

Tabernacle Township Committee

Regular Meeting Minutes of June 13, 2016

Mayor Stephen V. Lee, IV called the regular meeting to order at 7:30 p.m. followed by the Flag Salute.

Sunshine Notice: This meeting was called pursuant to the Open Public Meetings Act. This special meeting of June 13, 2016 was sent to the Central Record, Burlington County Times and Courier Post on May 25, 2016. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

Roll Call Those in attendance were:

Governing Body

Joseph W. Barton, Township Committee
Kimberly A. Brown, Township Committee (**Arrived late**)
Richard J. Franzen, Township Committee
Joseph Yates, IV, Deputy Mayor
Stephen V. Lee, IV, Mayor

Administrative Team

Douglas A. Cramer, CPWM, Administrator
Terry Henry, CMFO, Chief Finance Officer
Peter C. Lange, Jr., Township Solicitor
Dante Guzzi, Township Engineer
La Shawn R. Barber, RMC, Municipal Clerk



Mayor Lee requested a moment of silence in remembrance for the victims of mass shootings at Pulse Nightclub in Orlando Florida.

Public Comment

Fran Brooks, Moores Meadow Road, questioned items on the bill list with respect to emergency services; questioned the guideline for awards given to recipients for Memorial Day parade; questioned the payment for petty cash supplies spent for water on the third grade field trip visit to Town Hall; questioned the payment for Verizon tablet used for construction office; questioned the salary resolution regarding qualifications given for increases of new hires and questioned when the draft contract for the TRS would be released.

John Cooper, Woodside Drive, questioned the purpose for going into executive session regarding Longstreet and opined that it must be held if there is an active lawsuit. Solicitor Lange explained the statute.

Approval of Bills

- On a motion made by Mr. Yates, seconded by Mr. Barton, the bills were ordered paid.

Roll Call: Barton, Franzen, Yates, Lee **Ayes: 4 Nays: 0 Absent: 1 Motion carried.**

RESOLUTIONS

RESOLUTION 2016-78

A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE AUTHORIZING THE PLACEMENT OF TEMPORARY SIGNS IN THE PUBLIC RIGHT OF WAY FOR TABERNACLE HISTORICAL SOCIETY.

WHEREAS, a request has been made for permission to place temporary signage in the public right of way associated with certain Township roads for the week of **June 6th-11th, 2016**; and

WHEREAS, although this late request has been made by Tabernacle Historical Society in order to promote their **Annual Strawberry Social on Saturday, June 11th, 2016**; and

WHEREAS, the Township Committee is desirous of assisting the Tabernacle Historical Society in promoting this beneficial activity.

NOW, THEREFORE, BE IT RESOLVED, that the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, does hereby temporarily suspend the zoning regulations prohibiting such signage included in Tabernacle revised Ordinances Chapter 17 Section 22.12 "Off Site Commercial Advertising Signs."

The Township Committee further hereby authorizes the Tabernacle Historical Society and/or its representatives to place temporary signage in the public right of way and along Tabernacle public roads to promote this event as aforementioned under the following conditions:

- 1. All signs shall be placed at least 6'feet off of any paved road surface and shall be placed in the public right of way with adult supervision.
- 2. All temporary **signs shall be removed within 5 days** after conclusion of the event.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Tabernacle Construction Official and Tabernacle Historical Society.

- Motion made by Mr. Yates, seconded by Mr. Franzen, Resolution 2016-78 was adopted.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.

RESOLUTION 2016-79

A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE AUTHORIZING THE PLACEMENT OF TEMPORARY SIGNS IN THE PUBLIC RIGHT OF WAY FOR TABERNACLE RESCUE SQUAD

WHEREAS, a request has been made for permission to place temporary signage in the public right of way associated with certain Township roads for the week of **June 27th**; and

WHEREAS, the request has been made by Tabernacle Rescue Squad in order to promote their upcoming **Annual Chicken Barbeque which will take place Saturday, July 16th** ; and

WHEREAS, the Township Committee is desirous of assisting the Tabernacle Rescue Squad in promoting this beneficial activity.

NOW, THEREFORE, BE IT RESOLVED, that the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, does hereby temporarily suspend the zoning regulations prohibiting such signage included in Tabernacle revised Ordinances Chapter 17 Section 22.12 "Off Site Commercial Advertising Signs."

The Township Committee further hereby authorizes the Tabernacle Rescue Squad and/or its representatives to place temporary signage in the public right of way and along Tabernacle public roads to promote this event as aforementioned under the following conditions:

- 1. All signs shall be placed at least 6' off of any paved road surface and shall be placed in the public right of way with adult supervision.
- 2. All temporary **signs shall be removed within 5 days** after conclusion of the event.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Construction Official and Tabernacle Rescue Squad.

- Motion made by Mr. Barton, seconded by Mr. Yates, Resolution 2016-79 was adopted.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.

RESOLUTION 2016-80

FIXING AND DETERMINING SALARIES AND WAGES OF CERTAIN EMPLOYEES AND OFFICIALS FOR THE YEAR 2016

WHEREAS, the Tabernacle Township Committee has adopted the 2016 Salary Ordinance; and

WHEREAS, the Township Chief Financial Officer has recommended increases in consultation with other supervisory personnel and members of the Township Committee.

NOW THEREFORE BE IT RESOLVED that the Township Committee hereby sets the following salaries within the guidelines of the 2016 Salary Ordinance.

TITLE	2016 BI-WEEKLY SALARY
Mayor	192.31
Township Committee	192.31
Township Administrator	867.81
Municipal Clerk	2,045.75
Deputy Municipal Clerk	243.91
Director of Public Works	3,008.43
Chief Finance Officer	867.81
Deputy Treasurer	239.12
Tax Collector	1,748.88
Tax Search Officer	55.63

Municipal Improvement Search Officer	55.63
Registrar of Vital Statistics	325.22
Deputy Registrar	118.88
Tax Assessor Secretary	361.06
Land Development Board Secretary	421.24
Construction Official	1,565.57
Zoning Officer	634.38
Technical Assistant to Construction	1,411.03
Code Enforcement Officer	610.00
Plumbing Subcode Official	175.68
Electrical Subcode Official	310.71
Fire Subcode Official	205.77
Fire Protection Inspector	84.78
Office Clerk	1,234.49
Municipal Court Judge	630.44
Municipal Court Administrator	1,510.14
Deputy Court Administrator	114.16
Municipal Court Sound Recorder	51.46
Municipal Court Public Defender	84.50
Municipal Court Prosecutor	380.17
Municipal Court Attendant	96.31
Emergency Management/Safety Coordinator	269.28

PUBLIC WORKS EMPLOYEES	SPECIFIED SALARIES
CLASSIFICATION	MINIMUM
Utility I Supervisor	\$28.00
Utility I (39 years)	\$29.59
Utility I (22 years)	\$24.42
Utility II Parks & Recreation Forman	\$20.47
Utility II	\$18.85

PART TIME EMPLOYEES	SPECIFIED SALARIES
Seasonal Snowplow Driver	\$23.14 hour
Equipment Operator/Seasonal Driver	\$28.47 hour
Office Clerk	\$17.26 hour
DPW Laborer	21.12 hour

ON CALL SUB-CODE OFFICIAL	SPECIFIED HOURLY SALARIES
Electrical Subcode	\$23.00
Plumbing Subcode	\$23.00
Fire Subcode	\$23.00
Building Subcode	\$23.00

Dog Census Warden Salaries: These hourly wages reflect the current salary, which includes time and a half.

- Motion made by Mr. Franzen, seconded by Mr. Yates, Resolution 2016-80 was adopted.
- Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.**

**RESOLUTION 2016-81
A RESOLUTION AUTHORIZING TABERNACLE TOWNSHIP
TO ENTER INTO A SHARED SERVICES AGREEMENT WITH EVESHAM TOWNSHIP**

WHEREAS, the Tabernacle Township Committee recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and

WHEREAS, the Township of Tabernacle has requested that the Township of Evesham prepare the Township of Tabernacle’s identification badges for Tabernacle’s essential employees; and

WHEREAS, Tabernacle Township and Evesham Township have negotiated the terms and conditions of an agreement for the provision of such services to Tabernacle Township by Evesham Township as detailed in the attached Shared Services Agreement; and

WHEREAS, the Township of Tabernacle evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the Municipalities are authorized by the “Shared Services Act”, N.J.S.A. 40A:65-4, et seq. to enter into any contract for the joint provision of any service which any party to the agreement is authorized to render within its own jurisdiction; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Municipalities and enter into the agreement establishing the respective rights and obligations of the parties regarding this Shared Services Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township of Tabernacle that:

1. The attached Shared Services Agreement between Tabernacle Township and Evesham Township shall be effective according to its terms.
2. The Mayor of Tabernacle Township is hereby authorized to sign, seal, execute and witness/attest the Agreement.

- The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.

- Motion made by Mr. Barton, seconded by Mr. Yates, Resolution 2016-81 was adopted.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.

**RESOLUTION 2016-82
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Committee of the Township of Tabernacle, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

- Motion made by Mr. Yates, seconded by Mr. Barton, Resolution 2016-82 was adopted.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.

**RESOLUTION 2016-83
RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE FOR MURPHYS IN THE PINES, LLC.**

WHEREAS, Tabernacle Township has received an application for renewal of Plenary Retail Distribution License for the 2016-2017 term for the following license premise:

- 0335-44-004-001 * Murphy's in the Pines/ Murphy's In The Pines, LLC, 381 Medford Lakes Road, Tabernacle, NJ 08088

WHEREAS, the law requires that an Alcoholic Beverage License Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

WHEREAS, all fees have been deposited and required paper work filed with the Township Clerk having no written objections filed opposing the renewal application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

- The Township Committee does hereby find that the applicants are qualified to be licensed according to all statutory, regulatory, and local governing ABC laws and regulations.

BE IT FURTHER RESOLVED, as per Title 33, the Township Clerk is authorized to issue said licenses for the year 2016-2017 and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

- Motion made by Mr. Yates, seconded by Mr. Barton, Resolution 2016-83 was adopted.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.

RESOLUTION 2016-84

RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR LEISURE TIME INNS, INC. / TABERNACLE INN

WHEREAS, Tabernacle Township has received an application for renewal of Plenary Retail Consumption License for the 2016-2017 term for the following license premise:

1. 0335-33-001-004 * Leisure Time Inns, Inc. / Tabernacle Inn - 1488 Route 206, Tabernacle, NJ 08088

WHEREAS, the law requires that an Alcoholic Beverage Licensee Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

WHEREAS, all fees have been deposited and required paper work filed with the Township Clerk having no written objections filed opposing the renewal application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

2. The Township Committee does hereby find that the applicant is qualified to be license according to all statutory, regulatory, and local governing ABC laws and regulations.

BE IT FURTHER RESOLVED, as per Title 33, the Township Clerk is authorized to issue said licenses for the year 2016-2017 and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

- Motion made by Mr. Barton, seconded by Mr. Yates, Resolution 2016-84 was adopted.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.

RESOLUTION 2016-85

RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR PPDA INC. / VILLAGE PUB & PACKAGE GOOD

WHEREAS, Tabernacle Township has received an application for renewal of Plenary Retail Consumption License for the 2016-2017 term for the following license premise:

1. 0335-33-002-006 * VILLAGE PUB & PACKAGE GOODS/ T/A PPDA, INC. 539 CHATSWORTH ROAD, TABERNACLE, NJ 08088

WHEREAS, the law requires that an Alcoholic Beverage Licensee Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

WHEREAS, all fees have been deposited and required paper work filed with the Township Clerk having no written objections filed opposing the renewal application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

2. The Township Committee does hereby find that the applicants are qualified to be license according to all statutory, regulatory, and local governing ABC laws and regulations.

BE IT FURTHER RESOLVED, as per Title 33, the Township Clerk is authorized to issue said licenses for the year 2016-2017 and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

- Motion made by Mr. Barton, seconded by Mr. Yates, Resolution 2016-85 was adopted.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Mayor Lee spoke of his uncomfortable level having discussion regarding the EMS report without Ms. Brown in attendance. Discussion will be held later in the meeting with hopes that Committeewoman Brown in attendance.

REPORT OF THE EMERGENCY MANAGEMENT

Col. Lowe, the Emergency Management Coordinator presented public health information to the Township Committee regarding a table top exercise on June 25, 2016. The Tabernacle Fire Company and Tabernacle Rescue Squad will be invited to participate along with Shamong Township. The exercise event will follow with a picnic and barbeque in recognition of the Joint Insurance Fund to recognize the efforts in safety for the Pinelands CERT in action of the June 23rd storm.

REPORT OF THE TOWNSHIP ENGINEER

2016 Road Program – Mr. Guzzi spoke of the plans and specifications for the 2016 Road Program will be sent to the Administrator next week for review. He would like authorization to go out to bid at the next meeting.

The new street opening permit procedures was instituted to be less cumbersome, as we will no longer be preparing Resolutions nor doing full inspections on every opening. Spot checks, addressing resident complaints, Township complaints or concerns will be addressed.

REPORT OF THE TOWNSHIP ADMINISTRATOR

CERT – Mr. Cramer thanked the CERT on behalf of all the residents of Tabernacle.

Mr. Cramer reminded members of the Township Committee of the nomination to be made for the 2016 Pine Barrens Festival Service Award as requested by the Church of the Holy Eucharist.

REPORT OF THE TOWNSHIP SOLICITOR None.

REPORT OF THE TOWNSHIP SOLICITOR

Mr. Barton – Spoke of his appreciation with South Jersey Gas Company for the process change regarding Street Opening Permits.

Mr. Franzen – spoke of the third grade class trip visit to town hall was a success. Mr. Franzen reminded all of the upcoming strawberry festival.

Mr. Yates thanked the residents of Tabernacle for the primary election turnout.

Mayor Lee spoke about attending a community calendar meeting and receiving a request to have events from different community groups added to the Township website. This concept will give an opportunity for folks to have an idea about the other group activities. Deputy Clerk Lewis and Judy Sailor will have conversations about it.



Eagle Scout Award - Mayor Lee spoke of attending a ceremony and presenting an Eagle Scout award to Jacob Boris. His father painted our Town Hall doors, cranberry.

PUBLIC COMMENT

Fran Brooks, Moores Meadow Road, spoke of attending the county tax appeal hearing held on June 7th and questioned Mr. Cramer if he remembers when Mary Ann Thompson met with him.

Stuart Brooks, Moores Meadow Road, spoke of attending the tax appeal hearing on June 7th and spoke of residents of Tabernacle making comments regarding the tax assessment being too high.

Mark LeMire, Washington Way, thanked everyone on the Township Committee, members of all emergency services, Public Works and CERT for their efforts with the Memorial Day Parade event. Mr. LeMire is looking for suggestions on how to approve upon the event for next year.

DISCUSSION

Emergency Services Report – The leadership members from Tabernacle Rescue Squad and Tabernacle Fire Co. No. 1 met with the Township Committee to answer any questions concerning emergency services pursuant to the report prepared by Mayor Lee and Deputy Mayor Yates. Members of TRS, Vice President Terry Zane and Chief George Jackson were in attendance. Members of TFC#1, President Len Rovinski and Chief David Smith were also in attendance.

PUBLIC COMMENT

Stuart Brooks, Moores Meadow Road, questioned records of incidents and routine information on chief reports from the fire company, the number of fire hall rentals, allocation spent and logs kept for expenditures. Mr. Brooks questioned Tabernacle Rescue Squad's classification by the State of NJ, the ambulance service provider and billing effects on volunteer services.

Fran Brooks, Moores Meadow Road, questioned the delay in reporting by Fire Chief for LOSAP reports submitted to the Township.

Mr. Cramer and Fire Chief held discussion as to the problems they have encountered locating a Board of Fire Commissioners Resolution adopted in 2007.

John Cooper, Woodside Drive, commented both organizations should provide roasters and financials commented that he does not see the two organizations getting along and it is Township Committee's job to fix the problems. Col. William Lowe was complimented on being one of the best employees who received FEMA money for the Town.

William Lowe, Hidden Acres, spoke of the only thing that really matters if the residents are being protected by services within both organizations. The safety of the residents of Tabernacle is the only thing that matters.

Stephen Cramer, Old Indian Mills Road, spoke of the comfort level from the volunteer members regarding release of the roaster to be made public as family members are left alone when the volunteers are out on a call.

Closed to the public.

Executive Session Resolution

Whereas, the Governing Body wishes to discuss contract negotiations with Tabernacle Rescue Squad, Inc. and anticipated litigation involving Verna Longstreet and premises located at 9 Worrell Drive. Pursuant to N.J.S.A. 10:4-12(B) (7) these matters will be discussed in a closed session from which the public shall be excluded.
TIME: 8:34 P.M.

Closed to the public.

- Motion was made by Mr. Yates to approve the Executive Session Resolution closed to the public. Mr. Franzen seconded the motion.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Reopen.

ORDINANCES ON FIRST READING

INTRODUCTION TITLE ONLY: ORDINANCE 2016-4: AN ORDINANCE REPEALING AND READOPTING CHAPTER IX ARTICLE II OF THE TABERNACLE GENERAL ORDINANCES ENTITLED "BUILDINGS UNFIT FOR HUMAN OCCUPANCY" AND ESTABLISHING THE NEW JERSEY STATE HOUSING CODE STANDARDS FOR HUMAN OCCUPANCY AND APPOINTING THE TOWNSHIP CODE ENFORCEMENT OFFICER AS THE PUBLIC AUTHORITY IN ADDITION TO THE BURLINGTON COUNTY BOARD OF HEALTH.

- On a motion made by Mr. Franzen, seconded by Ms. Brown, Ordinance 2016-4 on first reading was approved.
- Public Hearing Date: July 18, 2016 at 7:30 p.m.

Roll Call: Barton, Brown, Franzen, Yates Ayes: 4 Nays: 0 Absent: Lee Motion carried.

ADJOURNMENT

Motion to adjourn the June 13, 2016 Township Committee Meeting was made by Mr. Yates seconded by Mr. Franzen the meeting was adjourned at 10:10 p.m.

Respectfully submitted,

La Shawn R. Barber, RMC/CMR
Municipal Clerk

Approved: 07/18/2016