

**Minutes of the Tabernacle Township Committee
Town Hall Meeting April 13, 2015**

The workshop meeting of the Tabernacle Township Committee was called to order by Mayor Kimberly A. Brown at the Town Hall Municipal Complex, 163 Carranza Road, Tabernacle, at 7:37 P.M. The meeting commenced with the flag salute.

Township Clerk Barber read the Open Public Meetings Act statement:

SUNSHINE NOTICE STATEMENT: THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT THIS MEETING OF APRIL 13, 2015 WAS SENT TO THE CENTRAL RECORD, BURLINGTON COUNTY TIMES AND COURIER POST. POSTED ON THE BULLETIN BOARD IN TOWN HALL AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE.

Present
Present

Roll Call:

- Joseph Barton, Township Committeeman
- Richard J. Franzen, Deputy Mayor
- Stephen V. Lee, IV, Township Committeeman (**Absent during Roll Call**)
- Joseph Yates, IV, Township Committeeman
- Kimberly A. Brown, Mayor

Professionals In attendance:

- Douglas A. Cramer, Township Administrator
- Peter C. Lange, Jr., Township Solicitor
- Kevin P. Frenia, Township Auditor
- Terry W. Henry, Chief Finance Officer
- La Shawn R. Barber, RMC/CMR, Township Clerk

Public comment on agenda items, except public hearing items

Col. Lowe, EMC, spoke of the Governing Body had tabled the Challenge Atlantic City Triathlon at the last meeting and encouraged the Committee to endorse this worthwhile event.

Fran Brooks, 78 Moors Meadow Road, questioned the bill for Blaze Emergency Equipment Insurance Agency since the Township is a participant of the Joint Insurance Fund. Mr. Cramer spoke of this being a renewal of accidental health; which is the same as what the district provided.

Stuart Brooks, 78 Moors Meadow Road, spoke of the last fire company report provided was in February. Mayor Brown responded that another report would probably be at the next meeting.

Approval of Bills

- **MOTION** - Mr. Barton made a motion to pay the bills as listed on the bill list, seconded by Mr. Yates.
Roll Call: Ayes - Barton, Franzen, Yates, Brown. Nays - None. Absent – Lee. **Motion carried.**



2015 Municipal Budget

**RESOLUTION 2015-58
RE: AUTHORIZE READING OF TITLE FOR 2015 MUNICIPAL BUDGET**

WHEREAS, pursuant to the Local Budget Law, NJSA 40A: 4-8 authorizes the budget, as advertised, may be read by title only if at least one week prior to the date of the hearing, a complete copy of the approved budget, as advertised is posted in the public place where notices are customarily posted in the principal municipal building of the municipality; and

WHEREAS, copies of said budget has been made available to each person requesting the same during the week, prior to and during the public hearing; and

WHEREAS, the governing body passes by not less than a majority of the full membership, determines that the budget shall be read by its title and declares that the conditions set forth in the law have been met.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, does hereby authorize the 2015 Municipal Budget shall be read by title only and declares that the conditions set forth in the law have been met.

ADOPTION - Motion made by Mr. Franzen, seconded by Mr. Yates.

Roll Call: Ayes - Barton, Franzen, Yates, Brown. Nays: None. Absent – Lee. **Motion carried.**

2015 Municipal Budget Discussion by Professionals

Kevin Frenia, RMA, stated the Township is under State review this year causing one budget amendment. The new pension bill was higher than anticipated. Last year there was a grant; however, the Chapter 159 was not done. This year they can anticipate this as revenue. There is no tax increase this year.

Public Hearing / Public Comment: Municipal Budget as Introduced

Stuart Brooks, 78 Moores Meadow Road, spoke of line item increase of \$5,000 regarding the fire company. Mr. Frenia explained it is for the fire district audit to be completed.

Mr. Brooks questioned the increase in salary/wage line item for Tax Assessment. Mr. Cramer responded that it was for the assistant, Ms. Guerina.

Mr. Brooks spoke of the significant increase to the line item in legal fees which are up from last year and questions the need for the increase for sixty percent. Mr. Cramer spoke of the need to budget for litigation matters that seems to be occurring on a regular basis.

Mr. Brooks questioned having anticipated surplus for a rainy day. Mr. Frenia spoke of seeing a surplus maintained at a certain level, the two percent cap limitations and the increase in pension is very difficult to keep a surplus to be comfortable. There is no reason to increase the tax rate.

Ms. Brooks, 78 Moores Meadow Road, questioned the shared service salary for the Tax Assessor with Shamong Township. She also spoke of the Community Development Block Grant coverage and Recreation Grant. Mr. Cramer said the CDBG is for the qualified bleachers for ADA. The recreation grant is for bleachers, dugouts and shading area over picnic tables for softball and baseball programs.

Ms. Brooks made comments regarding the training cost for emergency management in which she believes it should be a shared cost with other municipalities for the CERT program.

John Cooper, 21 Woodside Drive, spoke about the increase of the utility expenses and bulk purchases for fuel oil.

Kathy Burger, 18 Woodside Drive, spoke about increased line items in the public works department and question the purpose of having a line item for recreation. Mr. Cramer spoke of the funds for the fire company is in public works. The recreation line item covers senior dinner, parade and trips. Ms. Burger spoke about the money given to the rescue squad.

No further comments.

Resolution 2015-59: Budget Amendment.

REVENUE SOURCE	AYES	NAVS	ABSENT	AMOUNT
CURRENT REVENUE				891
1. TAXES				10,000
2. SALES TAX				10,000
3. SALES TAX				10,000
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96. SALES TAX				10,000
97. SALES TAX				10,000
98. SALES TAX				10,000
99. SALES TAX				10,000
100. SALES TAX				10,000

Public Comment on budget amendment. There were no comments.

ADOPTION - Motion made by Mr. Franzen, seconded by Mr. Yates.
Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

Resolution 2015-60: Municipal Budget Adoption.
ADOPTION - Motion made by Mr. Franzen, seconded by Mr. Yates.
Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**



RESOLUTION 2015-61

A RESOLUTION AWARDING CONTRACT TO ROSENBAUER SOUTH DAKOTA, LLC THROUGH USE OF THE HGAC PROCUREMENT PROCESS PURSUANT TO N.J.S.A.52:34-6.2 (B)(3)

WHEREAS, The Tabernacle Township Committee located in the County of Burlington and State of New Jersey, is charged with the responsibility for insuring fire suppression, protection and prevention within the Township of Tabernacle; and **WHEREAS**, in order to fulfill its mandated responsibility as set forth above, the Committee finds and determines the need to purchase firefighting apparatus, specifically, a Rosenbauer Pumper Apparatus Body Manufactured by Rosenbauer South Dakota, LLC. and specified equipment mounted on a Rosenbauer Commander 4000 Chassis; and

WHEREAS, the Committee is authorized to use what is commonly known as an alternative method of procurement (National Cooperative) pursuant to N.J.S.A. 52:34-6.2(B)(3); and

WHEREAS, the Huston Galveston Area Council (HGAC) is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, the Board, by Resolution 2015-53 dated March 9, 2015, authorized participation in said HGAC, a recognized National Cooperative, and entered into a contract to effectuate same; and

WHEREAS, the Board published a Notice of Intent to utilize the HGAC process for fire apparatus on March 27th, 2015 and provided a time period for public comment and a public hearing on same; and

WHEREAS, the Committee has received information and pricing on a Rosenbauer Pumper Apparatus Body Manufactured by Rosenbauer South Dakota, LLC., and specified equipment mounted on a Rosenbauer Commander 4000 Chassis bid pursuant to the requirements of the Statute by HGAC; and

WHEREAS, the Committee conducted a cost analysis and established that entering into an alternate procurement method through HGAC would be the most effective contractual solution for the purchase of the needed fire apparatus; and

WHEREAS, the Board received from Rosenbauer and HGAC, Inc., all supplemental documentation which establishes compliance with the laws of the State of New Jersey for entities awarded a contract by a public entity.

NOW, THEREFORE, BE IT RESOLVED, by the Tabernacle Township Committee, that pursuant to said statute made, the Township enter into a contract to purchase said equipment for: (\$561,832.00); and

BE IT FURTHER RESOLVED, that the Mayor be authorized to enter into a contract on behalf of the Committee and the Clerk be authorized to attest thereto; and

BE IT FURTHER RESOLVED, that the Township CFO certify that sufficient funds are available for said procurement; and

BE IT FURTHER RESOLVED, that the contract entered into be available, upon review and approval of the Township Solicitor, at the Township office during normal business hours; and

BE IT FURTHER RESOLVED, that this Resolution shall be effective immediately upon passage.

Hearing /Public Comment.

Mike Callaghan, 18 Moore Road West, questioned the percentage on the loan for what is being bonded.

Stuart Brooks, 78 Moores Meadow Road, made a comment on the program used in determining what was needed for the purchase of the truck.

There were no further comments.

ADOPTION - Motion made by Mr. Franzen, seconded by Mr. Barton.

Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

**RESOLUTION 2015-62
RE: APPOINTMENT OF DEPUTY MUNICIPAL CLERK / OFFICE CLERK
NATALIE NICOLAON LEWIS**

WHEREAS, Tabernacle Township has since become aware of the need to fill the position of Office Clerk to primarily handle general office duties for the Administration Department in Town Hall and

the position of Deputy Municipal Clerk to be responsible to perform all of the duties and functions of the Municipal Clerk upon his/her absence or disability and to assist the Municipal Clerk in the performance of her duties **pursuant to N.J.S.A. 40A: 9-133; and**

WHEREAS, the Township Administrator and Municipal Clerk conducted numerous interviews to find the best candidate to fill these positions; and

WHEREAS, the Township Administrator has selected *Natalie Nicolaon Lewis* to fill these positions on the basis of her qualifications and experience; and

WHEREAS, funds are available in the 2015 Tabernacle Township budget for payment of her salary for both positions being \$1,456.55 bi-weekly.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, County of Burlington, State of New Jersey, that they hereby appoint *Natalie Nicolaon Lewis* to the position of Office Clerk and Deputy Municipal Clerk, effective April 14, 2015.

BE IT FURTHER RESOLVED, whereby upon successful completion of the (90) days probationary period, a permanent appointment shall commence.

ADOPTION - Motion made by Mr. Yates, seconded by Mr. Franzen.

Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

**RESOLUTION No. 2015-63
GRANTING RAFFLE LICENSES TO THE CHURCH OF THE HOLY EUCHARIST**

WHEREAS, the Church of the Holy Eucharist has filed applications with the Township Committee for raffle licenses to conduct raffles during their annual Pine Barrens Festival, and the applicant has paid the proper fees for said licenses; and

WHEREAS, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the raffles are bona fide active members of said organization and that the raffle will be conducted in accordance with the New Jersey administrative Code 13:47; and

WHEREAS, the following raffle licenses are requested on the dates and during the hours listed:

- a) **RA: 2015-10 (On Premise Draw / Daily 50/50)**
Date: 07/20/2015 – 07/25/2015Hours: 6:00 pm to 11:00 p.m.

- B) **RA: 2015-11 – (Games of Chance)**
Date: 07/20/2015 – 07/25/2015Hours: 6:00 pm to 11:30 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey, as follow:

- 1. That the Township Committee hereby approves the issuance of the aforementioned raffle licenses.
- 2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.

ADOPTION. (Doctrine of Necessity was invoked) - Motion made by Mr. Yates, seconded by Mr. Franzen.

Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

**RESOLUTION 2015-64
RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY**

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following location of Tabernacle Township:

- 95 Richter Road, Block 325, Lot 15.02; and

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements:

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course.
 - c. 20:1 sand/cement subbase.
 - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction of the project, the contractor will make every effort to keep disturbance to a minimum.
10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas service.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

ADOPTION - Motion made by Mr. Yates, seconded by Mr. Barton.

Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

RESOLUTION 2015-65

RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.

WHEREAS, South Jersey Gas Company, Rt. 54, Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following locations of Tabernacle Township:

- 146 Patty Bowker Road, Block 1302, Lot 3.02
- 148 Patty Bowker Road, Block 1302, Lot 4
- 150 Patty Bowker Road, Block 1302, Lot 5
- 153 Patty Bowker Road, Block 1301.02, Lot 21.02
- 160 Patty Bowker Road, Block 1302, Lot 27
- 165 Patty Bowker Road, Block 1301.02, Lot 23
- 7 Lillian Street, Block 1302, Lot 26
- 8 Lillian Street, Block 1302, Lot 9
- 11 Lillian Street, Block 1302, Lot 25
- 11 Lillian Street(Bldg) B, Block 1302, Lot 25
- 23 Lillian Street, Block 1302, Lot 24.01 ; and

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course.
 - c. 20:1 sand/cement subbase.
 - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction of the project, the contractor will make every effort to keep disturbance to a minimum.
10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas service.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

ADOPTION - Motion made by Mr. Yates, seconded by Mr. Barton.

Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

RESOLUTION 2015-66

A RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE AUTHORIZING THE PLACEMENT OF TEMPORARY SIGNS IN THE PUBLIC RIGHT OF WAY FOR COMMUNITY YARD SALE.

WHEREAS, a request has been made for permission to place temporary signage in the public right of way associated with certain Township roads for the week of **May 4th, 2015**; and

WHEREAS, the organizer of this event, Annette Yetter of 6 Wimbeldon Way has made a request for a community yard sale to be held on Saturday, May 9, 2015; and

WHEREAS, the Township Committee is desirous of assisting the residents in this community event.

NOW, THEREFORE, BE IT RESOLVED, that Tabernacle Township Committee, in the County of Burlington, State of New Jersey, does hereby temporarily suspend the zoning regulations prohibiting such signage included in the Revised General Ordinances of the Township of Tabernacle Chapter 17 Section 22.12 "Off Site Commercial Advertising Signs."

The Township Committee further hereby authorizes Annette Yetter to place temporary signage in the public right of way and along the specified Tabernacle public roads promoting the upcoming Community Yard Sale event as aforementioned under the following conditions:

1. All signs shall be placed at least 6' off of any paved road surface and shall be placed in the public right of way with adult supervision.
2. All temporary **signs shall be removed within 5 days** after conclusion of the event.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the organizer of this event, Annette Yetter of 6 Wimbeldon Way, Tabernacle, NJ.

ADOPTION - Motion made by Mr. Franzen, seconded by Mr. Barton.

Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

Motions

Pedal for Promise: Bicycling Fundraiser: Event: May 9, 2015

David Ves, Medford, provided clarification of the sponsoring organization of having about 450 participants. The CERT Team/ Emergency Management will be working this event.

Deputy Mayor Franzen expressed his best wishes for the successful event and urged them to be careful on the roads when traveling in packs. It is frustrating to residents and people passing through.

ADOPTION - Motion made by Mr. Yates, seconded by Mr. Barton.

Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

Challenge Atlantic City presented by Caesars: Triathlon: Event: June 28, 2015

ADOPTION - Motion made by Mr. Franzen, seconded by Mr. Barton.

Roll Call: Barton, Franzen, Yates, Brown Ayes: 4 Nays: 0 Absent: Lee **Motion carried.**

Public Comment

Stuart Brooks, Moores Meadow Road, spoke of wanting the fire company to report on activities at Township meetings. Mr. Brooks spoke of not seeing any reduced contribution to the Tabernacle Rescue Squad (TRS) reflected in this budget and spoke of their billing.

John Cooper, 21 Woodside Drive, questioned when the Township's webpage will be up and running. Mr. Cooper questioned the status of the property on Lee Drive as when it would be demolished. Mr. Cooper spoke of the rental building use for the firehouse as to who is receiving the revenues.

Fran Brooks, Moores Meadow Road, spoke of receiving unanswered questions from Mr. Lange regarding a referendum not needed to amend the LOSAP Ordinance. She also inquired about the status on Crown Castle and spoke about the Solicitor's billings regarding OPRA request.

Mike Callaghan, 18 Moore Road West, questioned the projection of gas installation by the Girl Scout Camp.

Ian McDowell, 14 New Road, spoke about the procedures the old truck committee addressed regarding purchasing a fire truck.

Kathy Burger, Woodside Drive, commented on the requirements for parade permits and events having the certificate of insurance. She also spoke of the Township's need for an agreement with the fire company to address the rental use of the building.

No further comments.

Mayor Brown spoke of the approved April 18th event from Seneca Band Parents Association as applications were previously made; indicating they are not gaming without the approval of the Township Committee.

Report of the Township Administrator

Mr. Cramer spoke about anticipating May 2015 launching the new website. The rental of the fire house is currently being handled by the fire company. The house on Lee Drive had a tank removed. There is funding in this budget to demolish the structure which should be addressed. Mr. Cramer spoke about providing the number of registered rental properties at a later date.

Mr. Cramer provided an apology to Ian McDowell as he commented that he meant no disrespect to the former truck committee as he worked with some members who were part of Medford Farms.

Mr. Franzen spoke about the installation of additional gas service on the other side of town.

Report of the Township Solicitor

Mr. Lange spoke about the statute with respect to the dissolution of the fire district and LOSAP. The Township stands in the shoes of the district in all respects which include the prior mandate to establish the LOSAP program.

Mr. Lange spoke briefly about the Crown Castle tax case. He indicated the first case was decided by the courts on summary judgment; however, it has an effect on negotiations and settlement. Additional information will be shared at the appropriate time.

Mr. Lange spoke of Ms. Brooks' comments regarding the Township being billed for OPRA request is incorrect. Billing charges regarding communication to the Committee and Clerk is privileged and will not be discussed. The Clerk and the Township Committee have been sued; there are constant threats of suit, to the extent that they want out of an abundance of caution, discuss the appropriate response to avoid significantly greater litigation cost.

Committeeman Lee arrived at 8:55 p.m.

Report of Emergency Management Coordinator

Col. Lowe clarified the Pinelands CERT requirements in Tabernacle Township must have one resident which is him be a CERT member. He is that resident. The Pinelands CERT belongs to Tabernacle and this Committee authorized him to form a CERT in which he determines who will serve or be removed. There is no inter-local service agreement. Mr. Lowe also spoke about conducting a Disaster Damage Assessment exercise which involved 22 people from Pinelands CERT/OEM to set up the EOC and put together 7 teams to do a damage assessment of the entire Township.

Report of the Township Committee

Mr. Barton commented on the number OPRA request received last year being over 200 in number. It is a right that everyone has, but it is time consuming and costly to the Township.

Mr. Lee apologized for being late and spoke of attending Congressman Tom McArthur's Open House along with Deputy Mayor Franzen. An invitation was extended for our community to visit.

Mr. Franzen spoke that although Col. Lowe has left, he wanted to thank him for what he has done with the CERT Team. He too, has been an on and off member. It is interesting to see people come forward to volunteer in another activity in our community, along with fire service, TAA, emergency squad and the historical society. We are a community of volunteers.

Mr. Franzen thanked the Township Clerk for doing an outstanding job. She is a wonderful person and a great worker. Mayor Brown echoed the sentiments of Deputy Mayor Franzen.

Mayor Brown also reported that she will not be in attendance for the April 27th meeting.

No further business.

Adjournment

ADOPTION - Motion made by Mr. Yate, seconded by Mr. Lee.

Roll Call: Barton, Franzen, Lee, Yates, Brown Ayes: 5 Nays: 0 **Motion carried.**

Respectfully submitted,

LaShawn R. Barber

La Shawn R. Barber, RMC/CMR

Municipal Clerk

Approved: **05/26/2015**