instructed to amend General Account #221272031 as follows:

CHECK NUMBER	CHECK DATE	CHECK AMOUNT
108	5/27/2015	\$2.00
149	1/21/2016	\$4.00
160	4/27/2016	\$1.00
162	4/28/2016	\$1.00
163	5/09/2016	\$2.00

GRAND TOTAL \$10.00

February 27, 2017

La Shawn R. Barber, RMC
Municipal Clerk

STEPHEN V. LEE, IV, MAYOR

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27 day of February 2017

La Shawn R. Barber, RMC
Municipal Clerk

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

RESOLUTION 2017-42

**COMMEMORATING AND CONGRATULATING THE BURLINGTON COUNTY MUNICIPAL
JOINT INSURANCE FUND ON 25 YEARS OF SUCCESSFUL OPERATIONS**

WHEREAS, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and

WHEREAS, the **Township of Tabernacle** is a member of the Burlington County Municipal Joint Insurance Fund; and

WHEREAS, the Burlington County Municipal Joint Insurance Fund commenced operations on January 1, 1991 with ten charter members who, when challenged with an unfavorable market for their insurance, decided to join together to avoid the high costs and limited coverage associated with traditional insurance for fire and property, liability and workers compensation risks; and

WHEREAS, over the past 25 years the Fund has grown to 27 members and stands today as one of the greatest examples of an inter-local service agreement in the State of New Jersey's history; and

WHEREAS, municipalities participating in the BURLCO JIF have saved their local taxpayers millions of dollars in the form of lower premiums and the return of more than \$7 million dollars in surplus distributions; and

WHEREAS, the elected officials and the municipal employees covered by the Burlington County Municipal Joint Insurance Fund are the foundation of the Fund's success and without whose dedication to the Fund Safety and Risk Management programs the Fund would not have achieved the status it enjoys today; and

WHEREAS, the **Township of Tabernacle** wishes to recognize and commemorate the Fund on its 25 years of successful operation.

NOW, THEREFORE, BE IT RESOLVED, by the **Township of Tabernacle** assembled in a public session on **February 27, 2017**, that this body does hereby recognize and congratulate the Burlington County Municipal Joint Insurance Fund on 25 years of successful operation; and

BE IT FURTHER RESOLVED that the **Township of Tabernacle** wishes to acknowledge this Anniversary as a milestone event in the history of the Fund and wishes the Fund continued success for many years to come; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Executive Director of the Burlington County Municipal Joint Insurance Fund for his information and distribution to the membership.

DATE: February 27, 2017

**LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK**

STEPHEN V. LEE, IV, MAYOR