

TABERNACLE TOWNSHIP COMMITTEE MINUTES WORKSHOP MEETING OF FEBRUARY 8, 2016

Mayor Stephen V. Lee, IV called the meeting to order at 7:34 p.m. and asked that the Committee and all in attendance to take a moment of silence for Jay Barowski, a Member the Tabernacle Rescue Squad who passed away this past week. Meeting was called to order, followed by the Flag Salute.

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Act. This meeting of **February 8, 2016**, was sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

Roll Call Those in attendance were:

Governing Body

Joseph W. Barton, Township Committee - Absent
Kimberly A. Brown, Township Committee
Richard J. Franzen, Township Committee
Joseph Yates, IV, Deputy Mayor
Stephen V. Lee, IV, Mayor

Administrative Team

Douglas Cramer, CPWM, Administrator
Terry Henry, Chief Finance Officer
Peter C. Lange, Jr., Esq., Solicitor
Dante Guzzi, Engineer
La Shawn R. Barber, RMC, Municipal Clerk

Public Comment. Mayor Lee opened the meeting up to the public regarding agenda items. Mayor Lee explained that anyone requesting to make public comment must come to the center of the room and will be heard upon sequence.

Stuart Brooks, 78 Moores Meadow Road, spoke of the budget presentation and questioned the proposed amounts for the line items for administrative, executive, Municipal Clerk Training and Tuition, Construction Official, Worker's Compensation and Insurance.

Fran Brooks, 78 Moores Meadow Road, spoke about the second public comment indicating her questions never get answered. Ms. Brooks questioned the proposed contribution to the first aid squad and records to reflect their uncollected funds and transport charge. Ms. Brooks questioned the line item for "miscellaneous" and other expense for the fire company.

Mayor Lee explained to Mr. Brooks that her detailed questions will be answered during the Municipal Budget presentation.

Mayor Lee thanked everyone for their comments and closed the Public Comment.

Approval of Bills: On a motion made by Mr. Yates, seconded by Mrs. Brown, the bills were ordered paid. There were no comments or discussion made by the Committee.

Roll Call: Brown, Franzen, Yates, Lee Ayes: 4 Nays: 0 Motion carried.

Old Business Parade Permit

South Jersey Enduro Riders Curly Fern Enduro: Event Date: 3/20/2016

- On a motion made by Mr. Yates, seconded by Ms. Brown, the parade permit for SJ Enduro Riders was approved.

Roll Call: Brown, Franzen, Yates, Lee Ayes: 4 Nays: 0 Motion carried.

New Business

**RESOLUTION NO. 2016-35
A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE
IN RECOGNITION OF THE SERVICE OF FRANK ROBERT PERRI**

WHEREAS, Mr. Frank Robert Perri has served diligently and effectively with the highest integrity as the Tabernacle Township Construction Official for these past twenty (20) years having been hired by the Township in June of 1995; and went on to assume the responsibility as the Township Zoning and Code enforcement officer; and

WHEREAS, Mr. Perri has admirably served the people of Tabernacle Township with full commitment to his responsibilities as the Construction Official and Code Enforcement and Zoning Offices; while understanding and interpreting the Uniform Construction Code and Township Ordinances; and

WHEREAS, Mr. Perri's commitment to serving of the needs of the residents in Tabernacle has been instrumental in maintaining the property standards, resident safety and high quality of life of Tabernacle Township; and

WHEREAS, Mr. Perri has assisted our neighboring Townships in multiple capacities including but not limited to a shared-service role, mentor, and highly-respected colleague of his fellow Construction, Zoning and Code enforcement officers throughout his career;

WHEREAS, Frank Robert Perri has respectfully served as a leader and invaluable member of the Tabernacle Municipal Staff and has guided the Township with the interests of its residents in high priority while always discharging his duty with fairness and utmost respect to the applicants, professionals and members of the community; and

WHEREAS, Mr. Perri has always worked in partnership with his fellow employees in each department and has and been a great friend to many others on the Tabernacle Township staff and Committee for the duration of his tenure; and specifically has served the last sixteen years as a mentor for Lisa Love, Construction Office Technical Assistant,

WHEREAS, Mr. Perri has developed and maintained strong working relationships with many of the applicants, professionals and members of the community, and has never been afraid to express his views in a meaningful and helpful way always holding the residents in the highest priority;

WHEREAS, on the occasion of his retirement from service, the Tabernacle Township Committee proudly recognizes Mr. Frank Robert Perri, for his outstanding public service; and wishes to memorialize his service to the residents of Tabernacle Township.

NOW THEREFORE, be it resolved as follows:

I, Stephen V. Lee, IV Mayor of Tabernacle Township on behalf of the Tabernacle Township Committee hereby join residents, friends, and Tabernacle Township staff in expressing sincere appreciation to Mr. Frank Robert Perri, for his loyal, dedicated and distinguished service to the Township of Tabernacle. We congratulate you and your family and wish you continued success.

- On a motion made by Mr. Yates, seconded by Mr. Franzen, this Resolution was offered for adoption.
- Mayor Lee and Members of the Committee thanked, congratulated and presented Frank Robert Perri with a Proclamation for his outstanding performance for 20 plus years as the Tabernacle Township Construction Official and Code Enforcement Officer.

Roll Call: Brown, Franzen, Yates, Lee Ayes: 4 Nays: 0 Motion carried.

RESOLUTION NO. 2016-36

A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE

ADOPTING CHANGE ORDER NO. 2 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND ARAWAK PAVING COMPANY, INC., FOR THE SOOY PLACE ROAD IMPROVEMENT PROJECT

WHEREAS, on November 24, 2014, the Township Committee awarded the contract for the Sooy Place Road Improvement Project in the amount of \$482,000.00 to ARAWAK PAVING COMPANY, Inc.; and

WHEREAS, on June 22, 2015, the Township Committee approved Change Order No. 1 by virtue of Resolution 2015-83; and

WHEREAS, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

WHEREAS, approval by the Mayor and Committee is required for all Change Orders; and

WHEREAS, The Administrator and Alaimo Group Engineers have recommended that the Mayor and Committee approve Change Order No.2 as described below;

Change Order #2

Description of change in scope of work:

- Amount of Original Contract: \$482,000.00
- Amount of Contract with Previous Change Orders Adjusted: \$427,820.60

- Adjustment Based on Change Order No. 2: \$12,142.91
- Adjusted Contract Total: \$439,963.51; and

WHEREAS, the adjusted amount of this contract based upon Change Order No. 2 is \$439,963.51;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 2 to the contract between the Township of Tabernacle and ARAWAK PAVING COMPANY, INC. is hereby authorized by the Township; and
2. The Mayor is hereby authorized and directed to execute Change Order No. 2.

I certify that the foregoing Resolution was duly adopted at a regular meeting of the Committee of the Township of Tabernacle held on February 8, 2016.

- On a motion made by Mr. Franzen, seconded by Mrs. Brown, this Resolution was offered for adoption.

Roll Call: Brown, Franzen, Yates, Lee Ayes: 4 Nays: 0 Motion carried.

RESOLUTION NO. 2016-37: APPROVING STREET OPENING PERMIT FOR SJ GAS 375 MEDFORD LAKES ROAD: TABLED

Mr. Guzzi explained this application is for a hardship permit which will result in a 4x4 patch on a newly paved road. The homeowner submitted a hardship letter seeking the upgrade of their home heating system from oil to natural gas, with an approximate two year moratorium minimum. It is believed that the road is currently still under bond for the contract; however, this patch would not be covered because it is a separate item. Where the opening is, they are trying to tie into the existing six inch gas main. It is shown in the plan within the paved way is also known as the bicycle lane; 13 feet off of the centerline of the plan that was submitted.

Mr. Franzen spoke of being in favor with helping the homeowner with receiving more efficient heating system.

Ms. Brown asked what would happen to the integrity of the road. Mr. Guzzi mentioned that we can speak with South Jersey to slide it further away from the intersection to lessen the impact, as long as it remains where it turns.

Mr. Yates asked about the weather conditions for the settling for the patch. Mr. Guzzi stated that we would let it sit and settle and go back when there are better weather conditions which would give us the best patch. If we ask for South Jersey Gas to relocate where they are tying into the main closer the island it would help to lessen the break up.

Mayor Lee questioned why the resident did not get gas before the road was paved. Mr. Guzzi replied that he did not know; but a possibility would be that the heater broken since then. Mr. Guzzi stated that he will contact South Jersey Gas and discuss this matter.

The Committee agreed to table the Resolution for modification to relocate the opening.

- On a motion made by Mr. Yates, seconded by Mrs. Brown, this Resolution was **tabled**.

Roll Call: Brown, Franzen, Yates, Lee Ayes: 4 Nays: Motion carried.

**RESOLUTION NO. 2016-38
APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY**

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following locations of Tabernacle Township:

- **54 Washington Wav, Block 1305.02, Lot 5**; and

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall Mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course.
 - c. 20:1 sand/cement subbase.
 - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction of the project, the contractor will make every effort to keep disturbance to a minimum.
10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas service.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

- On a motion made by Mrs. Brown, seconded by Mr. Franzen, this Resolution was offered for adoption.

Roll Call: Brown, Franzen, Yates, Lee Ayes: 4 Nays: 0 Motion carried

Public Comment

Public comment was taken at this time specifically to accommodate Mr. Perri and his family before any other Township business was discussed.

Sean Vena, Brian Gerber, Ralph Schrom, Stuart Brooks, Mr. Russo, Anthony Pagliuso, all Tabernacle residents, spoke of their appreciation for the service Mr. Perri provided during his tenure in Tabernacle Township.



2016 Preliminary Municipal Budget Presentation

Mr. Cramer provided the following detailed review of the expense portion of the budget. The income portion will be reviewed at the next meeting.

Administrative and Executive: Mr. Cramer stated that he discussed with Mr. Henry to add additional funds to assist with Administration and Deputy Treasurer.

Administrative and Executive O.E.: Computer Maintenance: A review of our computer security and recommendations. We have had some attacks this past year. No breaches have occurred.

Mayor and Committee: Township Committee stays the same. O.E. was increased from \$250.00 to \$1,000.00. We will charge items to this rather than to the Administrative and Executive.

Municipal Clerk: Increase is for training, tuition and elections. Most of the increase is in the training the Deputy Clerk for 2016.

Municipal Improvement Search Office: Remains the same with the 2% increase and salaries.

Financial Administration: Increased because we expect to hire a Deputy Treasurer along with a Tax Collector to replace Suzy after her retirement. It is expected that the QPA Certification cost extra.

Computer Supplies: Remain the same as the adopted budget, but we expect changes brought by the security breach.

Mayor Lee asked the difference between the computer supplies under Financial Administration vs. Computer Supplies and Maintenance under Administrative. Mr. Cramer explained that there are difference programs; such as Edmonds used by the Financial Office/Tax Office. The different programs are allocated to different departments.

Annual Audit: The audit went back to the same amount as it was in 2014 because we do not have the additional audit of the Fire District.

Collection of Taxes: The overall O & E went down slightly; we anticipate that it will be what we spent.

Bond Registration Fee: This change every year for what is decided to be bonded; so it is a number that we are comfortable with so we do not overspend.

Tax Search Officer: Will remain the same except for 2% in wages.

Assessment of Taxes: Salary is for the Secretary. The Assessor is actually in O&E and is based on the predicted increase from Shamong Township. (We have a shared service with Shamong Township and they usually give a raise so we expect the increase because by obligation). Their increase is our increase plus any other additional costs. The increase is between approximately 2% and 3% which includes all the other taxes.

Legal Services: Everything is in O&E for 2016.

Engineering Services: We have a number of projects. We will be closing out on the two road programs left from Alaimo Engineering. The anticipated road programs are finishing drainage programs from 2015 and hiring of an architect if and when needed. DEP Consultant will remain the same; extra funds remain in the event special matters occur.

Planning Board S&W: Same. 2% increase.

Planning Board O&E: A number of years ago, this number was approximately \$8,000.00 to \$10,000.00; however, we are not receiving a lot of applications. A few projects are out on the horizon that may be placed back in. The 86 acres site on Route 206 has been sold; some discussions with the previous engineer; anticipate items in the near future.

Construction Official S&W: Anticipated increase for part time in the event a substitute is needed.

Computer: Possible replacement of the Road Runner Program, which is the existing program. The replacement will be so the Construction Office; and the Land Development Board, and departments are able to use the same program.

Furniture: We may have to replace the storage with shorter shelving to accommodate the shelves in the basement.

Liability Insurances O.E. / Workers Compensation O.E. / Group Insurance Plan O.E.: Liability Insurances / Workers Compensation: Since adding the fire company, we have looked at how it is divided on the bill; and we have lowered one and raised the workman's compensations costs and for liability coverage. There are no separate bills for this. We were under supporting compensation and overly supporting liability. There is no breakdown for the fire company individually. When we joined the JIF, we joined together the Rescue Squad and it is treated as one entity. We are looking into having the fire company and the Rescue Squad breakdown numbers for the workman's compensation and the liability.

Group Insurance Plan O&E: Disability and dental insurance says relatively the same. At this time, we have not added any additional full time employees to warrant this benefit.

Unemployment Insurance: Part time and Temporary: This amount may change next year.

Emergency Management: The salary is 2%. We increased training and tuition. We decreased equipment.

Contribution to the First Aid Squad: The \$40,000.00 amount remains so we do not have to go back to contingency and not fall short.

Contribution to the Fire Company: Remains the same.

Public Works – S&W: It was anticipated adding a full time employee to the Public Works Department. We may have a retirement later in the year. We looked at increasing our present part time employee staying on and the full time employee would be reduced to a part time employees at 24 hours per week to get caught up on some of the road maintenance projects; such as sealing and DOT, sign inventory and assessment of signs.

Mayor Lee asked if “Adopt a Road” would be appropriate for reports of signage. Mr. Cramer explained that the signs have to be the standard reflectively for night driving; there is a meter that is used and we will be working on that project this year.

Public Works – O&E: Most of the items are based on what was spent or projected needs. We did not spend money on line striping. We have roads that will not be repaved and roads that will need to be re-stripped.

Communication: We have purchased radios for the new trucks and will bring the others to compliance for standards because of the various ages and different communication issues.

Tires: As a result of corrosion over the years, we replaced rims and tires on the loader this year which is a sizable expense.

Small Equipment: We hope to replace the trailer use for the lawn equipment with an enclosed trailer so the mowers are under storage all year. We anticipate rental for cracked sealing equipment.

Clothing and Clothing Supplies: Every two years we purchase clothing.

Mr. Yates asked about the average year for the present fleet. Mr. Cramer explained the drain and dump trucks are the two newest vehicles (2011 and 2015). The other vehicles are from 1983 to 2006. The bulk of the fleet is from 1998 to 2004. The average age is about 12 to 14 years. The heavy equipment is approximately 1993 to 1999. The front end loader is 1997, which needs the tires and the grater is 1981; but do not anticipate a refurbishment, not replacement. The majority of the hydraulic lines that have not broken should be replaced. We will continue to use it until we cannot find parts for it. The loader’s life is approximately 5 more years and will need to find a replacement. We are requesting a large and small truck(s) this year and look for one large truck at a time to include equipment on a gradual increase. We do anticipate the next truck will be the combination for two and begin the 18 foot long body dump truck and replace with a 12 to 14 foot truck to use for both roles with a removable top. We do not have the yard space to store the bodies when not in use of a hook lift.

Temporary Service: Remains the same. Those services were used for brush chipping. We hope that road salt and the calcium budget do not reach over budget. We hope to take surplus money not used and place it in an account to use for a “bad year.”

Miscellaneous O&E: The fire company budge fell under Public Works. We do not anticipate being high this year. This was estimated based on previous years.

Mayor Lee asked if there was a budget from the fire company.

Fire Company Training: Based on the fire district’s budget from the year before, there was \$15,000.00 set aside for training. There is specialized training for structural training.

Fire Company Communications: Anticipating a change in radios. The County has proposed to pick up a portion of the original radios and the trucks with the changing bands. It is unclear where the County is regarding portables and not sure if radio(s) are added. The County has expressed that it is expected.

Fire Company Truck Repairs: Additional repairs have to be made on the fleet and it is anticipated for more repairs.

Fire Company Clothing: We are looking for fire gear and uniforms. They have done an excellent job getting their patch together to replace existing uniforms.

Fire Company Misc: For equipment items purchased in the past and items not specifically determined, there is \$200,000.00 for bunker pants and coats. We will have word on those grants in early August to November. The tanks on the breathing apparatus are complete this year. The three year capital plan has the same amount of money.

Solid Waste Collection: The contract for the collection is slightly less than last year and County fees are at a slight increase for volume because of the Medford Lake Road subdivision. Recycle Bank also is included.

Buildings and Grounds: Anticipate fencing at the Prickett’s Mill Park. The post and rail fence in the center has been replaced section by section. There is additional fencing at Patty Bowker for placing netting at the backstop behind the field 4 concession stand (which we may not have money for) it was included.

Electrical: We anticipate work at the Community Center and electrical work at our yard. If we use the bond money to close in the shed, we will have additional work.

General repairs: We have more buildings that have age of process, and needing minor repairs.

Janitorial supplies: Additional railing in buildings, towel racks, etc.

Furniture: Additional furniture will be needed if we continue to discuss the enclosure of the reception area for the Deputy Clerk and improvements for the courtroom and payment window for the Municipal Court.

Fertilizer and Seed: We have not completed all of the fertilization at all of the parks.

Recreation: We would like to anticipate going back to three bus trips per year vs. two. We raised the program supplies for the senior dinner; rather than taking from the program activities.

Length of Service Award: We took the amount of \$48,000.00 the Fire District adopted was based on splitting the year for Medford Farms Volunteer Fire Company. The requirements and activities for that year depressed, so there were not as many firefighters who qualified for service awards. The anticipation may not be as high this year, working with the Fire Company leadership and their requirements to be active fireman and how that affects LOSAP. We will continue the same pattern rules this year. We will ask the Fire Company to modify their rules to try to make it a more palatable program. The final number may be lower based on the requirements.

Utilities / Bulk Purchases: Power: The final number may be slightly less than last year, both adopted and expended because we picked up the cost of the Fire Company for most of the year. The expense will not be on us next year. There are no separate costs.

Street Lighting: This will remain relatively the same.

Telephone: Expected to be a little less because we paid for the phone for the Fire Company.

Heating Fuel: Expected to be a little less because we converted the two buildings at Town Hall to gas and do not have the Fire Company.

Gasoline / Diesel: It is not anticipated that gas and diesel should be making a huge jump this year. We did lower it from the past. We are above the expected.

Landfill Monitoring Costs: This is the contract that we have to submit all of our well testing to the DEP for the old landfill on Old Indian Mills Road.

Contingent: Lowered slightly from last year. This is the money that we have used in the past for demolition. This is also available for other uses if needed.

Social Security System and Public Retirement: Is set by the State.

Public Employees Retirement System and Public Defender: Set by the State.

Municipal Court: The proposed budget from Court Systems for their anticipated costs is approved by a Judge.

Capital Improvement Fund: Was lowered to \$30,000.00.

Building Improvement: One bond is for \$400,000.00 and the other bond is for \$750,000.00 for all the various buildings. Any item that can be bonded can be taken from that.

Building and Grounds: For building repairs.

Bond Interest / Payments and Bonds: They are both of what we have outstanding.

Green Acres: Three more years that we have to pay. Outside the cap we have \$794,328.00.

Reserved for Uncollected Taxes: \$130,069.84.

With a general budget of \$4,303,249.30; this is down approximately \$51,093.45 from the previous year.

Capital: The three year 2016, 2017 and 2018 capital budget for various road programs, public works trucks and fire company equipment was discussed.

On February 22, 2016, Terry Henry and Kevin Frenia will be present to discuss budget matters further.

Mr. Yates asked about vehicle repairs. Mr. Cramer spoke of the heavy equipment part of the budget was \$8,000.00. We spent over \$12,000.00 which was almost a \$4,500.00 increase for the in need of repairs because of the age. Mr. Cramer anticipates three trucks being down. We replaced one large truck and will be in approximately May 2016 and placed a list of equipment on GovDeals and anticipate some savings on repairs and hope it will be granted having capital for this year and remove some of the older fleet.

Mayor Lee asked about the salaries across the board; 3%. Mr. Cramer commented that it was 2% on the salaries except items where additional part time employee / combination employee.

There were no further questions or comments from members of the Township Committee.

At this point, Mayor Lee again explained the process of public comment procedure for individuals to come to the center of the room and each person speaking will be allowed three minutes.

Public Comment.

Stuart Brooks, Moores Meadow Road, spoke of the budget documents leave no reference area for notes.

Mr. Henry spoke of the bond note section that we just did in November for \$6,000,000.00 for various things; unfunded ordinances; it is a short term note.

Mr. Brooks questioned how the Committee plans to handle questions in the comment section and spoke of it being confused with the change in ground rules. Mr. Brooks questioned the Verizon Gross Receipt Tax. Mr. Cramer spoke of an article concerning the Verizon's overall municipalities of customers which is below 51% if they have a clause that was approved years ago from the BPU that they no longer have to pay the tax or fees previously paid. \$15,000.00 is the overall contribution to the Township before.

Fran Brooks, Moores Meadow Road, question the amount of money in surplus. Mr. Henry spoke of the surplus amount being \$491,000.00. Ms. Brooks questioned the amount of money that came out of the fire district budget that went into the general budget, questioned TRS monies from uncollected funds and spoke about their transports from other Townships.

Jason Litowitz, Horse Shoe Court, spoke that everyone did a great job this evening and thanked the professional for answering most of the questions.

Mr. Cramer spoke of December tipping fees not included because they are not received until January – February.

Ralph Shrom, Hidden Acres Drive, spoke of understanding that Mr. Yates wants to wrap up the Rescue Squad and Fire Company report as it is in the process of being created. Mr. Shrom asked if Mr. Yates conferred with any State or County officials regarding the report and recommends that they should. Mr. Shrom also commented that he took the time to obtain the fire calls for the past few years and asked in any Committee member has done that. Mr. Yates spoke that he and Mayor Lee will have to compare notes

Mayor Lee thanked everyone for their comments and closed the Public Comment.

Reports

Emergency Management Coordinator/Safety – Col. William Lowe gave a presentation regarding Safety Committee and the Safety Program, inspection schedule, and meeting dates.

Township Engineer – No report

Township Administrator – No report

Township Solicitor – No report

Township Committee – No report

Adjournment

- On a motion made by Mr. Franzen, seconded by Mrs. Brown, the meeting was adjourned at 9:43 p.m.

Roll Call: Brown, Franzen, Yates, Lee Ayes: 4 Nays: 0 Motion carried

Respectfully submitted,

LaShawn R. Barber

La Shawn R. Barber, RMC/CMR

Municipal Clerk

Approved: 03/14/2016