

Township of Tabernacle

Town Hall
163 Carranza Road
Tabernacle, NJ 08088



Regular Meeting Agenda

January 25, 2016 - 7:30 PM

Governing Body

Kimberly A. Brown, Township Committee
Joseph W. Barton, Township Committee
Richard J. Franzen, Township Committee
Joseph Yates, IV, Deputy Mayor
Stephen V. Lee, IV, Mayor

TOWN HALL ADMINISTRATIVE TEAM

| | |
|-------------------------------------|--|
| Douglas Cramer, CPWM, Administrator | Terry W. Henry, Chief Finance Officer |
| Dante Guzzi, Township Engineer | Col. William C. Lowe, Emergency Management |
| Susan Costales, Tax Collector | Thomas Boyd, Construction Official |
| Peter C. Lange, Jr., Esq. Solicitor | La Shawn R. Barber, Township Clerk |

www.townshipoftabernacle-nj.gov

*Note: Draft agendas are always subject to change by order of the Governing Body

1. Call to Order Flag Salute Open Public Meetings Act Statement

2. Roll Call:

___ Mr. Barton, ___ Ms. Brown, ___ Mr. Franzen, ___ Mr. Yates and ___ Mayor Lee

3. Public comment on agenda items only

4. Approval of Bills

5. Approval of Minutes

- December 30, 2015 (Close-out)
- December 30, 2015 (Executive Session)
- January 4, 2016 (Reorganization)
- January 4, 2016 (Workshop)
- January 4, 2016 (Executive)

6. Resolutions

Resolution 2016-29: Approving Permanent Appointment of Construction Official.

Resolution 2016-30: Approving Temporary Appointment of Plumbing Inspector.

Resolution 2016-31: Redemption of Municipal Lien for Block 503.01, Lot 4.03 and Block 803.01, Lot 20.13.

Resolution 2016-32: Refund of registration fee for Block 803.01, Lot 20.13.

Resolution 2016-33: Approving raffle application for the Church of the Holy Eucharist.

Resolution 2016-34: Approving street opening permit for SJ Gas: 72 Woodside Drive.

7. Motions

- a) Authorizing Administrator to advertise and hire additional snow plow drivers.
- b) Authorizing Administrator to advertise for the position of Tax Collector.
- c) Authorization for Aerial Mosquito Control.
- d) Parade Permit – South Jersey Enduro Riders Annual Curly Fern:
Event Date: March 20, 2016.

8. Public Comment

(Please state your name & address for the record, answers to questions will be addressed in reports.)

9. Reports

- Township Engineer
- Township Administrator
- Township Solicitor
- Township Committee

10. **Executive Session**

Whereas, the Governing Body wishes to discuss litigation matters related to Brooks vs. Tabernacle Township. Pursuant to NJSA 10:4-12(B) (7) this matter will be discussed in a closed session from which the public shall be excluded. Closed to the public.

11. **Adjournment**

DRAFT

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-29
APPROVING FULL TIME CONSTRUCTION CODE OFFICIAL
APPOINTMENT**

WHEREAS, Thomas Boyd has been serving in the capacity of Acting Construction Code Official by virtue of Tabernacle Township Resolution 2015-154 since a (60) sixty day temporary appointment on November 9, 2015; and

WHEREAS, the Township Committee has since become aware of the need to fill this position permanently and desires **Thomas Boyd** to be appointed as Construction Official.

WHEREAS, Thomas K. Boyd satisfies all of the requirements, certifications and licensing requirements specified under N.J.S.A 52:27D-126 and N.J.A.C. 5:23-5.1 and the Township is satisfied with his qualifications performing the statutory duties of a Construction Official.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey this 25th day of January 2016, as follows:

1. Thomas K. Boyd is hereby appointed as full time Construction Code Official for the Township of Tabernacle with a salary in accordance with the Township's Salary Ordinance.
2. Thomas K. Boyd is also appointed as the Zoning Officer, Code Enforcement Officer, Building Subcode Official, Fire Protection Inspector and will be responsible for the duties of the Shared Service Title of Construction Official, Building Subcode Official, Building Inspector, Fire Inspector and Code Enforcement Officer.
3. This appointment is effective on January 25, 2016 and shall be for a term of (4) years, as per State statute.

Date: January 25, 2016

La Shawn R. Barber, RMC
Municipal Clerk

Stephen V. Lee, IV, Mayor

VOTE ON ADOPTION

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|--------------------|-------|----------|------|------|--------|---------|
| Joseph W. Barton | | | | | | |
| Kimberly A. Brown | | | | | | |
| Richard J. Franzen | | | | | | |
| Stephen V. Lee, IV | | | | | | |
| Joseph Yates, IV | | | | | | |

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 25th day of January 2016

La Shawn R. Barber, RMC
Municipal Clerk

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-30
APPROVING TEMPORARY APPOINTMENT FOR PLUMBING
SUBCODE OFFICIAL**

WHEREAS, Thomas K. Boyd has been serving in the capacity of Plumbing Subcode Official since the recent resignation of John Holroyd December 2015; and

WHEREAS, the Township of Tabernacle is satisfied with his qualifications performing the statutory duties of an Plumbing Subcode Official; and

WHEREAS, the Township Committee has since become aware of the need to fill this position permanently and desires to appoint **Thomas K. Boyd** to be appointed as **Plumbing Subcode Official.**

WHEREAS, funds are available for payment of his salaries in the 2016 Tabernacle Township budget at a bi-weekly salary of \$173.08, plus shared service bi-weekly salary \$101.48.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, that **Thomas K. Boyd** be temporarily appointed (60) sixty days as **Plumbing Subcode Official, effective January 25, 2016.**

Date: January 25, 2016

La Shawn R. Barber, RMC
Municipal Clerk

Stephen V. Lee, IV, Mayor

VOTE ON ADOPTION

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|--------------------|-------|----------|------|------|--------|---------|
| Joseph W. Barton | | | | | | |
| Kimberly A. Brown | | | | | | |
| Richard J. Franzen | | | | | | |
| Stephen V. Lee, IV | | | | | | |
| Joseph Yates, IV | | | | | | |

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La Shawn R. Barber, RMC
Municipal Clerk

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-31
REDEMPTION OF MUNICIPAL TAX LIEN**

WHEREAS, the Tax Collector has received full payments for Municipal Tax Sale Certificates held by Tabernacle Township; and

WHEREAS, the Tax Collector has recommended that the following Municipal Tax Sale Certificate be cancelled:

| Certificate Number | Block/Lot | Payment Received |
|---------------------------|------------------|-------------------------|
| #11-00005 | 503.01/4.03 | \$17,705.05 |

| Certificate Number | Block/Lot | Payment Received |
|---------------------------|------------------|-------------------------|
| #15-00026 | 1001/23.02 | \$4,384.51 |

AND;

WHEREAS, the Tax Collector has recommended that this aforementioned tax sale certificates be redeemed as per Township lien placed on the block and lot.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the tax sale certificates be cancelled.

BE IT FURTHER RESOLVED that the Mayor is authorized to sign it, and Township Clerk is authorized to forward a copy of this Resolution to the Tax Collector.

DATE: JANUARY 25, 2016

STEPHEN V. LEE, IV, MAYOR

LA SHAWN R. BARBER, RMC
TOWNSHIP CLERK

VOTE ON ADOPTION

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|--------------------|--------------|-----------------|-------------|-------------|---------------|----------------|
| Joseph W. Barton | | | | | | |
| Kimberly A. Brown | | | | | | |
| Richard J. Franzen | | | | | | |
| Stephen V. Lee, IV | | | | | | |
| Joseph Yates, IV | | | | | | |

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the ____ day of January 2016.

La Shawn R. Barber, RMC
Municipal Clerk

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2016-32
REFUND OF REGISTRATION FEE FOR BLOCK 803.01, LOT 20.13**

WHEREAS, Safeguard Properties, LLC, a registered agent for their client HSBC Mortgage Services, who is the previous registrant of record for the property that had applied and paid for a vacant abandoned property permit for Block 803.01, Lot 20.13, located at 233 Oakshade Road; and

WHEREAS, the property has been registered in error and Safeguard Properties respectfully requests a refund of the \$500.00 registration fee; and

WHEREAS, the Construction Official has approved said request and desires to seek approval for a refund from the Township Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in County of Burlington, State of New Jersey, approve said request for refund of \$500.00, payable to Safeguard Properties, LLC, 7887 Safeguard Circle, Valley View, OH 44125.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Construction Official.

DATE: JANUARY 25, 2016

STEPHEN V. LEE, IV, MAYOR

**LA SHAWN R. BARBER, RMC
TOWNSHIP CLERK**

VOTE ON ADOPTION

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|--------------------|-------|----------|------|------|--------|---------|
| Joseph W. Barton | | | | | | |
| Kimberly A. Brown | | | | | | |
| Richard J. Franzen | | | | | | |
| Stephen V. Lee, IV | | | | | | |
| Joseph Yates, IV | | | | | | |

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**La Shawn R. Barber, RMC
Municipal Clerk**

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION No. 2016-33
GRANTING RAFFLE LICENSES TO THE CHURCH OF THE HOLY
EUCHARIST**

WHEREAS, the Church of the Holy Eucharist has filed applications with the Township Committee for raffle licenses to conduct raffles, and the applicant has paid the proper fees for said licenses; and

WHEREAS, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the raffles are bona fide active members of said organization and that the raffle will be conducted in accordance with the New Jersey Administrative Code 13:47; and

WHEREAS, the following raffle licenses are requested on the dates and during the hours listed:

| | | |
|-------------|------------------------------|---------------------------------------|
| RA: 2016-01 | DAILY 50/50 (ON-PREMISE) | APRIL 10, 2016 * 1:00 PM TO 5:00 P.M. |
| RA: 2016-02 | CHINESE AUCTION (ON PREMISE) | APRIL 10, 2016 * 1:00 PM TO 5:00 P.M. |

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey, as follow:

1. That the Township Committee hereby approves the issuance of the aforementioned raffle license.
2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.

DATE: JANUARY 25, 2016

**LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK**

STEPHEN V. LEE, MAYOR

VOTE ON ADOPTION

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|--------------------|-------|----------|------|------|--------|---------|
| Joseph W. Barton | | | | | | |
| Kimberly A. Brown | | | | | | |
| Richard J. Franzen | | | | | | |
| Stephen V. Lee, IV | | | | | | |
| Joseph Yates, IV | | | | | | |

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**La Shawn R. Barber, RMC
Municipal Clerk**

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

RESOLUTION 2016-34

RE: APPROVING STREET OPENING PERMIT FOR SOUTH JERSEY GAS COMPANY.

WHEREAS, South Jersey Gas Company, Rt. 54 Folsom, New Jersey 08034 has applied for a street opening permit for installing gas main at the following locations of Tabernacle Township:

- **72 Woodside Drive, Block 202.03, Lot 20.01**;and

WHEREAS, the Township Engineer reviewed said application and schematic for approval of this installation and recommends that a permit be issued with these following stipulations and this permit will be contingent upon all fees and permits paid and bonds posted as required in Tabernacle Township General Code Ordinances.

WHEREAS, this resolution and the street opening authorized herein are specifically conditioned upon the applicant meeting the following requirements.

1. The Township Engineer shall be notified at least 48 hours in advance on any construction.
2. All asphalt paving openings must be restored with the following specification:
 - a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving.
 - b. Six inch (6") thick, HMA 19M64, stabilized base course.
 - c. 20:1 sand/cement subbase.
 - d. Provide tack coat on all surfaces before paving.
3. All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4. Inspection escrow must be posted with the Township before start of construction.
5. The applicant must provide all outside agency approvals, as required.
6. SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
7. SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
8. SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
9. Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction of the project, the contractor will make every effort to keep disturbance to a minimum.
10. SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
11. All Township roads and paved driveways must use bore method of installation.

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

Page 2
Resolution 2016-34

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas service.

BE IT FURTHER RESOLVED that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

DATE: JANUARY 25, 2016

STEPHEN V. LEE, IV
MAYOR

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK

VOTE ON ADOPTION

| | Moved | Seconded | Ayes | Nays | Absent | Abstain |
|--------------------|-------|----------|------|------|--------|---------|
| Joseph W. Burton | | | | | | |
| Kimberly A. Brown | | | | | | |
| Richard J. Franzen | | | | | | |
| Stephen V. Lee, IV | | | | | | |
| Joseph Yates, IV | | | | | | |

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La Shawn R. Barber, RMC
Municipal Clerk