

MONDAY, JANUARY 3, 2017 \* 7:30 PM  
REORGANIZATION MEETING



**Governing Body Members**

Joseph Barton, Township Committeeman - Present  
**Kimberly A. Brown, Township Committeewoman - Absent**  
Richard J. Franzen, Committeeman - Present  
Stephen V. Lee, IV, Township Committeeman - Present  
Joseph Yates, IV, Township Committeeman - Present

#

**Our Administrative Team**

Douglas Cramer, CPWM, Administrator  
Col. William Lowe, Emergency Management Official  
Terry W. Henry, CFO, Chief Finance Officer  
**Kimberly L. Smith, CTC, Tax Collector**  
Thomas Boyd, Construction Official  
La Shawn Barber, RMC/CMR, Municipal Clerk  
[www.townshipoftabernacle-nj.gov](http://www.townshipoftabernacle-nj.gov)

The meeting was called to order by our Municipal Clerk La Shawn R. Barber; followed by the Flag Salute.

SUNSHINE NOTICE STATEMENT: This meeting is called pursuant to the Open Public Meetings Law. This meeting of January 3, 2017 was sent to the Central Record, Burlington County Times and Courier Post November 30, 2016. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk

- **Oath of Office was given to Stephen V. Lee, IV by Madam Clerk Barber.**
- **Oath of Office was given to Joseph Yates, IV by Attorney Peter C. Lange Jr., Esq.**

**Roll Call:**

Joseph Barton, Township Committeeman  
**Kimberly A. Brown, Township Committeewoman (Absent)**  
Richard J. Franzen, Township Committeeman  
Stephen V. Lee, IV, Township Committeeman  
Joseph Yates, IV, Township Committeeman

**Nomination for Mayor:** Committeeman Lee, IV was nominated by Committeeman Yates; the motion was seconded by Committeeman Barton.

Ayes: Barton, Franzen, Lee, Yates      Nays: 0      Absent: 1      Motion carried.

● **Oath of Office for Mayor was given to Stephen V. Lee by Madam Clerk Barber.**

**Nomination for Deputy Mayor:** Committeeman Yates, IV was nominated by Committeeman Lee, seconded by Committeeman Barton.

Ayes: Barton, Franzen, Lee, Yates      Nays: 0      Absent: 1      Motion carried.

● **Oath of Office for Deputy Mayor was given to Joseph Yates, IV by Peter C. Lange, Jr.**

**Gavel: Township Clerk turned the gavel over to Mayor Lee**

# RESOLUTIONS

## RESOLUTION NO. 2017-3: APPOINTMENT OF TOWNSHIP ATTORNEY

**WHEREAS**, there exists a need for a Township Attorney in the Township of Tabernacle; and

**WHEREAS**, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

**SECTION 1.** The Mayor and Municipal Clerk are hereby authorized and directed to execute the agreement with: **Peter C. Lange, Jr.** as Township Attorney subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

**SECTION 2.** As follows:

1. **Peter C. Lange, Jr., Esq., whose business address is The Law Office of Peter C. Lange Jr., 150 Himmelein Road, Medford, NJ 08055 is hereby appointed Township Attorney for the year 2017.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2018.
2. A contractual agreement summarizing the services to be performed by Peter C. Lange, Jr., Esquire as Township Attorney is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Municipal Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

### VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried.



## RESOLUTION 2017-1: ADOPTING COMMITTEE BY-LAWS ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF TABERNACLE

**BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle in the County of Burlington, that the business of the Township Committee be transacted at regular, workshop and special meetings in accordance with the following procedure called upon in any order as required by the Township Committee:

- Call the meeting to order and pledge to the flag
- Open Public Meetings Statement
- Roll Call of the Township Committee
- Minutes – which all minutes shall not be released to the public, until approval of the governing body
- Bills
- New Business – Ordinances – First Reading
- Old Business – Ordinances – Second Reading and Public Hearing
- Resolutions
- Motions
- Public Participation - which shall be limited to 3 minutes addressed to the Township Committee
- Reports
- Polling of Committee
- Adjournment

**BE IT FURTHER RESOLVED** that the Township Committee of the Township of Tabernacle reserves the right to change the order of business when necessary to accommodate and for special circumstances.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

Motion carried.

**RESOLUTION 2017-2: TEMPORARY BUDGET (APPROPRIATIONS)**

**SEE LAST PAGE**

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV		X	X			

Motion carried.

**RESOLUTION 2017-4: APPOINTMENT OF OFFICIAL NEWSPAPER**

**WHEREAS**, N.J.S.A. 40:23-13 provides that by resolution may designate an official newspaper or newspaper in which shall be published all advertisements and notices required by law to be published; and

**WHEREAS**, there is a need for the appointment of an official newspaper for the Township of Tabernacle; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the following newspapers are hereby designated the official newspaper for all legal advertisements and announcements:

1. THE CENTRAL RECORD
2. THE BURLINGTON COUNTY TIMES

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried.

**RESOLUTION 2017-5: SUNSHINE NOTICE**

**WHEREAS**, the "Open Public Meetings Act" requires the advance written notice of all meetings of Tabernacle Township Committee, be posted in one designated public place and mailed, telephoned or hand delivered to three newspapers designated by Resolution; and

**WHEREAS**, all written notice of meetings of the Township Committee be mailed to all persons requesting a copy of same, upon payment of any established fee.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

1. All advanced written notices of Township Committee Meetings are posted on the bulletin board, located in Town Hall.
2. All advanced written notices of the Township Committee Meetings throughout the year shall be mailed to all persons for a fee of \$5.00. News media shall be exempt from such fee.
3. All advanced written notices of Township Committee Meetings shall be given to the Central Record and Burlington County Times.
4. The schedule of **regular meetings** and **regular work sessions** for the Township Committee for the period from January 23, 2017 to December 31, 2017 be in accordance with the list annexed hereto, designating the dates, time and place of such meetings.

**ANNUAL TOWNSHIP COMMITTEE MEETING DATES  
2017 WORK SESSION AND REGULAR MEETINGS**

*The Tabernacle Township Committee hereby gives public notice* of the following list of work sessions and regular meetings until December 31, 2017. The purpose of the work session is discussion and review of any and all business involving Tabernacle Township, which are held on the second Monday and regular meetings which are held the fourth Monday as follows:

• January 23, 2017	• June 26, 2017
• February 13, 2017	• July 24, 2017
• February 27, 2107	• August 28, 2017
• March 13, 2017	• September 25, 2017
• March 27, 2017	• October 23, 2017
• April 10, 2017	• November 27, 2017
• April 24, 2017	• December 28, 2017
• May 8, 2017	

All work session and regular meetings are open to the public and will begin at 7:30 p.m. at Town Hall, 163 Carranza Road, Tabernacle, New Jersey. Formal action will be taken on those dates regarding any and all business involving the Township of Tabernacle.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

Motion carried

**RESOLUTION 2017-6**

**RE: ESTABLISH RATE OF INTEREST FOR DELINQUENT TAX PAYMENTS**

**WHEREAS**, the Township Committee is authorized by law to set the interest rate charged on the late payment of taxes; and

**WHEREAS**, that rate of interest is hereby set at 8% up to \$1,500.00 and 18% from \$1,500.00 upward; and

**WHEREAS**, the governing body is authorizing the following amendment of the above resolution to include the penalty to be charged to taxpayer with a delinquency; and

**WHEREAS**, any delinquency in excess of \$10,000.00 not paid prior to the end of the calendar year, the penalty shall be an additional 6% on \$10,000.00 and over.

**NOW, THEREFORE, BE IT RESOLVED**, the Municipal Clerk, Tax Collector and the Township Auditor as adopted, file that certified copy of this Resolution.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried

**RESOLUTION 2017-7**

**RE: INVESTMENT OF FUNDS**

**WHEREAS**, the Treasurer is required to invest Township monies in order to earn interest on idle funds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the following institutions be and are hereby designated for investment purposes only for the Township of Tabernacle:

- ALL BANKS AND CREDIT UNIONS THAT ARE COVERED BY THE GOVERNMENTAL UNIT DEPOSITORY PROTECTION ACT (GUDPA) AS AUTHORIZED BY THE STATE OF NEW JERSEY.**

**BE IT FURTHER RESOLVED**, the Treasurer is authorized to wire monies to any of the above, in the name of Tabernacle Township in order to obtain the best interest.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	

Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

Motion carried

**RESOLUTION NO. 2017-8  
DEPOSITORY OF FUNDS FOR INVESTORS BANK**

**WHEREAS, N.J.S.A. 40A: 5-14** provides that the Governing Body, by Resolution passed by a majority vote of the full membership thereof, may designate a Bank or Trust Company having its place of business in this State and organized under the laws of the United States or of this State or the State of New Jersey Cash Management Fund established pursuant to NJSA 40A: 5-1, or any combination thereof, as a depository for its monies; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

1. That the Township Committee hereby designates **Investors Bank** for legal depositories of Tabernacle Township.

**BE IT FURTHER RESOLVED**, the Township Treasurer shall be the custodian of the Payroll Account with disbursements made by check, signed by the Treasurer, or by the telephone transfers.

The Treasurer shall be the custodian of the General Fund Current Account and the General Capital Account with disbursements made by check, signed by the Treasurer and a member of the Township Committee.

The Treasurer shall be the custodian of the General Fund Investors Account and may make transfers to any other Tabernacle Township Account. The Treasurer is authorized to wire monies for investment from the Current or Investors account to any institution approved by the Township Committee by the adoption of Resolution 2017-7.

**BE IT FURTHER RESOLVED**, the Township Committee hereby directs the Township Clerk to forward certified copies of this Resolution to the appropriate Township Officials and to the financial institutions named above for their information, attention and compliance.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV		X	X			

Motion carried

**RESOLUTION 2017-9  
AUTHORIZATION TO ADOPT A CASH MANAGEMENT PLAN**

**WHEREAS, N.J.S.A. 40A:5-14** of Local Fiscal Affairs Law requires that every local unit shall adopt a “Cash Management Plan” and shall deposit in interest bearing accounts all available public funds pursuant to the plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tabernacle Township Committee, County of Burlington, State of New Jersey, hereby adopts the “Cash Management Plan” to be utilized by the Township of Tabernacle.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be filed with the Director of the Division of Local Government Services, Township Auditor, and Chief Financial Officer.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

Motion carried

**RESOLUTION 2017-10: ASSESSOR APPEALS**

**WHEREAS**, Statutory provision is made for review and correction of errors prior to certification of an assessment list; and

**WHEREAS**, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

**WHEREAS**, changes in property ownership at times, necessitates adjustments in the veterans and senior citizen deductions allowed on the assessment list; and

**WHEREAS**, responsibility for maintenance and correction of the assessment list rest with the Local Assessor - subject to laws and regulations.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the Assessor fulfilling the duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of Tabernacle Township.

**BE IT FURTHER RESOLVED**, that the Assessor is hereby authorized to execute stipulations on behalf of the Township; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution accompanies any appeal filed by the Assessor with the Burlington County Board of Taxation.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

Motion carried

**RESOLUTION 2017-11: APPOINTMENT OF TOWNSHIP ENGINEER**

**WHEREAS**, there exists a need for a Township Engineer in the Township of Tabernacle; and

**WHEREAS**, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

**SECTION 1.** The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: - **Dan Guzzi /Guzzi Associates of Engineering** as Township Engineer subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

**SECTION 2.** As follows:

1. Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2018.
2. A contractual agreement summarizing the services to be performed as Township Engineer is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Municipal Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried

**RESOLUTION 2017-12: APPOINTING A REGISTERED MUNICIPAL ACCOUNTANT (TOWNSHIP AUDITOR)**

**WHEREAS**, there exists a need for a Township Auditor in the Township of Tabernacle; and

**WHEREAS**, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

**SECTION 1.** The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Kevin P. Frenia of Holman, Frenia, Allison P.C.** as Township Auditor subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

**SECTION 2.** As follows:

1. Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2018.
2. A contractual agreement summarizing the services to be performed as Township Auditor is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Municipal Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

Motion carried

**RESOLUTION 2017-13: APPOINTMENT OF ENVIRONMENTAL CONSULTANT**

**WHEREAS**, there exists a need for an **Environmental Consultant** in the Township of Tabernacle for Environmental and Brownfield projects; and

**WHEREAS**, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

**SECTION 1.** The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached agreements with: **Douglas Stuart Environmental Associates** as Environmental Consultant subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

**SECTION 2.** As follows:

1. Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2018.
2. A contractual agreement summarizing the services to be performed as Environmental Consultant is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Municipal Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV		X	X			

Motion carried.

**RESOLUTION 2017-14: APPOINTMENT OF SITE PLAN ENGINEER FOR THE SPECIAL MUNICIPAL PROJECTS**

**WHEREAS**, there exists a need for a **Site Plan Engineer for special municipal projects** in the Township of Tabernacle; and

**WHEREAS**, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

**SECTION 1.** The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Dante Guzzi Engineering Associates, LLC** as Site Plan Engineer subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

**SECTION 2.** As follows:

1. **Dante Guzzi Engineering Associates, LLC, whose business address is 418 Stokes Road, Medford, NJ 08055 is hereby appointed Site Plan Engineer for the year 2017.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2017.
2. A contractual agreement summarizing the services to be performed by **Dante Guzzi Engineering Associates, LLC**, as Site Plan Engineer is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Township Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Township Clerk is hereby authorized to publish a “Notice of Award” of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried.

**RESOLUTION 2017-15: APPOINTMENT OF ARCHITECT OF RECORD**

**WHEREAS**, there exists a need for a Township Architect in the Township of Tabernacle; and

**WHEREAS**, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

**SECTION 1.** The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Regan, Young, England & Butera** as Township Architect subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

**SECTION 2.** As follows:

1. **Regan, Young, England & Butera, whose business address is 456 High Street, Mt. Holly, NJ 08060 is hereby appointed Township Architect for the year 2012.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2018.
2. A contractual agreement summarizing the services to be performed by **Regan, Young, England & Butera** as Township Architect, is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Township Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Township Clerk is hereby authorized to publish a “Notice of Award” of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV						X
Joseph Yates, IV	X		X			



- Mayor Lee spoke of abstaining from this vote since he has worked with RYBREAD in the past on a project in Washington Township and to avoid the perceived notion of a conflict.

Motion carried.

**RESOLUTION 2017-16  
APPROVING APPOINTMENT FOR BOND COUNSEL**

**WHEREAS**, there exists a need for a Township Architect in the Township of Tabernacle; and

**WHEREAS**, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17 and must be available for public inspection; and

**WHEREAS**, the Local Public Contracts law further requires that a Notice of the award of the contract be printed as a legal advertisement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, this 3<sup>rd</sup> day of January, 2017, as follows:

1. Parker McCay of Marlton, New Jersey be and the same is hereby appointed as Bond Counsel for the Township of Tabernacle. The appointment is for a term to expire on December 31, 2017.
2. A contractual is awarded as a “professional service” in accordance with JJS 40A:11-5(1)(a) of the Local Public Contracts Law because of said contract encompasses a professional service recognized and regulated by law.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the attached Agreement with **Parker, McCay, 9000 Midlantic Drive, Suite 300, P.O. Box 5054, Mount Laurel, New Jersey 08054-1539.**
5. Notice of this action shall be published once as a legal advertisement in the official newspaper of the Township of Tabernacle within ten days of its adoption.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried.

**RESOLUTION 2017-17  
APPOINTMENT OF MUNICIPAL COURT PROSECUTOR (CHRISTOPHER KOUTSOURIS)**

**WHEREAS**, the Township Committee recognized the statutory need to fill this position in order to conduct the day-to-day operations of Tabernacle Municipal Court; and

**WHEREAS**, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

**WHEREAS**, the Township Committee wishes to appoint **Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors** as Municipal Court Prosecutor on the basis of his qualifications and experiences; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee appoints **Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors** as Municipal Court Prosecutor effective immediately **through December 31, 2017.**

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

Motion carried.

**RESOLUTION 2017-18  
APPOINTMENT OF FIRST ALTERNATE MUNICIPAL COURT PROSECUTOR**

**WHEREAS**, the Township Committee passed Municipal Resolution 2017-17, appointing a Municipal Prosecutor to satisfy the statutory need to fill this position in order to conduct the day to day operations of the Tabernacle Municipal Court; and

**WHEREAS**, the Township Committee recognizes the need to appoint a first alternate Prosecutor in order to discharge the duties of the Municipal Prosecutor in the absence of the Municipal Prosecutor; and

**WHEREAS**, the Township Committee wishes to appoint any other Municipal Court Prosecutor in Burlington County as first alternate Municipal Prosecutor on the basis of his qualifications and experiences; and

**WHEREAS**, the funds available for the payment of the Municipal Prosecutor and first alternate Municipal Prosecutor in the 2017 Tabernacle Township budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee appoints any other Municipal Court Prosecutor in Burlington County as First Alternate Municipal Court Prosecutor effective **immediately through December 31, 2017**.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV	X		X			
Joseph Yates, IV			X			

Motion carried.

**RESOLUTION 2017-19  
APPOINTMENT OF MUNICIPAL PUBLIC DEFENDER**

**WHEREAS**, the Township Committee recognizes the need for the position of Municipal Public Defender who shall be appointed in Tabernacle Township; and

**WHEREAS**, in accordance with the provisions of P.L. 1997, Chapter 256, the Municipal Public Defender shall be qualified as an attorney-at-law of the State of New Jersey. In good standing and shall represent those defendants appearing in the Municipal Court who are determined by the Court to be indigent and whose representation is assigned to the Township Public Defender; and

**WHEREAS**, the Township Committee has **selected Robert Prisco**, Attorney-At-Law as the Municipal Public Defender, appointed for a term of one year, for Tabernacle Township on the basis of his qualifications and experience.

**WHEREAS**, funds are available for payment of his salary in the 2017 Tabernacle Township budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, hereby **appoint Robert Prisco as Municipal Public Defender**.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV		X	X			

Motion carried.

**RESOLUTION 2017-20  
APPOINTMENT OF ANIMAL CONTROL SERVICES**

**WHEREAS**, Tabernacle Township has entered into an agreement between the **Independent Animal Control Services**, hereinafter referred to as "Animal Control Officer"; and

**WHEREAS**, the Township is empowered under the laws of the State of New Jersey to retain and engage in Animal Control Officer for such animals as outlined in agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, approve 2017 contract with **Independent Animal Control Services, 224 Chestnut Avenue, Lindenwold, NJ 08021**.

**BE IT FURTHER RESOLVED**, that services to be provided, period of performance, and terms of agreement shall be outlined from date of execution hereof.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	

Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried.

**RESOLUTION 2017- 21  
RISK MANAGEMENT CONSULTANT**

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Governing Body of **Tabernacle Township** is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

**WHEREAS**, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

**WHEREAS**, the Bylaws indicate a fee of five percent (5%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

**WHEREAS**, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspcifiable service; and

**WHEREAS**, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant’s are clearly an extraordinary unspcifiable service which therefore render competitive bidding impractical;

**NOW THEREFORE**, be it resolved that the governing body of Tabernacle Township does hereby appoint **BRIAN MONAGHAN OF INSURANCE AGENCY MANAGEMENT INC. (Haines & Haines, T.C. Irons)** as its Risk Management Consultant in accordance with 40A:11-5 and;

**BE IT FURTHER RESOLVED** that the governing body is hereby authorized and directed to execute the Consultant’s Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried.

**RESOLUTION 2017-22  
APPOINTMENT OF FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER**

**Whereas**, Tabernacle Township is a member of the Burlington County Municipal County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**Whereas**, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

**Whereas**, the Township of Tabernacle recommends the following appointments to serve as Fund in accordance with the Fund Bylaws:

- a. **DOUGLAS A. CRAMER, TOWNSHIP ADMINISTRATOR, FUND COMMISSIONER**
- b. **LA SHAWN R. BARBER, TOWNSHIP CLERK, ALTERNATE FUND COMMISSIONER**

**Now, Therefore, Be It Resolved** by the Township of Tabernacle that it does hereby appoint Douglas A. Cramer as Fund Commissioner and La Shawn R. Barber as the Alternate Fund Commissioner to Burlington County Municipal Joint Insurance Fund.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV	X		X			
Joseph Yates, IV	X		X			

Motion carried.

**RESOLUTON 2017-23: EXTENDING TAX QUARTER PAYMENT GRACE PERIOD**

**WHEREAS**, the governing body of Tabernacle Township shall establish a fixed rate of interest to be charged for nonpayment of taxes or assessment on or before the date on which they would become delinquent; and

**WHEREAS**, delinquency as defined as the sum of all taxes and municipal charges due on a given parcel of property; and

**WHEREAS**, the grace period for payment of property taxes is established by NJSA 54 ET.SEQ. as 10 days after the due date, i.e., February 10<sup>th</sup>, May 10<sup>th</sup>, August 10<sup>th</sup>, and November 10<sup>th</sup>; and

**WHEREAS**, that final day of the grace period may fall on a holiday, weekend or when the municipal building is closed due to an emergency.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle, in the County of Burlington, State of New Jersey, hereby extend the grace period to tax payers to the next business working day when the final day of the grace period falls on a holiday, weekend or Town Hall is closed due to an emergency.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forward to the Tax Collector, Auditor and Treasurer.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

**RESOLUTION 2017-24**

**A RESOLUTION OF THE TOWNSHIP OF TABERNACLE APPROVING DEER CARCASS REMOVAL AGREEMENT**

**WHEREAS**, the Township of Tabernacle desires to purchase deer management and removal services for sanitary disposal of deer carcasses from all Municipal roadways, adjoin turf medians, shoulder areas with the public right-of ways, public parks and Municipal property within the geographic boarder of Tabernacle Township; and

**WHEREAS, Kelly Winthrop, LLC**, 1110 New Parkview Place, West Palm Beach, Florida 33417 continues to provide this cost effective service in Tabernacle Township.

**NOW, THEREFORE, BE IT RESOLVED**, that Tabernacle Township Committee of Burlington County, State of New Jersey, hereby approves the term agreement and authorizes the Mayor and Administrator to execute the agreement for deer carcass removal services in Tabernacle Township.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV		X	X			



**Approval of Bills:** Motion to approve the bills as submitted was made by Mr. Yates, seconded by Mr. Franzen. The bills were ordered paid.

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Motion carried.

**Public Comment.**

Col. William Lowe, 24 Hidden Acres, provided a report as the Emergency Management Coordinator to the Township Committee which included the appointment list of individuals to the (LEPC) Local Emergency Preparedness Committee for the safety of the Township in the event of an emergency. This list consist of

members of the fire company, rescue squad, public members to the school district, a farmer and business man. The meeting dates of the LEPC, Safety Committee and Pinelands CERT were also included.

No further comments from the public.

Report from Township Administrator – Mr. Cramer congratulated members of the Township Committee on their new appointment and spoke of looking forward to this New Year.

Report of Township Solicitor - Mr. Lange extended his appreciation to the Township Committee for the opportunity to serve.

Report of Township Committee – Mr. Barton wished everyone a healthy and prosperous 2017. Mr. Franzen wished everyone a happy new year, congratulated Stephen V. Lee, IV on his recent appointment and invited everyone to delight the Christmas tree tomorrow. Mr. Yates thanked everyone for their support in getting re-elected and wished everyone to have a safe and happy new year. Mayor Lee spoke of Mrs. Brown offering her congratulations and hoping to see her soon. Mayor Lee thanked his colleagues on the Township Committee for their confidence in chairing as Mayor for the second consecutive year and thanked the residents, especially his professional staff and public works department as they are the true backbone of the community. Mayor Lee spoke of his blessings and thanked his family (wife Monica and sons Patrick and Andrew) for their support.

**Adjournment:** Seeing no further business before the Committee a motion to adjourn Tabernacle Township Reorganization Meeting at 8:06 p.m. was made by Mr. Franzen, seconded by Mr. Yates.

Roll Call: Barton, Franzen, Yates, Lee      Ayes: 4      Nays: 0      Absent: 1

Respectfully submitted,

La Shawn R. Barber, RMC  
Municipal Clerk

Approved: 01/23/2017