

Tabernacle Township Committee Workshop Meeting Minutes Town Hall * March 9, 2015

Tabernacle Township Committee meeting was called to order by Mayor Kimberly A. Brown at the Town Hall Municipal Complex, 163 Carranza Road, Tabernacle at 7:35 P.M. The meeting commenced with the flag salute.

Township Clerk Barber read the Open Public Meetings Act statement:

SUNSHINE NOTICE STATEMENT: THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT THIS MEETING OF MARCH 9, 2015 WAS SENT TO THE CENTRAL RECORD, BURLINGTON COUNTY TIMES AND COURIER POST. POSTED ON THE BULLETIN BOARD IN TOWN HALL AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED UNDER THE STATUTE.

ROLL CALL:

Joseph Barton, Township Committeeman
Richard J. Franzen, Deputy Mayor
Stephen V. Lee, IV, Township Committeeman
Joseph Yates, IV, Township Committeeman (Absent)
Kimberly A. Brown, Mayor

Professionals In attendance:

Douglas A. Cramer, Township Administrator
Peter C. Lange, Jr., Township Solicitor
Terry W. Henry, Chief Finance Officer
La Shawn R. Barber, RMC/CMR, Township

PUBLIC COMMENT

Stuart Brooks, Moores Meadow Road, questioned several items on the bill list which the Township Administrator and Chief Finance Officer answered.

Fran Brooks, Moores Meadow Road, questioned several items on the bill list; such as why the Township was picking up the cost for CERT members who are not residents of Tabernacle. Mr. Cramer said they serve the residents and belong to the Pinelands CERT Team.

2015 MUNICIPAL BUDGET

The Township Auditor advised that the public hearing will be on April 13, 2015 for the 2015 budget. We are under state review. There is no tax increase in the current budget. We are under both spending and levy cap and have a cap bank. The fire protection services are in this budget. We have \$125k in capital improvement fund, including building renovations (\$35k) and public works (\$40k).

Committeeman Lee questioned which truck will be replaced. Mr. Cramer responded truck #11.

Deputy Mayor Franzen commented that he is pleased that we have a no tax increase budget for the impact on the residents.

Mr. Frenia advised the Committee that \$108k is earmarked for capital for down payment for the fire truck.

MOTION

Mr. Franzen made the motion to introduce the 2015 municipal budget, Mr. Lee seconded the motion. Carried.

Roll Call: Barton, Franzen, Lee, Brown Ayes: 4 Nays: 0 Absent: Yates

APPROVAL OF BILLS

Mr. Barton made a motion to pay the bills for March 9, 2015, Mr. Barton seconded the motion. Motion carried.

Roll Call: Barton, Franzen, Lee, Brown Ayes: 4 Nays: 0 Absent: Yates



**RESOLUTION No. 2015-50
GRANTING RAFFLE LICENSES TO THE CHURCH OF THE HOLY EUCHARIST**

WHEREAS, the Church of the Holy Eucharist has filed applications with the Township Committee for raffle licenses to conduct raffles, and the applicant has paid the proper fees for said licenses; and

WHEREAS, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the raffles, the members are bona fide active members of said organization, and the raffles will be conducted in accordance with the New Jersey Administrative Code 13:47; and

WHEREAS, the following raffle licenses are requested on the dates and during the hours listed:

| | | |
|-------------|------------------------------|--|
| RA: 2015-03 | SUPER 50/50 (OFF-PREMISE) | MAY 15- JULY 25, 2015 DRAWING: JULY 25, 2015 * 11:00 P.M. |
| RA: 2015-04 | QUILT (OFF-PREMISE) | MAY 15- JULY 25, 2015 DRAWING: JULY 25, 2015 * 11:00 P.M. |
| RA: 2015-05 | DAILY 50/50 (ON-PREMISE) | MAY 17, 2015 * 2:00 PM TO 5:00 P.M. |
| RA: 2015-06 | CHINESE AUCTION (ON PREMISE) | MAY 17, 2015 * 2:00 PM TO 5:00 P.M. |

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, the County of Burlington and State of New Jersey, as follow:

1. That the Township Committee hereby approves the issuance of the aforementioned raffle license.
 2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.
 - Solicitor Lange indicated that since we are unable to achieve a quorum with all the disqualifications, the following vote would be pursuant to Doctrine of Necessity.
 - On a motion made by Mr. Lee, seconded by Mr. Barton, **Resolution 2015-50** was offered for adoption.
- Roll Call: Barton, Franzen, Lee, Brown Ayes: 4 Nays: 0 Absent: Yates**
Motion carried.

**RESOLUTION No. 2015-51
GRANTING RAFFLE LICENSES TO THE SENECA EAGLES BAND PARENT ASSOCIATION, INC.**

WHEREAS, the **Seneca Eagles Band Parent Association, Inc.** filed applications with the Township Committee for raffle licenses to conduct raffles, and has paid the proper fees for said licenses; and

WHEREAS, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the raffles, and the members are bona fide active members of said organization, and the raffle will be conducted in accordance with the New Jersey Administrative Code 13:47; and

WHEREAS, the following raffle licenses are requested on the dates and during the hours listed:

| | | |
|-------------|--|---|
| RA: 2015-07 | 50/50 CASH (ON-PREMISE) | APRIL 18, 2015 * 7:00 P.M. – 11:00 P.M. |
| RA: 2015-08 | MERCHANDISE (ON-PREMISE) NIGHT AT RACES | APRIL 18, 2015 * 7:00 P.M. – 11:00 P.M. |
| RA: 2015-09 | HORSE RACE WHEEL (ON-PREMISE) | APRIL 18, 2015 * 7:00 P.M. – 11:00 P.M. |

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington and State of New Jersey, as follow:

1. That the Township Committee hereby approves the issuance of the aforementioned raffle license.
2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.

- On a motion made by Mr. Franzen, seconded by Mr. Barton, **Resolution 2015-51** was offered for adoption.

Roll Call: Barton, Franzen, Lee, Brown Ayes: 4 Nays: 0 Absent: Yates
Motion carried.

**RESOLUTION 2015-52
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2015 budget and no adequate provision has been made in the 2015 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in 2015 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A 40A:4-20), including this resolution, total **\$74,000.00**.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Tabernacle, County of Burlington, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A-4-20

- Emergency temporary appropriations be and the same are hereby made in the amount of **\$52,000.00**
- Said emergency temporary appropriations will be provided for in the 2015 Budget
- That a certified copy of this resolution be filed with the Director, Division of Local Government Services.

| | | 2015 Emergency |
|------------------|------------------------|-------------------------|
| <u>Account #</u> | <u>Description</u> | <u>Temporary Approp</u> |
| 5-01-26-300-268 | Road Salt & Sand | 30,000.00 |
| 5-01-26-300-243 | Heavy Equipment Repair | 20,000.00 |
| 5-01-25-252-232 | Emergency Mgmt O.E. | 2,000.00 |
| | Total | \$52,000.00 |

- On a motion made by Mr. Lee, seconded by Mr. Franzen, **Resolution 2015-52** was offered for adoption.
Roll Call: Barton, Franzen, Lee, Brown Ayes: 4 Nays: 0 Absent: Yates
 - Motion carried.

PUBLIC COMMENT

Jim Jones, 16 Wimbledon Way, commented that Tabernacle Public Works Department do a great job, and if anyone says anything different, they should go to Medford to see how they don't do it right. Mr. Jones spoke about the school lights and suggested the remote manual operation be turned over to the School Board. Mr. Jones questioned the number of houses registered under the vacant abandoned property ordinance.

Fran Brooks, Moores Meadow Road, addressed concerns of assessed Q-farm properties, specifically with the Crown Castle Cell Tower Assessment Case. She questioned the assessment error for a number of years, the administrative oversight on construction permits, the amount of lost tax revenue, the prior Tax Assessor's explanation of his records, and the Township's assurance that qualifying farms are being assessed as Q-farms.

Stuart Brooks, Moores Meadow Road, questioned the contract and budget line item of the new fire company; asking if the Township will be making a similar payment of \$24,900 as outlined in the prior contract of the fire district. Mr. Brooks spoke of the fire company renting the station for revenue, and questioned if the contract allows the use, proper insurance and who will receive the rental money

Jason Litowitz, Horseshoe Court, spoke of Seneca High School will be hosting their annual Robotic Competition. It is free for everyone who attends.

Sean Judy, Chatsworth Resident, request for the purchase of Township owned property adjoining lot to his property. There are PDC on the Township property.

No further comment.

Report of the Township Administrator

Township Owned Property Request (Judy) - Mr. Cramer said he would contact the Tax Assessor regarding severing the tax credit so it can be sold later. Mr. Franzen questioned what the assessment was, the amount of money that would return to the tax rolls, and the tax impact it would have on our residents.

Mr. Cramer asked the Township Committee who they wanted to handle the fire district's audit. Inverso & Stuart handled it previously and gave a price of \$3,400 for the close-out audit. Holman, Frenia & Alison's price is \$4,500. Mr. Franzen is in favor of a different Auditor.

Motion. Mr. Franzen motioned to have Holman & Frenia handle the close-out audit for the fire district audit. Mr. Lee seconded the motion.

Roll Call: Barton, Franzen, Lee, Brown Ayes: 4 Nays: 0 Absent: Yates
Motion carried.

JIF Seminar – Mr. Cramer reminded members of the Township Committee about their attendance to this Wednesday at 5:30 pm for maximum deduction off for MEL charges to the JIF.

Mr. Cramer reported the final specifications and updated equipment list for the fire truck.

Chief David Smith spoke of truck specifications and engine crew camera.

Mr. Cramer asked for a motion to enter into an inter-local cooperative purchase agreement with Houston-Galveston.

RESOLUTION 2015-53
MOTION - March 9, 2015 Meeting

WHEREAS, the Township Administrator request a motion to authorize the Township to enter into an inter-local cooperative purchase agreement with Houston-Galveston according to NJ Statute 40A:11; and

WHEREAS, said authorization is clear that we are not authorizing the purchase of the fire truck under this particular motion.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, authorized participation in HGAC, a recognized National Cooperative, and entered into a contract.

Motion: Mr. Lee made the motion, Mr. Barton seconded the motion.

Roll Call: Ayes: Barton, Franzen, Lee, Brown Nays: 0 Absent: Yates
Motion carried.

Mr. Cramer answered Mr. Brooks' question from last meeting concerning \$4,706 related to services provided only to Tabernacle residents.

Mr. Cramer advised Mr. Jones that the Township will talk to the School Board about taking over the lights. We have had a problem with the manufacture control unit itself which have been on back order. We believe there is an issue with the solar panel not charging.

Report of the Township Solicitor

Mr. Lange reported the Crown Castle case is ongoing and he will be happy to respond to questions and concerns at the appropriate time.

Mr. Lange spoke of Mr. Brooks question about the contract. The contract is compared to the original contract that existed between the Township and the fire district being very similar which speaks for itself and is clear. It is essentially the same agreement.

Mr. Lange reported that the Township will contact Pagliuso to remind them of their representation with respect to Budd Court, as we now move into a time period of where we expect them to be performing.

Mr. Lange reported that Medford Park Ordinance have been certified by the Pinelands Commission. Now the process is complete.

Report of the Township Committee

Mr. Barton spoke about Seneca Science Competition that is coming up on March 21 & 22nd. He also encouraged people to come out to watch fun a basketball game being held on Wednesday to support the PTA.

Mr. Lee spoke of Public Works Department is making sure we have plenty of salt for our roads. Doug Cramer was given appreciation for his efforts for getting us through the winter, specifically in managing the salt supply and the men for keeping the trucks together. It is something we are very proud of.

Mr. Cramer acknowledged his staff and thanked the Committee for their support.

Mr. Franzen spoke of the differences between two Townships as to how they were able to handle these situations.

Mayor Brown advised there was a limited supply of salt and Mr. Cramer had the upmost concern for the residence.

ADJOURNMENT

Motion made by Mr. Franzen, seconded by Mr. Lee the meeting was adjourned at 8:32 p.m. Motion carried.

Roll Call: Ayes: 4 Nays: 0 Absent: 1 Motion carried

Respectfully submitted:

La Shawn R. Barber, RMC
Municipal Clerk

Approved: 04/27/2015