

Tabernacle Township Committee
Minutes of April 11, 2016

Mayor Stephen V. Lee, IV called the special meeting to order at 7:38 p.m. followed by the Flag Salute.

Sunshine Notice: This meeting was called pursuant to the Open Public Meetings Act. This meeting of April 11, 2016 was sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

Roll Call Those in attendance were:

Roll Call of the Governing Body (All in attendance)

Joseph W. Barton, Township Committee
Kimberly A. Brown, Township Committee (Via: Telephone Conference)
Richard J. Franzen, Township Committee
Joseph Yates, IV, Deputy Mayor
Stephen V. Lee, IV, Mayor

Administrative Team (Also present)

Douglas Cramer, CPWM, Township Administrator
Terry Henry, Chief Finance Officer
Dante Guzzi, Municipal Engineer
La Shawn R. Barber, RMC, Municipal Clerk

A moment of silence was given to Raymond L. Worrell, a resident who served this community well as a former Township Engineer and Land Development Board Engineer, has recently passed away.

MAYORAL PROCLAMATIONS

Proclamation Day: (April 25th) Heads Up, Eyes Forward! The students of Lenape School District graciously accepted the following Proclamation:

Proclamation

WHEREAS, in 2010, students from the Lenape Regional High School District created a student-led safe driving campaign entitled "Heads Up, Eyes Forward!"; and

WHEREAS, the mission of the campaign is to spread the message of safe driving and to warn of the hazards of distracted driving; and

WHEREAS, since its establishment, the campaign has partnered with the New Jersey Department of Transportation and various other departments from surrounding states and has been the recipient of many awards; and

WHEREAS, April 25th will be declared "Heads Up, Eyes Forward!" day, on which messages encouraging safe driving will be displayed outside of local high schools, elementary schools, police departments, and fire stations and throughout several states along the east coast.

NOW, THEREFORE, I, Stephen V. Lee, IV, Mayor of the Township of Tabernacle, on behalf of the Township Committee and all the citizens of Tabernacle Township, recognize and commend the efforts of all the students who continue to lead the "Heads Up, Eyes Forward!" campaign and wish them continued success in their endeavors.

##

Parkinson's Awareness Month: Lori Lowe graciously accepted the Proclamation and gave thanks to the members of the Township Committee and Township Clerk.

Proclamation

WHEREAS, Parkinson's disease is a chronic, progressive, neurological disease and is the second most common neurodegenerative disease in the United States; and

WHEREAS, extensive research in laboratories all over the world has led to improved treatment in alleviating symptoms while searching for a cure; and

WHEREAS, The American Parkinson's Disease Association is devoted to research and education and also help Parkinson's patients keep informed of ongoing research, available medications, and the importance of speech and physical therapy; and

WHEREAS, the symptoms of Parkinson's disease vary from person to person and can include tremors; slowness of movement and rigidity; difficulty with balance, swallowing, chewing, and speaking; cognitive impairment and dementia; mood disorders (such as depression and anxiety); constipation; skin problems; and sleep difficulties; and

WHEREAS, volunteers, researchers, caregivers, and medical professionals are working to improve the quality of life of persons living with Parkinson's disease and their families; and

WHEREAS, research, education, and community support services are needed to find more effective treatments and to provide access to quality care to those living with the disease today.

NOW, THEREFORE, I, Stephen V. Lee, IV, Mayor of the Township of Tabernacle, on behalf of the Township Committee and all the citizens of Tabernacle Township, do **hereby proclaim April as Parkinson's Disease Awareness Month**, and urge our community to promote awareness to fight Parkinson's Disease, thereby improving the quality of human life for those living with Parkinson's Disease.

Given under my hand in these free United States in the Township of Tabernacle on April 11, 2016, and to which I have caused the Seal of Township of Tabernacle - State of New Jersey to be affixed and have made this proclamation public.

PUBLIC COMMENT

Fran Brooks, Moores Meadow Road, questions items on the bill list and questioned both resolutions regarding the appointment of the recycling coordinator for New Hanover Township and Springfield Township.

Jason Litowitz, Horseshoe Court, questioned the Resolution regarding release of executive session minutes regarding Brooks and spoke of the matter being resolved and settled.

APPROVAL OF BILLS

Motion by Mr. Yates, seconded by Mr. Franzen, to approve the bills, the bills were ordered paid.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0 Motion carried.

RESOLUTIONS

RESOLUTION 2016-54 APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following locations of Tabernacle Township: 3 Alden Court, Block 809, Lot 29; and

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course.
 - c. 20:1 sand/cement sub base.
 - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction of the project, the contractor will make every effort to keep disturbance to a minimum.
10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas service.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2016-54 was offered for adoption.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0 Motion carried.

**RESOLUTION 2016-55
GRANTING RAFFLE LICENSES TO THE CHURCH OF THE HOLY EUCHARIST**

WHEREAS, the Church of the Holy Eucharist has filed applications with the Township Committee for raffle licenses to conduct raffles, and the applicant has paid the proper fees for said licenses; and

WHEREAS, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the raffles are bona fide active members of said organization and that the raffle will be conducted in accordance with the New Jersey Administrative Code 13:47; and

WHEREAS, the following raffle licenses are requested on the dates and during the hours listed:

RA: 2016-07	QUILT (OFF-PREMISE)	JULY 30, 2016 * 10:30 PM
RA: 2016-08	SUPER 50/50 (OFF-PREMISE)	JULY 30, 2016 * 11:00 P.M.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey, as follow:

1. That the Township Committee hereby approves the issuance of the aforementioned raffle license.
 2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.
- On a motion made by Mr. Yates, seconded by Mr. Franzen, Resolution 2016-55 was offered for adoption.
 - A doctrine of necessity was invoked to allow the members who are a member of the parish to vote.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0 Motion carried.

RESOLUTION 2016-56
RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF NEW HANOVER FOR CERTIFIED RECYCLING COORDINATOR SERVICES

WHEREAS, pursuant to *N.J.S.A. 40A: 65-1 et seq.*, any municipality of the State may enter into a contract with any other municipality or authority for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, representatives from the **Township of Tabernacle** and the **Township of New Hanover** desire to continue to sharing services of the Certified Recycling Coordinator which will result in cost savings for both government entities; and

WHEREAS, the Shared Service Agreement attached hereto has been reviewed and approved in content by the Township Solicitor.

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Tabernacle County of Burlington, State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute the Shared Services Agreement attached hereto and made part of this resolution.

- On a motion made by Mr. Yates, seconded by Mr. Franzen, Resolution 2016-56 was offered for adoption.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0 Motion carried.

RESOLUTION 2016-57
RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF SPRINGFIELD FOR CERTIFIED RECYCLING COORDINATOR SERVICES

WHEREAS, pursuant to *N.J.S.A. 40A: 65-1 et seq.*, any municipality of the State may enter into a contract with any other municipality or authority for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, representatives from the **Township of Tabernacle** and the **Township of Springfield** desire to continue to sharing services of the Certified Recycling Coordinator which will result in cost savings for both government entities; and

WHEREAS, the Shared Service Agreement attached hereto has been reviewed and approved in content by the Township Solicitor.

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Tabernacle County of Burlington, State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute the Shared Services Agreement attached hereto and made part of this resolution.

- On a motion made by Mr. Franzen, seconded by Mr. Barton, Resolution 2016-57 was offered for adoption.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0 Motion carried.

RESOLUTION 2016-58
A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE ADOPTING CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND ALLSTATE LANDSCAPING & CONSTRUCTION, LLC FOR THE 2015 PARK IMPROVEMENT PROJECT-PHASE 2A

WHEREAS, on February 22, 2016, the Township Committee awarded the contract for the 2015 Park Improvements Phase 2A project in the amount of \$140,534.00 to Allstate Landscaping & Construction, LLC.; and

WHEREAS, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

WHEREAS, approval by the Mayor and Committee is required for all Change Orders; and

WHEREAS, The Township Administrator and Dante Guzzi Engineering Associates, LLC, Township Engineer, have recommended that the Mayor and Committee approve Change Order No.1 as described below:

Change Order No.1

Description of change in scope of work:

- Amount of Original Contract: \$140,534.00
- Total Change Order No. 1 Amount: (\$ 17,456.00)
- **Revised Contract Total: \$123,078.00**

WHEREAS, the adjusted amount of this contract based upon Change Order No.1 is **\$123,078.00**.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 1 to the contract between the Township of Tabernacle and **Allstate Landscaping & Construction, LLC**. is hereby authorized by the Township; and
2. The Mayor is hereby authorized and directed to execute Change Order No. 1.

➤ On a motion made by Mr. Barton, seconded by Mr. Yates, Resolution 2016-58 was offered for adoption.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0 Motion carried.

Resolution 2016-59: Release of Executive Session Minutes: Tabled

➤ On a motion to table was made by Yates, seconded by Mr. Franzen.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0 Motion carried.

OLD BUSINESS DISCUSSION

Members of the Township Committee held a preliminary discussion regarding a proposed ordinance to amending Chapter XXII, “Streets and Sanitation” excavation in streets.

This ordinance would set a five-year moratorium from any road opening on newly paved roads. The permit process would change in which it would be handled by the Township Clerk and review by the Municipal Engineer. No resolution would be required for every application opening. The permit fee would be one hundred dollars, plus escrow. Consideration was given to increase the current bond from five thousand dollars to not more than ten thousand dollars. The Engineer does not feel the need for the bond to be increased.

Ms. Brown spoke about outstanding issues from South Jersey Gas Company and questioned the number of open outstanding permits. Ms. Brown requests a number of outstanding issues prior to introduction of the Ordinance.

Mr. Lee spoke of not knowing of anything specific other than some landscaping issues.

➤ Mr. Barton motioned, seconded by Mr. Yates, to authorize Township Solicitor to draft moratorium modifications in the ordinance as discussed.

Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0 Motion carried.

Members of the Township held discussion regarding the Emergency Services Sub-Committee Report written by Mayor Lee and Deputy Mayor Yates.

Mayor Lee spoke of the Township Committee and public having had an opportunity to review this report and made it clear that no action will be taken tonight, nor will there be an appointing of a public safety director. This process has been a fact-finding mission to learn about emergency services across the board and hold a public discussion. Our community has gone through a lot of changes in emergency services over the last 24 months; namely taking over a fire district, having a new building and New Road and the purchase of a new fire truck. This process is to get feedback from the public at which the sub-committee will take notes for feedback from the public about moving forward. Since there will be questions that will not be able to be answered, Mr. Lee spoke of his vision to have a meeting similar to what was held at the school when looking at the fire district. Leadership would be invited from fire and rescue to answer any questions that we cannot answer.

Mr. Lee spoke of the process being a learning experience looking at emergency services and spoke that we are truly blessed to have the volunteers in emergency service. This report is just observes the two organizations in a fact finding mission to help us to better understand the challenges and personal sacrifice made on behalf of the residents. Both organizations do a phenomenal job. It is our responsibilities as the member of the subcommittee to the taxpayers and community to look at how we do business now, the challenges of the past and looking forward.

Mr. Yates spoke that this is a fact-finding document and nothing is going to change as far as your services.

PUBLIC COMMENT

Jim Jones, Wimbleton Way, spoke of being a formal squad member for 16 years and commented on the problems between the fire and squad existed in prior years regarding the differences in training for patient driven. There are departmental squabbles that will destroy the organizations. Mr. Jones cautioned against the appointment of public safety director and spoke of the services are good for this small community and spoke that he does not want to change Tabernacle; he likes the way it is.

John Horn, 17 Lakeview Drive, spoke of being involved with the forest fire service and volunteer fire department for 34 years and believes the rescue unit should go out with fire department; once the patient is out of the vehicle, it should belong to the squad.

George Jackson Jr, South Park Road, spoke of being with the organization for over 40 years and being chief for 25 years and no one from this sub committee has approached him. Mr. Jackson expressed there are questionable things in the report that he does not agree with.

Timothy Galvan, 37 Washington Way, spoke of supporting the referendum and bond for the EMS facility. Support a coordination of services and would like to see it come together. Mr. Galvan spoke that he will continue to support Township services and would like to allow for billing to reduce overall tax billing; spoke of encouraged compensation for the members because it delivers a higher of the individual and volunteerism becomes professions but it needs to be managed. Support the efforts of the subcommittee and Township Committee to explore options to bring the community together.

Megan Jones, Horeshoe Court, spoke of the purpose of the subcommittee was to look at the efforts to save taxpayers money by combining services. Ms. Jones spoke that she was taken back when reading the report which addressed the Squad as not doing enough, and yet, the Fire Company has gone through a lot of changes; however are still are providing exemplary services. This report is not coming together or helping. Ms. Jones spoke of this community is about helping our neighbors and mutual aid is not a bad thing.

Mr. Lee questioned that Ms. Jones provide a suggestion. Ms. Jones suggested Mr. Cramer be allowed to sit down with fire, rescue and emergency services. Ms. Jones spoke of the change and time needed for it settle. Too much change is not good. There was a concern that fire, CERT, rescue or EMS may walk out the door because they are feeling unappreciated.

Tina-Marie Coolidge, Waltham Drive, spoke that she is in agreement with the subcommittee of addressing all the layers in the organizations and its fact-finding mission. Ms. Coolidge spoke of wanting to know about the process of evaluating the various organizations of how the sub-committee came up with their recommendation in the report. Ms. Coolidge specifically wanted to know the process; whereas if the same questions were being asked by all the members of the organization, specifically if an analysis was done to identify the gaps, strengths weakness or threats which would identify the themes to evaluate its consistency to be attached to the report.

Mr. Yates spoke of how the report came to life by addressing the safety as a whole; the common denominator came up with communication issues between fire and rescue, thereby making this became our main concern.

Mr. Lee spoke of having conversations with both organizations asking open-ended questions of their present situation of the organization and where they would like to see emergency services in the future.

Ms. Coolidge spoke of understanding that no decision is being made as to hiring a public safety director and full time or part time position was not clear in the subcommittee report; she questions the funding available for the position, especially if budget discussions were held regarding cutting two part-time township employees.

Mr. Lee spoke of the position would be part-time and giving up his \$5000 salary would cover it.

Stephen Cramer, Old Indian Mills Road, spoke of volunteering operations for fire and rescue and training memberships. Mr. Cramer spoke of doing fire and rescue as a volunteer member for Union Fire Company for ten years and in the Medford Division for over thirteen years. Mr. Cramer spoke of his training being once a year on rescue in Medford; to show his skills he cuts a door off a car and receives his annual certification for extraction in

Medford Township. In Tabernacle Township, as a rescue squad member, Mr. Cramer is asked to train on rescue and extraction and is given the opportunity to train once a month for extraction. Mr. Cramer spoke of the difference of being a member of two organizations. Mr. Cramer spoke that his certifications do not change whether it is for volunteerism or professionalism. Mr. Cramer commented that appreciates the generosity from Mr. Lee willing to give up his salary and hopes the salary will save the jobs of the part time employees, rather than hire another person.

John Sandman, Patty Bowker Road, spoke of being a retired accountant and the numbers submitted in the report are only for the rescue squad and not of the fire department. The problems do not specify the assets at the end of the year; it only addresses the income side. The Township should receive copies of their tax returns as far back as they go.

Stuart Brooks, Moores Meadow Road, thanked the subcommittee for peeling back the onion and understands that this is an evaluation. Mr. Brooks spoke of being disturbed about the Township budget surplus gap and the TRS having a surplus. In regards to the proposed safety director position, there are a lot of bad feelings that have been around, and believe it would be better to go out side of town to have a neutral opinion. Cooperation must come from all sides.

Jason Litowitz, Horeshoe Court, spoke of the sub-committee report does not address the purpose to save taxpayers money. The report cost taxpayers money having the Solicitor work on this issue, and discussions on having a public safety director will raise increased expenses. Mr. Litowitz would like the fire, EMS and CERT in a room to hold an operational discussion, and if needed, the Township Administrator.

Chief George Jackson, III, 66 Woodside Drive, read a prepared statement on behalf of the rescue squad in reference to the sub-committee report; responding to the Rescue Squad who feel that it does not reflect the true pictures of emergency services in Tabernacle Township. The report leaves out information provided by its officers and organizations which contains misleading information and not based on fact, but emotion. The report paints the rescue squad organization and leaders in a bad light. Mr. Jackson spoke of the all-important information that was left out of the report and gave a response covering varies issues. Some of the topics addressed covered balance billing; mutual aid with other townships; sub-committee concerns; individuals who met with sub-committee members; review of emergency management structures in other states; training and certification requirements; lawsuit filed with fire and TRS equipment; TFC #1 conflicts; rescue trucks; task force working well together and request TRS exceeded goals and expectations with the Township for the future.

Fran Brooks, Moores Meadow Road, questioned if the Rescue Squad's report will be available to the public; moreover spoke that it would be advantageous for Mr. Jackson to continue reading his report.

Ralph Shrom, Hidden Acres Drive, spoke of the rescue squad's first report regarding mutual aid and reading the sub-committee report. Mr. Shrom indicated there were outstanding internal leadership problems with LOSAP with the fire company which should be addressed. Mr. Shrom questioned if the audit of the TRS was relevant to this report and questioned why Chief Smith of TFC #1 was not in attendance of this meeting.

Keith Zane, spoke of the sub-committee report as mentioned that both office of emergency management and Tabernacle Rescue Squad are well run, well respected and award winning. There are no identified issues in the office of emergency management. Col. Lowe is mentioned as having the respect and admiration of many and we are very fortunate of having someone with this stature working on behalf of the Township. It has been reported that the Township has received in the area of \$300,000 in FEMA reimbursement from Col. Lowe's documented hard work. Combining the services of public safety coordinator and Emergency Management is not favorable and it would result in loss of an appointment. Mr. Zane spoke that the Township should give the fire company the assistance they need and leave the other two emergency services to operate as they are under the Task Force that has shown to be successful as in the past.

REPORT OF THE TOWNSHIP ENGINEER

Park Project - Mr. Guzzi reported the Township received a park grant from the County for tennis courts at Prickets Mill.

REPORT OF THE TOWNSHIP ADMINISTRATOR

Concession Stand - Mr. Cramer spoke that we are scheduled to have a dedication scheduled on Saturday in May.

REPORT OF THE TOWNSHIP SOLICITOR

None.

REPORT OF THE TOWNSHIP COMMITTEE

Mr. Barton spoke about the reduction in postage stamp cost.

Ms. Brown thanked the Committee to allow her to call in for the meeting as she was out on medical.

Mr. Lee spoke of continuing the conversation at another meeting in four weeks inviting the Tabernacle Rescue Squad and Fire Company resolve some of their issues.

PUBLIC COMMENT

Fran Brooks, Moores Meadow Road, thanked Mr. Barton and members of the Township Committee for discussion on the proposed moratorium ordinance.

Chief George Jackson spoke about a road opening on Woodside Drive and lump in the road.

Seeing no further questions entertained, Mayor Lee asked for a motion to adjourn.

ADJOURNMENT

- On a motion made by Mr. Yates, seconded by Mr. Barton, members of the Township Committee adjourned the meeting at 10:21 p.m.

Respectfully submitted:

La Shawn R. Barber, RMC
Municipal Clerk

Approved: May 23, 2016