

# Township of Tabernacle

Town Hall  
163 Carranza Road  
Tabernacle, NJ 08088



## Regular Meeting Agenda

November 28, 2016 - 7:30 PM

### Governing Body

Kimberly A. Brown, Township Committee  
Joseph W. Barton, Township Committee  
Richard J. Franzen, Township Committee  
Joseph Yates, IV, Deputy Mayor  
Stephen V. Lee, IV, Mayor

### TOWN HALL ADMINISTRATIVE TEAM

Douglas Cramer, CPWM, Administrator	Terry W. Henry, Chief Finance Officer
Dante Guzzi, Township Engineer	Col. William C. Lowe, Emergency Management
Kimberly Smith, Tax Collector	Thomas Boyd, Construction Official
Peter C. Lange, Jr., Esq. Solicitor	La Shawn R. Barber, Municipal Clerk

[www.townshipoftabernacle-nj.gov](http://www.townshipoftabernacle-nj.gov)

1. **Call to Order            Flag Salute            Open Public Meetings Act Statement**

2. **ROLL CALL:**

\_\_\_Mr. Barton, \_\_\_Ms. Brown, \_\_\_Mr. Franzen, \_\_\_Mr. Yates and \_\_\_Mayor Lee

3. **PUBLIC COMMENT ON AGENDA ITEMS**

4. **APPROVAL OF BILLS**

5. **MINUTES FILED BY CLERK**

October 24, 2016 (Regular)

7. **NEW BUSINESS**

RFPs received for professional appointments for fiscal year 2017.

6. **RESOLUTIONS**

**2016-115:** Authorizes Final Change Order No 2 for 2015 NJDOT Municipal Aid Program, Medford Lakes Road Improvement, Phase II.

**2016-116:** Authorizes the support of Senate Bill 2663 and Assembly Bill 42534.

**2016-117:** Authorizes budget transfers.

**2016-118:** Authorizes Board of Health meeting date.

**2016-119:** Authorizes extension of shared services agreement with the Township of Shamong for Tax Assessor Services.

**2016-120:** Authorizes the appointment of public works laborer: D. Newman.

**2016-121:** Authorizes the appointment of public works laborer: P. Howell.

**2016-122:** Authorizes submission of Municipal Park Development Grant Program: shelters for picnic table areas and dugouts, Phase 2.

**2016-123:** Authorizes refund for tax overpayment.

**2016-124:** Authorizes the appointment of temporary snow plow driver/laborer: R. Ford.

**2016-125:** Authorizes the appointment of temporary snow plow driver/laborer: M. Dempsey.

7. **OLD BUSINESS**

Discussion: Facility Use/License Agreement by and between Tabernacle Township and Tabernacle Athletic Association (TAA).

8. **REPORTS**

- Township Engineer
- Township Administrator
- Township Solicitor
- Township Committee

9. **PUBLIC COMMENT**

(Please state your name & address for the record, answers to questions will be addressed in reports.

10. **ADJOURNMENT**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-115**

**A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE ADOPTING CHANGE ORDER NO. 2 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND AMERICAN ASPHALT COMPANY, INC.**

WHEREAS, on September 28, 2015 the Township Committee awarded the contract for the 2015 NJDOT MUNICIPAL AID PROGRAM, MEDFORD LAKES ROAD, IMPROVEMENTS, PHASE II in the amount of \$435,795.70 to American Asphalt Co., Inc., 100 Main Street, W. Collingswood Hgts., NJ 08059; and

WHEREAS, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

WHEREAS, approval by the Mayor and Committee is required for all Change Orders; and

WHEREAS, The Administrator and Alaimo Group have recommended that the Mayor and Committee approve Change Order No.2 as described below:

**Change Order #2**

**Description of change in scope of work:**

- Amount of Original Contract: \$ 435,795.70
- Amount of Change Order No. 1 (Reduction) Resolution 2016-156: \$ (28,050.61)
- **Amount of Change Order No. 2 (Reduction)** \$ **(51,387.60)**
- Extra +: \$ 16,698.89

WHEREAS, the adjusted amount of this contract based upon Change Order No. 2 is \$373,056.38.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 2 to the contract between the Township of Tabernacle and American Asphalt Inc. is hereby authorized by the Township; and
2. The Mayor is hereby authorized and directed to execute Change Order No. 2.

**DATE: November 28, 2016**

\_\_\_\_\_  
**Stephen V. Lee, IV, Mayor**

\_\_\_\_\_  
**La Shawn R. Barber, RMC  
Municipal Clerk**

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 28<sup>th</sup> day of November 2016.

\_\_\_\_\_  
**LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-116  
SUPPORTING SENATE BILL 2663 and ASSEMBLY BILL 4234**

Whereas, almost all local units of government and Boards of Education in New Jersey including **Tabernacle Township** secure insurance through governmental entities known as joint insurance funds (hereinafter JIFs); and

Whereas, existing law limits JIFs to investments otherwise authorized for local governmental entities and Boards of Education; and

Whereas, insurance mechanisms such as JIFs have different cash flow needs than local government and Boards of Education; and

Whereas, existing law greatly limits the potential investment earnings, currently less than 1% on investments of approximately \$1 billion; and

Whereas, S-2663 and A-4234 would permit JIFs to invest in debt obligations of any governmental entity established under the laws of the State of New Jersey and federal agencies or governmental corporations; and

Whereas, while the range of investments permitted by S-2663 and A-4234 is still very conservative, it would save the taxpayers at least \$10 million per year; and

Whereas, S-2663 and A-4234 would also reduce interest expense for local units of government and Boards of Education by creating an additional purchaser of their bonds; and

Whereas, S-2663 and A-4234 would also permit JIFs to join together and create a joint investment and cash management program further increasing investment income.

**NOW THEREFORE BE IT RESOLVED** by the Township of Tabernacle that:

1. The Legislature is urged to adopt S-2663 and A-4234; and
2. A copy of this resolution shall be sent to all area legislators as well as the Governor, Commissioner of the Department of Banking and Insurance and the Commissioner of the Department of Community Affairs or Department of Education as appropriate.

This Resolution was duly adopted by the Township of Tabernacle at a public meeting held on November 28, 2016.

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La Shawn R. Barber, RMC/CMR  
Municipal Clerk

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Stephen V. Lee, IV, Mayor

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-117  
RE: BUDGET TRANSFERS**

**WHEREAS**, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation; and

**WHEREAS**, the approval of this resolution to be adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to the appropriations deemed to be insufficient.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle that the following transfers be made:

**FROM (inside cap)**

6-01-35-470-202	Contingent	7,072.50
6-01-30-417-291	Length of Service Award Prg	5,500.00
Total		<b>\$12,572.50</b>

**TO (inside cap)**

6-01-20-145-101	Annual Audit O.E.	1,572.50
6-01-25-265-294	Fire Dept O.E.	11,000.00
Total		<b>\$12,572.50</b>

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Chief Financial Officer.

**Date: November 28, 2016**

\_\_\_\_\_  
**La Shawn R. Barber, RMC/CMR**  
Township Clerk

\_\_\_\_\_  
**Stephen Lee, Mayor**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-118  
RE: SETTING 2016 BOARD OF HEALTH MEETING DATE**

**WHEREAS**, pursuant to the N.J.S.A. 10:4 ET. Seq. of the "*Open Public Meetings Act*" requires the advance notice of all meetings of the Township Committee of Tabernacle Township; and

**WHEREAS**, pursuant to N.J.S.A. 26:3-12, there shall be at least one (1) regular meeting conducted per year; and

**WHEREAS**, Tabernacle Board of Health Meetings shall be incorporated within the Township Committee Meetings at Tabernacle Town Hall, 163 Carranza Road, Tabernacle, NJ 08088.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby sets the 2016 Board of Health Meeting date is as follows: **December 12, 2016**

**DATE: November 28, 2016**

\_\_\_\_\_  
La Shawn R. Barber, RMC  
Municipal Clerk

\_\_\_\_\_  
Stephen V. Lee, IV, Mayor

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I, La Shawn R. Barber, Clerk of Tabernacle Township hereby certify that the forgoing is a true copy of a Resolution duly adopted by the Governing Body of the Township of Tabernacle, County of Burlington, and State of New Jersey, held this 28<sup>th</sup> day of November, 2016.

\_\_\_\_\_  
La Shawn R. Barber, RMC  
Municipal Clerk

**TOWNSHIP OF TABERNACLE**

**RESOLUTION 2016-119**

**AUTHORIZING EXTENSION OF SHARED SERVICES  
AGREEMENT WITH THE TOWNSHIP OF SHAMONG  
FOR TAX ASSESSOR SERVICES**

**WHEREAS**, pursuant to the Uniform Shared Services Act, *N.J.S.A. 40A:65-1 et seq.*, any municipality of the State may enter into a contract with any other municipality for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

**WHEREAS**, by prior Resolution 2011-44, Tabernacle Township and Shamong Township entered into a dated May 3, 2011 for Tax Assessor services, in an effort to achieve cost savings and benefits for both municipalities; and

**WHEREAS**, by prior Resolution 2013-158 the term of that Agreement was extended to December 31, 2016; and

**WHEREAS**, the Parties have found the Agreement to be successful and mutually beneficial in carrying out the municipalities' obligations under the requirements of *N.J.S.A. 40A:9-146, 26 et seq.*; and

**WHEREAS**, the Parties desire to extend the Agreement for another four year term.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, by passing this Resolution, hereby extends the existing Shared Services Agreement with Tabernacle Township for Tax Assessor Services (which Agreement is incorporated herein by reference) to December 31, 2020.





**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-120  
AUTHORIZING THE APPOINTMENT FOR PUBLIC WORKS LABORER  
DAVID A. NEWMAN**

**WHEREAS**, the Director of Public Works recognizes the need to fill this position of Laborer with a responsible applicant to primarily handle any labor task for the Department of Public Works; and

**WHEREAS**, the Township Administrator and Supervisor of Public Works conducted numerous interviews to find the best candidate to fill these positions; and

**WHEREAS**, the Township Administrator has selected David A. Newman to fill this position on the basis of qualifications and experience; and

**WHEREAS**, funds are available for payment of his salary in the 2016 municipal budget for the rate of \$17.00 per hour.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of Tabernacle Township, County of Burlington, State of New Jersey, approves the Resolution for **David A. Newman** for the Public Works Department, **effective November 18, 2016**.

**DATE: NOVEMBER 28, 2016**

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**Stephen V. Lee, IV, Mayor**

I certify that the foregoing Resolution was duly adopted at a regular meeting of the Township Committee of the Township of Tabernacle held on the 28<sup>th</sup> day of November 2016.

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**La Shawn R. Barber, RMC  
Municipal Clerk**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-121  
AUTHORIZING THE APPOINTMENT FOR PUBLIC WORKS LABORER  
PHIL M. HOWELL**

WHEREAS, the Director of Public Works recognizes the need to fill this position of Laborer with a responsible applicants to primarily handle any labor task for the Department of Public Works; and

WHEREAS, the Township Administrator and Supervisor of Public Works conducted numerous interviews to find the best candidate to fill this position; and

WHEREAS, the Township Administrator has selected Phil M. Howell to fill this position on the basis of qualifications and experience; and

WHEREAS, funds are available for payment of his salary in the 2016 municipal budget for the rate of \$17.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Tabernacle Township, County of Burlington, State of New Jersey, approves the Resolution for Phil M. Howell for the Public Works Department, effective December 5, 2016.

DATE: NOVEMBER 28, 2016

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Stephen V. Lee, IV, Mayor

I certify that the foregoing Resolution was duly adopted at a regular meeting of the Township Committee of the Township of Tabernacle held on the 28<sup>th</sup> day of November 2016.

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La Shawn R. Barber, RMC  
Municipal Clerk

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY  
163 Carranza Road, Tabernacle, NJ 08088**

**RESOLUTION 2016-122  
AUTHORIZE SUBMISSION OF MUNICIPAL PARK DEVELOPMENT  
PROGRAM FUNDS**

**WHEREAS**, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") and established a Municipal Park Development Program ("Program") to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes; and

**WHEREAS**, the Governing Body of the **Township of Tabernacle** desires to obtain County Municipal Park Development Program funds in the amount of **\$216,000.00** to fund **Playground Picnic Table Shelters / Dugout Shelters for Patty Bowker and Pricketts Mill Fields (Phase 2)** located at 122 Patty Bowker Road (Block 504, Lot 19) and 434 Pricketts Mill Road (803.01, Lots 18 & 19); and

**WHEREAS**, the **Township of Tabernacle** will be the holder of any interest acquired with County funds; and

**WHEREAS**, the County will be the holder of any interest acquired through the Program; and

**WHEREAS**, Tabernacle Township is the owner of and controls the project site.

**NOW, THEREFORE, BE IT RESOLVED BY Tabernacle Township Committee THAT:**

1. **Stephen V. Lee, IV, Mayor and Douglas Cramer, Township Administrator** are authorized to (a) make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality.
2. The **Township of Tabernacle** is committed to this project and will provide the balance of funding necessary to complete the project in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program.
3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto.

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY  
163 Carranza Road, Tabernacle, NJ 08088**

4. **Stephen V. Lee, IV, Mayor and Douglas Cramer, Administrator** are hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds.

5. This resolution shall take effect immediately.

**CERTIFICATION**

I, **La Shawn R. Barber, Township Clerk** do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of Tabernacle Township at a meeting held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Date: November 23, 2016**

\_\_\_\_\_  
**La Shawn R. Barber, RMC  
Municipal Clerk**

\_\_\_\_\_  
**Stephen V. Lee, IV, Mayor**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-123  
AUTHORIZE TAX REFUND OVERPAYMENT TO TITLE COMPANY**

**WHEREAS**, payment of \$2,131.01 was made on fourth quarter 2016 taxes by Regional Title Agency on Block 202.02, Lot 6.03; and

**WHEREAS**, Regional Title Agency is requesting refund of overpayment created when Regional Title Agency paid the full billed amount of fourth quarter, after prior owner made a partial payment before selling said property.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby refunds overpayment \$1,451.94 from Block 202.02, Lot 6.03 to Regional Title Agency.

**DATE: NOVEMBER 28, 2016**

\_\_\_\_\_  
**Stephen V. Lee, IV, Mayor**

I certify that the foregoing Resolution was duly adopted at a regular meeting of the Township Committee of the Township of Tabernacle held on the 28<sup>th</sup> day of November 2016.

\_\_\_\_\_  
**La Shawn R. Barber, RMC  
Municipal Clerk**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-124  
AUTHORIZING THE APPOINTMENT OF TEMPORARY SNOWPLOW  
DRIVER / LABORER FOR THE PUBLIC WORKS DEPARTMENT  
ROBERT RAYMOND FORD**

**Whereas**, the Director of Public Works recognizes the need to fill this position of Temporary Snowplow Driver/Laborer with a responsible applicant to primarily handle the duties involved in removing snow and ice from roadways, sidewalks and municipal parking lots for the Department of Public Works; and

**Whereas**, the Township Administrator and Supervisor of Public Works conducted numerous interviews to find the best candidate to fill this position; and

**Whereas**, the Township Administrator has selected **Robert Raymond Ford** to fill this position on the basis of his qualifications and experience; and

**Whereas**, funds are available for payment of salaries in the 2016 Tabernacle Township budget, rate of \$23.14 per hour.

**Now, Therefore, Be It Resolved**, that the Township Committee of Tabernacle Township, County of Burlington, State of New Jersey, hereby approves this Resolution to appoint **Robert Raymond Ford** as a Temporary Snowplow Driver/Laborer for the Public Works Department, effective immediately.

**DATE: NOVEMBER 28, 2016**

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**Stephen V. Lee, IV, Mayor**

I certify that the foregoing Resolution was duly adopted at a regular meeting of the Township Committee of the Township of Tabernacle held on the 28<sup>th</sup> day of November 2016.

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**La Shawn R. Barber, RMC**  
**Municipal Clerk**

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-125  
AUTHORIZING THE APPOINTMENT OF TEMPORARY SNOWPLOW  
DRIVER / LABORER FOR THE PUBLIC WORKS DEPARTMENT  
MARK J. DEMPSKY**

**Whereas**, the Director of Public Works recognizes the need to fill this position of Temporary Snowplow Driver/Laborer with a responsible applicant to primarily handle the duties involved in removing snow and ice from roadways, sidewalks and municipal parking lots for the Department of Public Works; and

**Whereas**, the Township Administrator and Supervisor of Public Works conducted numerous interviews to find the best candidate to fill this position; and

**Whereas**, the Township Administrator has selected **Mark J. Dempsky** to fill this position on the basis of his qualifications and experience; and

**Whereas**, funds are available for payment of salaries in the 2016 Tabernacle Township budget, rate of \$23.14 per hour.

**Now, Therefore, Be It Resolved**, that the Township Committee of Tabernacle Township, County of Burlington, State of New Jersey, hereby approves this Resolution to appoint **Mark J. Dempsky** as a Temporary Snowplow Driver/Laborer for the Public Works Department, effective immediately.

**DATE: NOVEMBER 28, 2016**

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**Stephen V. Lee, IV, Mayor**

**I certify that the foregoing Resolution was duly adopted at a regular meeting of the Township Committee of the Township of Tabernacle held on the 28<sup>th</sup> day of November 2016.**

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**La Shawn R. Barber, RMC**  
**Municipal Clerk**