

**Minutes of the Tabernacle Township Committee
Town Hall Meeting May 11, 2015**

The Workshop Meeting of the Tabernacle Township Committee was called to order by Deputy Mayor Franzen at the Town Hall Municipal Complex, 163 Carranza Road, Tabernacle, at 7:30P.M. The meeting commenced with the flag salute.

Township Clerk Barber read the Open Public Meetings Act statement:

SUNSHINE NOTICE STATEMENT: THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT THIS MEETING OF MAY 11, 2015 WAS SENT TO THE CENTRAL RECORD, BURLINGTON COUNTY TIMES AND COURIER POST. POSTED ON THE BULLETIN BOARD IN TOWN HALL AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE.

Roll Call:

Joseph Barton, Township Committeeman
Richard J. Franzen, Deputy Mayor
Stephen V. Lee, IV, Township Committeeman (**Absent during Roll Call**)
Joseph Yates, IV, Township Committeeman
Kimberly A. Brown, Mayor (**Absent**)

Professionals In attendance:

Douglas A. Cramer, Township Administrator
Peter C. Lange, Jr., Esquire, Township Solicitor
Kevin P. Frenia, Township Auditor
Terry W. Henry, Chief Finance Officer
La Shawn R. Barber, RMC/CMR, Township Clerk

Public comment on agenda items, except public hearing items

John Cooper, 21 Woodside Drive, questioned items on the bill list related to the Fire Company. Mr. Cramer provided those answers.

Fran Brooks, 78 Moores Meadow Road, questioned the \$90,000 payment the fire company will be receiving and how the money will be monitored. Mr. Cramer said he hopes to have the agreement completed by next meeting, and intends to work out an arrangement on building expenses and utilities. The fire company is an independent organization and they are responsible party.

Stuart Brooks, 78 Moores Meadow Road, questioned if the fire company's \$90,000 is for their exclusive use and under whose control, as opposed to them coming back with an expense the Township would need to approve or disapprove. Mr. Cramer said he expects their bills to be their responsibility.

John Cooper, 21 Woodside Drive, spoke about approvals made for street openings. His neighbor had damage done by Crown Piping, well over a year ago, totaling \$9,000.00 to his electrical system, which has yet to be resolved. There has been no response from South Jersey Gas Company or Crown Piping. He would like the Township to stop opening the streets until these problems are resolved.

Mr. Cramer spoke of receiving an email from the property owner. Deputy Mayor Franzen spoke that if this issue does not get resolved, we will revisit this matter.

Closed to the public.

Deputy Mayor introduced our newest Township employee, Natalie Lewis.

Presentation

Shop Burlington County First - David Wyche, a Shared Services Coordinator from Burlington County Bridge Commission (Counties Improvement Authority) presented a presentation. In 2012, the Office of Economic Development and Regional Planning created a program to help small business community. In 2013, Shop Burlington County First was launched as a program designed to help small businesses market themselves and to strengthen the business associations and chamber of commerce. The business must be partner to and belong to a local association or paid chamber of commerce and accept Burlington Bucks. For every \$100 spent locally in independently owned stores, shops and restaurants, \$44 to \$83 is re-circulated in the local economy. There are two requirements for business to belong to the Shop Burlington County First Program. The idea of the program and website is to drive residents to the different local businesses.

Approval of Bills

On a motion made by Mr. Yates, seconded by Mr. Barton, the bills were ordered paid.

Roll Call: Barton, Yates, Franzen Ayes: 3 Nays: 0 Absent: Brown, Lee Motion carried.

First Reading Ordinances

ORDINANCE 2015-6: AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AMENDING CHAPTER XI, FIRE PREVENTION AND PROTECTION.

The public hearing is scheduled for May 26, 2015 * 8:00 p.m. Mr. Yates made the motion, Mr. Barton seconded the motion.

Roll Call: Barton, Yates, Franzen Ayes: 3 Nays: 0 Absent: Brown, Lee Motion carried.

ORDINANCE 2015-7: AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REPEALING ORDINANCE #1974-11.

The public hearing is scheduled for May 26, 2015 * 8:00 p.m. Mr. Barton made the motion, Mr. Yates seconded the motion.

Roll Call: Barton, Yates, Franzen Ayes: 3 Nays: 0 Absent: Brown, Lee Motion carried.

ORDINANCE 2015-8: AN ORDINANCE OF THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON, STATE OF NEW JERSEY DESIGNATING AND OFFICIALLY AUTHORIZING TABERNACLE FIRE COMPANY NO.1 AS THE VOLUNTEER FIREFIGHTING ORGANIZATION FOR THE TOWNSHIP OF TABERNACLE.

The public hearing is scheduled for May 26, 2015 * 8:00 p.m. Mr. Barton made the motion, Mr. Yates seconded the motion.

Roll Call: Barton, Yates, Franzen Ayes: 3 Nays: 0 Absent: Brown, Lee Motion carried.

Resolutions

**RESOLUTION 2015-71:
APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.**

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following locations of Tabernacle Township:

- 46 Summit Drive, Block 304, Lot 15; and

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course.
 - c. 20:1 sand/cement subbase.
 - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod.
4. The Township Engineer shall approve all other restorations.
5. Inspection escrow must be posted with the Township before start of construction.
6. The applicant must provide all outside agency approvals, as required.
7. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
8. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
9. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
10. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction of the project, the contractor will make every effort to keep disturbance to a minimum.
11. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
12. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas service.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

❖ Mr. Yates made the motion, Mr. Barton seconded the motion.

Roll Call: Barton, Yates, Franzen Ayes: 3 Nays: 0 Absent: Brown, Lee Motion carried.

**RESOLUTION 2015-72:
APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY**

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township:

- 288 Carranza Road, Block 1202, Lot 21; and

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements:

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course.
 - c. 20:1 sand/cement subbase.
 - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction of the project, the contractor will make every effort to keep disturbance to a minimum.
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11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas service.

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❖ Mr. Yates made the motion, Mr. Barton seconded the motion.

Roll Call: Barton, Yates, Franzen Ayes: 3 Nays: 0 Absent: Brown, Lee Motion carried.

Committeeman Stephen V. Lee arrives at the meeting.

**RESOLUTION 2015-73
AUTHORIZING TO CREATE BID SPECIFICATIONS FOR ACQUISITION OF A JETTER TRUCK FOR THE
PUBLIC WORKS DEPARTMENT**

WHEREAS, it is the desire of the Township Administrator to create bid specifications and advertise to receive sealed bids for the acquisition of a Jetter Truck for the Public Works Department; and

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, hereby authorize the Township Administrator to create bid specifications and authorize the Township Clerk to advertise to **receive sealed bids for the acquisition of a Jetter Truck for the Public Works Department.**

❖ Mr. Barton made the motion, Mr. Yates seconded the motion.

Roll Call: Barton, Lee, Yates, Franzen Ayes: 4 Nays: 0 Absent: Brown Motion carried.

Public Comment

John Cooper, 21 Woodside Drive, spoke about setting guideline requirements for rental use of the firehouse building since the Township is a responsible party. Mr. Cooper questioned the number of rental properties in the Township.

Stuart Brooks, 78 Moores Meadow Road, spoke about the attendance of Committeeman Lee and his ability to vote on matters at the meeting. At a prior meeting a member of the public suggested an attendance policy for Committee members. Prior to last meeting, written questions were submitted to the Township in advance of the meeting as Mayor Brown modified how public comment would be taken and responded. He does not feel answers are provided. In regards to use of the fire building, Mr. Brooks questioned the authority for rental use the building as far as a use license agreement or similar in effect as used with the rescue squad.

Committeeman Lee addressed that each meeting he reads the notes and will not likely vote on the meeting minutes, but spoke of paying close attention to the dialog that happens at the meeting.

Closed public comments.

Report of the Township Administrator

Mr. Cramer spoke of an estimated 120 registered properties in the Township.

Mr. Cramer spoke about the fire company's report being prepared by the line officers of the operation and provided to the Committee. At the end of six months, will take a look at what is being reported and talk to the Committee members if they want to go quarterly unless the Committee desires to change.

Mr. Cramer spoke about the reduction in contributions for Tabernacle Rescue Squad. It was mentioned a few time during budgeting, the overall reduction is \$4,000.00. Last year, the combination between what the district gave and Committee gave was \$74,000.00. In 2015 it is \$70,000.

In response to Brooks question regarding an agreement with Indian Mills Emergency Squad, the question should be referred to Tabernacle Rescue Squad.

Mr. Cramer spoke of liquor license events process goes through the State of New Jersey, Division of ABC. The Township Clerk spoke about the process for Social Affair permits, as it is signed off by the State Police and Municipal Clerk. Mr. Cramer spoke of the Township's requirement of being provided with a certificate of insurance naming the Township and fire

company on the policy as additional insured. Those certificates are provided to Township as a record of the event. A program called the TULIP Program is an individual "one day" insurance policy made available if you are a private person having a party work with the Joint Insurance Fund to put applications in place. Caterers have an additional insurance.

Sooy Place Road has been paved and they will be going back to address all driveways in-kind. Asphalt driveways are square cut further back. Stone driveways will be replaced and edges will be addressed. The pipework is done.

Irick's Causeway – The paving will be done according to the plans.

Snack stand – Progress is being made at the snack stand and moving forward.

Report of the Township Solicitor

Mr. Lange reported on the purchase of the fire truck. The process has begun and we have the purchase order.

Budd Court - Mr. Lange spoke about the promise made by Mr. Pagliuso in that he would have the final paving by the end of May by written letter to the Township Committee with such confirmation. Contact was made with his attorney, Mr. McAndrew to keep him reminded of the obligation. The performance guarantee to the benefit of the Township is quite old and compromises the position of the Township with respect to getting this done and collecting on the letter of credit. Mr. Lange is seeking Township Committee's authorization to begin the process of calling in the Letter of Credit. There will be cost potentially to the Township. A letter will be sent to the bank and Mr. Pagliuso.

Committeeman Yates questioned if the Township can put a lien on the unfinished parcel. Mr. Lange spoke of the Township insuring completion by pulling the performance guarantee.

Report of the Township Committee

Committeeman Barton spoke of attending the NJ Emergency Preparedness Conference. Col. Lowe and several members of his CERT Team were in attendance. There were thousands of volunteers throughout the State, County and Municipal level for emergency management.

Mr. Barton spoke of attending the NJ Association of Counties, which are 21 County Freeholder Groups.

Mr. Barton spoke of chairing a motorcycle run annually and that on May 17th, it will be our night run for the Burlington County Military Affairs Committee. All the funds raised go to two non-profits.

Memorial Day Parade - Mr. Barton spoke of the parade being May 23rd at 10am.

Senior Citizen Atlantic City Bus Trip to Resorts Casino will be held on Tuesday, May 26th.

Verizon Broadband Bona Fide Retail Request Program (BFRR) - Committeeman Lee spoke about a Retail program that provides broad band access Verizon. Qualifying small business and residential customers in Verizon New Jersey's service territory who do not already have a broadband service available. Once they receive at least 35 qualifying BFRR applications within the census tract, they will be asked to sign and return a broadband service contract committing to at least one year of service, and pay a \$100 deposit.

Mr. Lee spoke that Woodland Township is about to complete this process and addressed the map area of residence that do not have Comcast cable or broad band access in Tabernacle Township. Mr. Lee would like to put this information on the Township website and link for residence to fill the application out to go to Verizon to get their attention. Verizon does not want the expense; however, if there is a demonstrated need, the BPU will essentially make Verizon do it. Mr. Lee will reach out to the Mayor and get a game plan to get this posted on the website so residence can get access.

Mr. Lee spoke the Prema Floor was put in the snack stand this past week.

Mr. Lee spoke about being contacted by a plethora of residents from Sooy Place Road being very thankful for the beginning of that project.

Committeeman Yates spoke that he believes Mr. Lee answered Mr. Brooks question regarding the attendance of Committee members. What Committeeman Lee does behind the scenes, as many of us do, speaks for itself. As long as the governing body has a quorum to approve bills and pass other agenda items he sees no issue.

Deputy Mayor Franzen mentioned that Sooy Place Road looks really great and addressed the attendance policy for members of the governing body, in that he expressed not being in favor of wanting to take any steps to make any changes.

Adjournment

On a motion to adjourn the workshop meeting of May 11, 2015 was made by Mr. Barton, seconded by Mr. Yates. The meeting was adjourned at 8:49 PM.

Respectfully submitted,

La Shawn R. Barber

La Shawn R. Barber, RMC/CMR
Municipal Clerk



Approved: 6/22/2015