

**TABERNACLE TOWNSHIP COMMITTEE  
TOWN HALL CLOSE OUT MINUTES  
DECEMBER 30, 2015**

The meeting of the Tabernacle Township Committee was called to order at 10:00 a.m. by Mayor Kimberly A. Brown followed by the flag salute. The following statement was read by the Municipal Clerk:

**Sunshine Notice:** This meeting is called pursuant to the Open Public Meetings Act. This meeting of December 30, 2015 was included in a list of notices sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

**ROLL CALL:** The following roll call was taken by the Municipal Clerk

Joseph W. Barton, Township Committee - Present  
Richard J. Franzen, Deputy Mayor - Present  
Stephen V. Lee, IV, Township Committee - Present  
**Joseph Yates, IV, Township Committee - Absent**  
Kimberly A. Brown, Mayor - Present

**PROFESSIONALS:** Also present were Township Administrator Douglas Cramer, Township Attorney Peter C. Lange, Jr. and Municipal Clerk La Shawn R. Barber.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

Stuart Brooks - Moores Meadow Road: Mr. Brooks questioned if there were any committee reports for this close out meeting and also questioned several bill list items.

Fran Brooks – Moores Meadow Road: Ms. Brooks questioned several bill list items listed on the agenda for this meeting.

Kathy Burger – Woodside Drive: Questioned the posting of the public agenda on the website and questioned the Tabernacle Rescue Squad payment for JIF as listed on the bill list.

No further comment.

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**Approval of Bills**

Authorizing payment of bills was made by Deputy Mayor, seconded by Committeeman Lee and approved by the following roll call vote; Barton, Franzen, Lee, Brown; yea.

**Approval of Minutes**

The minutes of **October 26, 2015** were offered upon a motion by Committeeman Lee, seconded by Committeeman Barton and approved by the following roll call vote; Barton, Franzen, Lee; yea Brown; abstain Yates; absent

The minutes of **November 9, 2015** were offered upon a motion by Committeeman Lee, seconded by Committeeman Barton and approved by the following roll call vote; Barton, Lee, Franzen, Brown; yea Yates; absent

The minutes of **December 14, 2015** were offered upon a motion by Committeeman Lee, seconded by Committeeman Barton and approved by the following roll call vote; Barton, Franzen, Lee, Brown; yea Yates; absent

**Resolutions**

**RESOLUTION 2015-155  
AUTHORIZING THE CLERK'S OFFICE  
TO CLOSE OUT PETTY CASH FUND IN THE AMOUNT OF FIFTY DOLLARS**

**WHEREAS**, N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Clerk's Office of the Township of Tabernacle; and

**WHEREAS**, said Petty Cash Fund received approval from the Director of Local Government Services many years ago to continue under the control of the Township Clerk; and

**WHEREAS**, it is the desire of the Township Clerk to receive approval for said fund be closed-out at the end of fiscal year 2015; and



2.	All asphalt paving openings must be restored with the following specification: a. Two inch (2") thick, Hot Mixed Asphalt (HMA) 9.5M64, which replaces the Marshall mix design, top course. All top course paving must be completed 48 hours after installing stabilized base paving. b. Six inch (6") thick, HMA 19M64, stabilized base course. c. 20:1 sand/cement subbase. d. Provide tack coat on all surfaces before paving.
3.	All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
4.	All non-asphalt pavement restorations (i.e. lawns, etc.) shall be completed within 30 days. All lawns shall be restored with sod. The Township Engineer shall approve all other restorations.
5.	Inspection escrow must be posted with the Township before start of construction.
6.	The applicant must provide all outside agency approvals, as required.
7.	SJG contractor will notify all residents along proposed pipeline path prior to construction start. Along with this notification, homeowners will be asked to notify the contractor of any items of concern that relate to their property (underground private structures such as sprinklers, property markers, septic and wells, etc.) along with landscaped areas.
8.	SJG Contractor will attempt to meet with residents during the construction project to address concerns they might have.
9.	SJG contractor will videotape area where pipeline is to be installed prior to construction start for documentation purposes.
10.	Proposed pipeline will be installed by a combination of bore, plow and open-cut methods. Bore and plow are the preferred means of construction, but when open cutting of trenches occurs during construction of the project, the contractor will make every effort to keep disturbance to a minimum.
11.	SJG contractor will restore all areas disturbed to same conditions and all non-vegetated areas must be reseeded.
12.	All Township roads and paved driveways must use bore method of installation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves said application of a street opening permit for installation of gas service.

**BE IT FURTHER RESOLVED** that this resolution and the street opening authorized herein is specifically conditioned upon the applicant installing all pipelines under private paved driveways and public streets by boring under the private paved driveways and public streets. The applicant is not authorized to install pipeline by openly trenching through paved private driveways located in the right of way and/or public utility easement nor through public streets.

- The above Resolution was offered upon a motion by Mr. Lee seconded by Mr. Barton and adopted by the following roll call vote; Barton, Franzen, Lee, Brown; yea Yates; absent

#### **RESOLUTION 2015-158**

#### **AUTHORIZE CANCELLATION OF CERTAIN PROPERTY TAXES AND REIMBURSEMENT PURSUANT TO A ONE HUNDRED PERCENT TOTALLY DISABLED VETERAN EXEMPTION**

**WHEREAS, Brian E. Parker, owner and resident of 6 Malone Drive (Block 1402, Lot 19.04)** has applied for exemption from property taxes as a 100% percent Totally Disabled Veteran pursuant to NJSA 54:4-3.30; and

**WHEREAS,** said application has been received by the Township Assessor; and

**WHEREAS,** the Assessor has reviewed the application and requisite proofs, and finding them to be in order, recommends approval of the exemption; and

**WHEREAS,** the exemption commences December 16, 2015 in accord with certification of 100% disability granted by the Department of Veterans Affairs; and

**NOW THEREFORE BE IT RESOLVED** by Tabernacle Township Committee that the Tax Collector is hereby authorized to CANCEL THE 2016 PROPERTY TAXES PURSUANT TO TOTALLY DISABLED VETERAN STATUS TO BRIAN E. PARKER, PROPERTY OWNER OF 6 MALONE DRIVE.

**BE IT FURTHER RESOLVED**, that the Tax Collector is hereby authorized to reimburse \$278.74 (**calculation:** \$1,791.96 fourth quarter 2015 paid / 90 days in fourth quarter = \$19.91 per day x 14 days exempt in fourth quarter = \$278.74) to Brian E. Parker, **owner and resident of 6 Malone Drive (Block 1402, Lot 19.04).**

**BE IT FURTHER RESOLVED**, A certified copy of this resolution shall be forwarded to the Tax Collector and Assessor.

- The above Resolution was offered upon a motion by Mr. Franzen seconded by Mr. Lee and adopted by the following roll call vote; Barton, Franzen, Lee, Brown; yea Yates; absent

#### **RESOLUTION 2015-159 BUDGET TRANSFERS**

**WHEREAS,** N.J.S.A. 40A:4-58 provides for appropriation transfers during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation; and

**WHEREAS**, the approval of this resolution to be adopted by not less than 2/3 votes of the full membership thereof, transfer the amount of such excess to the appropriations deemed to be insufficient.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle that the following transfers be made:

**FROM (inside cap)**

5-01-31-447-213	Heating Fuel	3,040.00
Total		<b>\$3,040.00</b>

**TO (inside cap)**

5-01-20-147-101	Tax Search Officer S&W	30.00
5-01-21-180-101	Planning Board S&W	10.00
5-01-31-430-202	Power	3,000.00
Total		<b>\$3,040.00</b>

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Chief Financial Officer.

- The above Resolution was offered upon a motion by Mr. Lee seconded by Mr. Franzen and adopted by the following roll call vote; Barton, Franzen, Lee, Brown; yea Yates; absent

**Public Comment**

Stuart Brooks, Morres Meadow Road – wants the Municipal Clerk to explain the method of posting of the agenda on the website. Mr. Brooks questioned the subcommittee’s schedule for completion of their work and the insurance billing for the TRS from the last three years for transports. Mr. Brooks felt that the Township Committee should receive the TRS report for other Townships they service. Mr. Brooks spoke about the TRS Shamong agreement and their reimbursement program in which he is not happy about not knowing. Mr. Brooks opinioned the Township Committee should have a TRS roster of all EMS providers and their reimbursement program to be fully explained, as well as the duel members reporting for payment for reimbursement for fire and EMS.

Fran Brooks, Moors Meadow Road – spoke of the continuation squad training and questioned any fees to be charged. Ms. Brooks spoke about TRS reporting from last the meeting and colleted revenues from the Township. Ms. Brooks gave her constructive criticism of the Mayors agenda policy regarding public dialog.

Jim Jones, Wimbledon Way - thanked Mr. Lange for resolving the 4 Wimbledon Way issue. Mr. Cramer was thanked for resolving the lights at the schools as they are working more visibly and properly. The TRS was thanked for providing their full disclosure of their presentation. Mr. Jones spoke that he admits to being personally bias and spoke that the fire company and squad do not always agree. The two groups do not always play good together.

Stephen Cramer, 1000 Old Indian Mills Road, spoke of not making his choice of going to the volunteer firehouse or volunteer rescue squad as member solely based on his pay or volunteer status for reimbursement. He makes his decision solely based on what is needed for his expertise requirements. The members are being insulted of making the choice to serve with fire company or rescue squad for reimbursement.

Kathy Burger, Woodside Drive, provided written questions to the Township Committee to be addressed at a later time. Ms. Burger spoke of her concern regarding the handling of the private organization’s reimbursement program and its secrecy speculations.

Jason Litowitz, Horseshoe Court, spoke about private organizations and public bodies with their volunteers for emergency services. It is not for the public to micromanaged for service; as long as the residents are being serviced is what should be considered.

Mr. Cramer spoke of not making a decision alone regarding a request received from our new vendor for our trash company to move Thursday's collection schedule to Friday's collection. Mr. Cramer is reluctant to the change however concerned of being short-handed in service for the Thursday collection.

Mr. Barton spoke of his concern and not in favor of resident collection for Friday. It is their scheduling problem that the Township has a contract for Thursday collection. It should not be our problem.

No decision will be made until next meeting.

Mayor Brown spoke that she wanted to give the Municipal Clerk an opportunity to explain why the agenda how it was posted.

Madam Clerk spoke that she was busy trying to close her Township Committee out for the fiscal year. She personally posted the agenda at Town Hall late that evening. She was simply busy.

**Executive Session Resolution**

**Whereas**, the Governing Body wishes to discuss contract negotiations involving **application review of the RFP for 2016 professional services**. Pursuant to NJSA 10:4-12(B) (7) this matter will be discussed in a closed session from which the public shall be excluded.

**Closed to the public.**

Committeeman Lee thanked the public for coming out for the close out meeting and their comments.

*Reopen to the public.*

**Adjournment**

They're being no further comments or business to come before the Township Committee at this time; the meeting was adjourned at 12:30 p.m. The motion was made by Mr. Lee, seconded by Mr. Lee and approved by the following roll call vote: Committeeman: Barton, Franzen, Lee, Brown; aye. Yates; absent.

Respectfully submitted,

La Shawn R. Barber, RMC  
Municipal Clerk

- Approved: 01/25/2016